

Agenda
Warren Selectboard
October 11, 2022
6:30 PM
Via Zoom or In Person
Warren Municipal Building

6:30 PM – Public Comment

6:35 PM – Agenda Changes

6:40 PM– Warren Library Check In – Marie Schmukal, Library Board Members

7:00 PM – Warren Energy Committee – Lexi Leacock
Muni Building Proposal for energy efficiency

7:15 PM – Sugarbush Resort – Margo Wade Discussion on the following:

- 1) Changing the 3-Way Stop to a 4-Way stop at the intersection of Access Rd/SB Village Rd, Forest Drive/Inferno Rd.
- 2) Changing the Speed Limit from 40 MPH to 30 MHP from The Bridges to the 4-Way Intersection.
- 3) Strip two crosswalks on Inferno Rd. One at the 4-Way at the bottom connecting the Gravel Path on the south side of the Access Rd to/from Lincoln Peak Parking lots and the second cross walk between Snow Creek driveway and the Sugarbush Parking Lot G Pedestrian Path.

7:40 PM - ARPA Funds Discussion – Projects, Public Requests for Funds – Procedure?

8:00 PM – Comments from PC Recommendations on Down Town Project Maintenance – Next Steps

8:10 PM – Other Business

8:20 PM – Approval of Accounts Payable and Payroll Warrants

8:25 PM – Approval of Minutes 9/14/2022, 9/27/2022 & 9/28/2022

On Going:
Road Crew Hiring Status
Town Garage

Town Of Warren is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting
<https://us06web.zoom.us/j/84519922303?pwd=ajlsVjJlS3lON0l6bHgZ29VQTN6UT09>

Meeting ID: 845 1992 2303
Passcode: 296849
One tap mobile
+13126266799,,84519922303#,,,,*296849# US (Chicago)
+16468769923,,84519922303#,,,,*296849# US (New York)

Dial by your location
+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
+1 646 931 3860 US
+1 301 715 8592 US (Washington DC)
+1 309 205 3325 US
+1 346 248 7799 US (Houston)
+1 386 347 5053 US
+1 408 638 0968 US (San Jose)
+1 564 217 2000 US
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+1 669 900 6833 US (San Jose)
+1 719 359 4580 US
+1 253 215 8782 US (Tacoma)

Meeting ID: 845 1992 2303
Passcode: 296849
Find your local number: <https://us06web.zoom.us/u/kdIfhPPQCI>

Minutes of October 11, 2022

Warren Selectboard

Warren Municipal Building

6:30 PM

Via Zoom or In Person

Members Present: Luke Youmell, Chair, Andy Cunningham Vice Chair (Zoom), Robert Ackland, Camilla Behn & Devin Klein Corrigan.

Others Present: Margo Wade, Jim Westervelt, Erika (VR), Keith Streeter, Dave Ellison, Marie Schmukal & Rob (TV44/45).

6:35 PM – Public Comment – Mr. Cunningham commented he is getting a little better with the Covid. Ms. Streeter commented that he does not think the line markings will work and that he had heard concerns about L&D Striping from an acquaintance in another town. Mr. Ackland commented that L&D are the only game in Town that he has found. Mr. Streeter also made a number of suggestions regarding ticketing. Mr. Streeter also asked about the Sheriff's patrol and why they do not give out tickets. Mr. Youmell commented that Town hires the Sherriff's patrol for a presence in the public and the board directs them not to do a lot of ticketing. Mr. Ackland commented that the Town only pays for 20 hours a week of coverage and to do ticketing, it would cost a lot more.

Mr. Streeter also commented on the new Land Use and Development Regulations concerning campers. He did acknowledge the Planning commission has taken out one of the words he objected to, but did not make changes to the section on campers which he believes would keep him from being able to park his camper on his property. Ms. Behn commented that this would not apply to Mr. Streeter that he would be exempt. Mr. Streeter commented that he did not want to petition for having the Land Use Development Regulations on Australian Ballot, as it would make extra work for the Selectboard, he stated "however, it is a lot to live with. Mr. Ackland commented that it is a "Living Document" and it can be changed.

Time Line: Ms. Behn commented that the Planning Commission's intent is to have the final document from the consultant at their next meeting to go over. Then the Planning Commission would present it to the Selectboard to have their public hearing on the Land Use Development Regulations in November.

Agenda Changes: Add Dog park Permit, Turner Road Cut, Update on the Village line striping and budget changes.

7:00 PM – Warren Public Library Check In - Ms. Schmukal commented that the library has been doing a lot of good things. They are back open full time to the public, programing programs are in person, digital circulation is back up from 19% in 2019 to 25%. In 2022. They completed a Story Walk on the Path at the school, they have been a distribution point for masks and covid tests and have received \$8,000 in grant money. Ms. Schmukal and Mr. Ellison commented that the increase in staff has helped to expanded program and continuity. They have the afterschool program back which has about 10-15 kids participating and a Pub Trivia night at the Hostel Tevere that has been very popular.

Capital Funds – Mr. Ellison commented that Library Board would like to see the continued efforts on getting air systems in the Town Hall and move forward to see about the electrical upgrades.

The board acknowledged Mr. Ellison's comments and thanked Ms. Schmukal and Mr. Ellison for coming in.

7:10 PM – Municipal Building Energy Efficiency Proposal – Ms. Jones presented to the board proposals for some energy efficiency upgrade changes to the Municipal Building. One proposal was to clean the air ducts in the building, install a APCO whole house Air Purifier, clean the ductless indoor and outdoor unit and install a uv light in the ductless split. The total for this work comes to a total of \$2,738.00. The AC Add/Heat Pump cost is \$9,308.00. Ms. Jones commented that she thought this proposal would be a good fit for the Municipal Building capitalizing on the energy rebates and using the existing hot air furnace as a backup during low temperatures when the heat pump shuts down.

Motion by Mr. Ackland to approve Chucks Heating & Air Conditioning proposals for the Municipal Building using Capital Funds for the Heat Pump, the remaining would come out of general building maintenance, seconded by Ms. Klein Corrigan. All in Favor: VOTE 5-0.

7:30 PM – Sugarbush Resort – Margo Wade Discussion on the following:

1) Changing the 3-Way Stop to a 4-Way stop at the intersection of Access Rd/SB Village Rd, Forest Drive/Inferno Rd.

2) Changing the Speed Limit from 40 MPH to 30 MPH from The Bridges to the 4-Way Intersection.

3) Strip two crosswalks on Inferno Rd. One at the 4-Way at the bottom connecting the Gravel Path on the south side of the Access Rd to/from Lincoln

Ms. Wade started off the discussion of striping cross walks at the following locations: Village Road, Inferno (one by the employee parking lot) and one at the bottom of Inferno connecting to the gravel pathway and adding stop bars. The board did not have any objections with the line striping for the crosswalks and stop bars.

The second item was a 4 way stop at the intersection of Village/Inferno/Sugarbush Access and the Resort. Mr. Ackland commented that this would create a back up and should be looking at long term solutions. Mr. Ackland also commented that there is a permit condition of having a traffic person at the intersection for keeping the traffic moving. Ms. Wade commented that they do have a traffic person when it is busy at peak times. Mr. Cunningham asked if there would be any issues with the road crew plowing. Mr. Youmell commented that he spoke to Mr. Bombard and that he did not see any issues.

Changing the Speed Limit from 30 MPH to 40 MPH from Paradise Deli to the 3-way intersection in both directions. Mr. Youmell will meet with Ms. Wade and walk the area that they would like to change the speed from 40 MPH to 30 MPH. The Town does have a Traffic Ordinance and to change any speed limits or intersections, it must be at a warned public meeting.

Ms. Jones will warn the changes for the next Selectboard Meeting to make a change to the Traffic Ordinance. Ms. Wade asked if the town would take care of processing and installing the signs at no cost to Sugarbush. Mr. Ackland commented that the Town would as they were Town Roads.

Motion by Mr. Ackland to approve the line striping as requested by Sugarbush, seconded by Ms. Klein Corrigan. All in Favor: 5-0.

8:00 PM – ARPA Funds Discussion – The board discussed on how to proceed with ARPA Fund requests. Mr. Cunningham suggested a committee of 7: 2 Selectboard members, 2 Warren Citizens, 1 PC member and 2 Warren high school Students. This committee would establish guidelines and set up protocols on reviewing requests and submission procedures to the Selectboard. This committee also will set up a mission statement and make changes to the application form. Mr. Ackland commented that the requests must be transformational, where does the Town get the best impact with these one-time funds. The two Selectboard members that volunteered are Ms. Klein Corrigan and Mr. Cunningham. They will reach out to people they feel would best serve this committee.

8:05 PC Recommendations on the VDAT Down Town Project - Ms. Behn updated the board that the Planning Commission discussed this at their meeting on Monday. They would like to proceed with repair and the maintenance as the cobble stones were designed as a permeable surface and seems to be effective in slowing down traffic. Mr. Ackland commented that he had met with one of the designers of the projects and an engineer. After they looked at the plan, the engineer stated that no engineer would design cobble stones to be a permeable surface allowing water to get under the road and freeze. There was some miscommunication during the process regarding the cobblestones during the time of design.

Motion by Ms. Klein Corrigan to go ahead and repair the cobble stones for the winter as presented in quote by Avery Construction not to exceed \$1,200, seconded by Ms. Behn. All in Favor: VOTE: 4-0. (Mr. Cunningham left the meeting) The board agreed to revisit more extensive solutions in the spring.

8:30 PM – Other Business:

Recommendation of two Conservation Members presented in an email by Mr. Coleman – Mr. Coleman had presented the board with an email in regards to appointing two new members to the Warren Conservation Commission. The board felt that they would like to meet both candidates before appointment. They also discussed setting a policy for any new appointments to the DRB, PC, Warren Conservation Commission, or the Mad River Valley Recreation Board. Such that, prior to appointments, any new members would have to come before the Selectboard to be formally appointed.

8:30 PM – Road Cut Turner – East Warren Road – Mr. Youmell commented that Mr. Cunningham had looked at the curb access. Mr. Cunningham said he was fine with the access except there would need to be some trees cut for better site lines. Motion by Mr. Ackland to approve the Road Access Permit for the Turners with the contingency that the owners meet with Mr. Cunningham to confer on the trees that needed to be cut, seconded by Ms. Klein Corrigan. All in Favor: 4-0.

8:40 PM – Village Traffic Calming Update – Bob Ackland – Mr. Ackland commented that he received two quotes from L&D for line striping the Village. Using regular paint, the cost is \$12,500 and that would last about a year. Using epoxy paint the cost is \$19,000 and would last about 5 years. Mr. Ackland also commented that the Town could include in this grant money lights for the bridge on Brook Road. The board felt they wanted to have a continued discussion on lighting before committing to anything. Mr. Ackland commented that he would like to have a warned community meeting for the public at which he would present the changes. The board is looking to schedule that meeting in late November. Any striping or other changes would be completed in the spring.

9:00 PM – Budget Changes – Bob Ackland – Mr. Ackland floated around to the board a proposal to change the budget process for the 2023 budget. It would start with a kick off meeting with all the departments to explain the new changes. Mr. Ackland has prepared a spreadsheet through Google doc's that would tie in the capital accounts to the general budget process. He explained that each department would be able to go in to google doc to input their own budgets. This would give them more knowledge on what goes into the budget and how their budgets are made up and calculated. There would be two excel sheets for inputting budget numbers: one for expenditures and one for salary and benefits. Anyone making changes to the budget, would automatically update the complete budget. There was some discussion about using google docs as some board members do not like Google Docs, but others had no objections. Mr. Ackland will finish up on the budget templates.

9:01 PM – GSI Contract Addendum – GSI presented an addendum to the original contract as their sub-contractor had increased their rates. GSI mitigated most of the cost leaving an increase of \$1,421.00.

Motion by Ms. Klein Corrigan to approve the GSI Addendum in the amount of \$1,421.00, seconded by Mr. Ackland. All in Favor: VOTE: 4-0.

Dog Park Zoning Permit – The board signed off on the Dog Park Zoning Permit provided by the Zoning Administrator.

Approval of Accounts Payable Warrants – Motion by Mr. Ackland to approve the accounts payable warrants as presented for \$56,750.84, seconded by Ms. Behn. All in Favor: VOTE: 4-0.

Approval of Payroll Warrants – Motion by Mr. Ackland to approve the payroll warrants as presented for \$13,511.09, seconded by Ms. Klein Corrigan. All in Favor: VOTE: 4-0.

Approval of Minutes for 9/14/2022 – Motion by Ms. Klein Corrigan to approve the Minutes of 9/14/2022, seconded by Ms. Behn. All in Favor: VOTE: 3-0. (Mr. Ackland was not present at that meeting).

Approval of Minutes for 9/16/2022 – Motion by Ms. Klein Corrigan to approve the Minutes of 9/16/2022, seconded by Ms. Behn. All in Favor: VOTE: 3-0. (Mr. Ackland was absent from this meeting). Mr. Cunningham had left the meeting earlier.

Approval of Minutes for 9/27/2022 – Motion by Ms. Klein Corrigan to approve the Minutes of 9/27/2022, seconded by Ms. Behn. All in Favor: VOTE: 4-0.

9:10 PM – Motion to adjourn by Ms. Klein Corrigan, seconded by Mr. Ackland. All in Favor: VOTE: 4-0.

Minutes Respectfully Submitted by,
Cindi Jones
Warren Town Administrator
PO Box 337
Warren, VT 05674

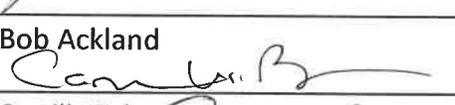
The Warren Selectboard



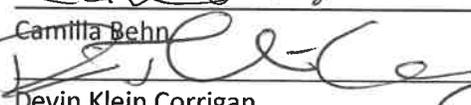
Luke Youniss, Chair



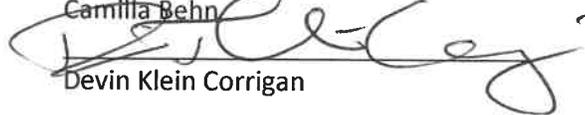
Andrew Cunningham, Vice Chair



Bob Ackland



Camilla Behn



Devin Klein Corrigan

