

Agenda  
September 27<sup>th</sup>, 2022  
Warren Selectboard  
VIA Zoom or In Person  
6:30 PM

✓ 6:30 PM - Public Comment

Acknowledgement Request by email received by Keith Streeter – Acknowledging that Approval of the Land Use Development Regulations be voted on by Australian Ballot at Town Meeting. Chapter 117 of the State Statutes allows Selectboards to adopted them without voter approval.

✓ Agenda Changes if Any

✓ 6:35 PM – Capital West Dispatching Discussion & Warren Fire Dept. – Jeff Campbell

✓ 7:00 PM - Dog Park Brooks Recreation Field – Amy Tomasso, Dog Park Committee

✓ 7:25 PM – Traffic Calming Village – Bob Ackland

✓ 8:00 PM - Dayna – Insurance

8:01PM – Approval of The Reks Liquor Licenses First, Second & Third

8:02 PM – Approval of Minutes of September 13, 2022 & September 14, 2022 & September 16. 2022

8:03 PM – Approval of Accounts Payable and Payroll Warrants

8:10 PM – Other Business  
\$276,768.13, \$23910.62, Harwood \$1,602,609.34

Ongoing:

ARPA Funds

Town Garage

Road Crew Hiring Update

Topic: Selectboard Meeting

Time: Sep 27, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89067434163?pwd=RVNyUFJ5R1VyczBNdytaVzFzQlA4QT09>

Meeting ID: 890 6743 4163

Passcode: 987415

One tap mobile

+13126266799,,89067434163#,,,,\*987415# US (Chicago)

+16468769923,,89067434163#,,,,\*987415# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 408 638 0968 US (San Jose)

+1 564 217 2000 US

Meeting ID: 890 6743 4163

Passcode: 987415

Find your local number: <https://us06web.zoom.us/j/89067434163>

**Minutes of 9/27/2022**  
Warren Selectboard  
6:30 PM  
Via Zoom or In Person  
Warren Municipal Building

**Members Present:** Luke Youmell, Chair, Andrew Cunningham, Vice Chair, Bob Ackland, Camilla Behn & Devin Klein Corrigan.

**Others Present:** Dayna, Lisaius, Eve Silverman, Steve Agostinho, Richard Czaplinski, Keith Streeter, Sue Carter, Jeff Campbell, Erika (VR), Sam TV 44/45, Jon Richard, & Tabor.

**6:30 PM – Public Comment** – Mr. Czaplinski commented that on the private access driveway the cemetery had completed some work and the contractor had removed the ditches that he and the two land owners have been working on for stormwater. He asked that in the future there be communication with the homeowners on the road. Ms. Behn commented that the Cemetery Board is working on having a meeting to discuss that private road.

Warren Post Office – Ms. Klein Corrigan talked with the new postmaster about the situation. Ms. Klein Commented that the postal service employees are not allowed to post or talk about the lack of communication. The situation is improving daily as they have enlisted the help of other postal employees from out of state and in state branches.

**6:40 PM – Acknowledgment of Mr. Streeters email concerning the Land Use Regulations vote** - Acknowledging a request that approval on the Land Use Development Regulation's be voted on by Australian Ballot at Town Meeting. Chapter 117 of the Vermont State Statutes allows Selectboards to adopt them without voter approval. The Warren Selectboard acknowledged Mr. Streeters Email.

**6:50 PM – Capital West Dispatching and Warren Fire Dept. Update** – Jeff Campbell – Mr. Campbell started conversation with an update on the Warren Fire Department. The Warren Fire Department quarterly year to date calls have been a total of 92 calls. Last year the total calls responded to were 89. They added two new members making the total roster of 25 or 26 members. There are 2 members taking the Fire Fighter One course. The 75<sup>th</sup> Anniversary was a success with the other fire department members coming as far away as the country of England to attend.

Capital West Dispatching Services – Warren switched over to Capital West on Monday, September 19, 2022 and things are going well. Capital West Services is working on a grant that is a \$3.2 million project and will be completing a replacement plan for the equipment upgrades in the future, as reported by Mr. Campbell.

Christmas Lights – The Warren Fire Department are asking to do away with the overhead Christmas lights as they are not very reliable. They would like to outline with lights the roof lines of the Municipal Building, the Town Hall, and the Covered Bridge. They already do this with the gazebo. The board had no objections in doing this. Ms. Klein Corrigan asked if they could be white lights instead of color. Ms. Behn thanked the Warren Fire Department for putting up the Christmas lights.

**7:00 PM – Dog Park at Brooks Recreation Field – Dog Park Committee** – Ms. Silverman and Ms. Lisaius came back to the board with answers to the Selectboard questions from the last meeting. They talked with the Warren School Principal and he had no objections except not to locate it by the solar panels. The Warren School Kids have outdoor camps in that area. They talked with Mr. Coleman, Warren Conservation Chair, and he had no issues. They are locating it in option 2 near the woods closer to the Path. The budget was projected at \$30,000 with independent fund raising and a Better Places Grant. They also talked with the Zoning Administrator, Ms. Ruth Robbins, and are in the process of getting a permit. The project will not commence until spring.

Mr. Agostinho commented that he was concerned about noise and more traffic and was not in favor of it. Ms. Carter commented that she was not in favor of it as she already has issues with dogs on the path that roam off leash. Mr. Czaplinski commented that this project is a bit premature. He asked if thoughts had been considered about the need for more wastewater, the wild life habitat and dog waste. Mr. Czaplinski commented that he is volunteer person that does the stewardship on the Path in that area. He commented that there needs to be more dog education as there seem to be more dogs coming into the Valley from the south. He was also concerned about dog waste and wanted to know what the plan was for dog waste. Ms. Silverman responded that the park is modeled after Waterbury with a fenced in area, a dog composting station, with a scoop and shovel and that the composting station would be taken care of by a composting company.

Motion by Mr. Ackland to approve the Dog Park Committee's designated area and the proposed plan as presented, seconded by Mr. Cunningham. All in Favor: VOTE: 5-0.

**7:30 PM - Village Calming Update – Bob Ackland** – Mr. Ackland commented that he had hired Clark Brook Designs who designed the rain garden at the foot of Fuller Hill for that intersection traffic calming. Mr. Ackland commented that he is waiting for a price on grinding and the complete line striping proposal from L&D. Mr. Ackland commented that L&D would go ahead in the spring and would do the line striping in epoxy paint. Mr. Ackland presented a power point presentation of the line striping layout for review to the board. See attached detailed plan for the line striping in the Village Mr. Ackland commented that he would like to have a larger community meeting with this presentation.

**8:00 PM – Insurance** – Dayna Lisaius - Ms. Lisaius presented to the board an addendum changes for the health benefits for those employees that are 65 and older as follows wrote by Ms. Lisaius: The Town of Warren also offers Medicare premium coverage to its full-time employees and their spouses if they are over 65. The employee has the option to pay 5% for a single person or 10% for the employee and their spouse for the monthly premium. The Town also offers Medicare supplement coverage as well with the same payments, 5% for single person or 10% for the employee and their spouse for the monthly coverage.

Motion by Ms. Klein Corrigan to approve the addendum as presented by Ms. Lisaius, seconded by Mr. Cunningham. All in Favor: VOTE: 5-0.

**Halloween** – Ms. Lisaius brought up Halloween. She commented that the streets will be closed and she will coordinate with Warren Fire Department and post a notice in the Valley Reporter. All candy donations can be dropped off at the Warren School or the Warren Municipal Building.

**8:10 PM -Other Business:**

**Warren Covered Bridge** – Ms. Jones updated the Warren Board that the project will be going out to bid shortly with bids due in the first week of November. The engineer's opinion of probable construction is about \$806,739.96. Costs for materials and labor have significantly increased. After the bids are received, the engineer will perform a cost analysis and present a recommendation to the board. The board can then decide to proceed with the project or reject the bids. Ms. Jones commented that the board will have to budget accordingly or use some APRA Funds to offset the cost.

**8:15 PM – Approval of liquor Licenses for the Reks, First, Second & Third** – Motion by Mr. Cunningham to approve the Liquor Licenses for The Reks, seconded by Ms. Behn. All in Favor: VOTE: 5-0.

**8:17 PM – Approval of Minutes for 9/13/2022** – Motion by Ms. Klein Corrigan to approve the Minutes of 9/13/2022, seconded by Mr. Cunningham. All I Favor: VOTE: 4-0. (Mr. Ackland was not absent).

**8:18 PM – Approval of Minutes for 9/16/2022** – Motion by Ms. Klein Corrigan to approve the Minutes of 9/16/2022, seconded by Mr. Cunningham. All in Favor: VOTE: 5-0.

**8:19 PM – Approval of Minutes for 9/23/2022** – Motion by Mr. Cunningham to approve the Minutes of 9/23/2022, seconded by Mr. Ackland. All in Favor: VOTE: 3-0. (Ms. Klein Corrigan and Ms. Behn were absent).

**8:20 PM – Approval of Accounts Payable Warrants** – Motion by Mr. Ackland to approve the Accounts Payable Warrants as presented for \$276,768.13, seconded by Ms. Behn. All in Favor: VOTE: 5-0.

**8:21 PM – Approval of Payroll Warrants** – Motion by Mr. Ackland to approve the payroll warrants as presented for \$23,910.62, seconded by Ms. Devin Klein Corrigan. All in Favor: VOTE: 5-0.

**8:22 PM – Approval of the Harwood Unified District Warrant** – Motion by Mr. Ackland to approve the Harwood Unified Warrant for \$1,602,609.34, seconded by Ms. Behn. All in Favor: VOTE: 5-0.

**8:30 PM** – Motion by Mr. Cunningham to go into executive session for personnel, seconded by Ms. Behn. All in Favor: VOTE: 5-0.

**9:23 PM** – Motion by Mr. Cunningham to come out of executive session, seconded by Ms. Behn. No action taken.

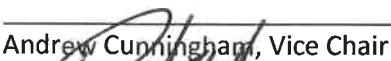
**9:24 PM** – Motion by Ms. Klein Corrigan to adjourn, seconded by Mr. Cunningham.  
All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,  
Ms. Cindi Jones, Warren Town Administrator

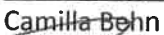
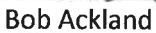
The Warren Selectboard



Luke Youmell, Chair



Andrew Cunningham, Vice Chair





**Cindi Jones**

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**From:** Keith Streeter <blkhwkaddy@yahoo.com> on behalf of Keith Streeter  
**Sent:** Monday, September 19, 2022 8:51 AM  
**To:** cjones@warrenvt.org  
**Subject:** Land Use and Develop Regulations

To the Warren Select Board,

As a taxpayer and resident of Warren Vt. I request the select board allow the approval of the revised land use and development regulations be voted on at the town meeting by Australian Ballot.

Keith Streeter  
783 Main Street  
Warren VT 05674

Chapter 117 Allows SB Members  
to adopt New Land Use Regulations  
w/ out town wide approval.



# The Vermont Statutes Online

## Title 24 : Municipal And County Government

### Chapter 117 : Municipal And Regional Planning And Development

#### Subchapter 009 : Adoption, Administration, And Enforcement

(Cite as: 24 V.S.A. § 4442)

#### § 4442. Adoption of bylaws and related regulatory tools; amendment or repeal

(a) Public hearings. Not less than 15 nor more than 120 days after a proposed bylaw, amendment, or repeal is submitted to the legislative body of a municipality under section 4441 of this title, the legislative body shall hold the first of one or more public hearings, after public notice, on the proposed bylaw, amendment, or repeal, and shall make copies of the proposal and the written report of the planning commission available to the public upon request. Failure to hold a hearing within the 120 days shall not invalidate the adoption of the bylaw or amendment or the validity of any repeal.

(b) Amendment of proposal. The legislative body may make minor changes to the proposed bylaw, amendment, or repeal, but shall not do so less than 14 days prior to the final public hearing. If the legislative body at any time makes substantial changes in the concept, meaning, or extent of the proposed bylaw, amendment, or repeal, it shall warn a new public hearing or hearings under subsection (a) of this section. If any part of the proposal is changed, the legislative body at least 10 days prior to the hearing shall file a copy of the changed proposal with the clerk of the municipality and with the planning commission. The planning commission shall amend the report prepared pursuant to subsection 4441(c) of this title to reflect the changes made by the legislative body and shall submit that amended report to the legislative body at or prior to the public hearing.

#### (c) Routine adoption.

(1) A bylaw, bylaw amendment, or bylaw repeal shall be adopted by a majority of the members of the legislative body at a meeting that is held after the final public hearing, and shall be effective 21 days after adoption unless, by action of the legislative body, the bylaw, bylaw amendment, or bylaw repeal is warned for adoption by the municipality by Australian ballot at a special or regular meeting of the municipality.



(2) However, a rural town as defined in section 4303 of this chapter, by vote of that town at a special or regular meeting duly warned on the issue, may elect to require that bylaws, bylaw amendments, or bylaw repeals shall be adopted by vote of the town by Australian ballot at a special or regular meeting duly warned on the issue. That procedure shall then apply until rescinded by the voters at a regular or special meeting of the town.

(d) Petition for popular vote. Notwithstanding subdivision (c)(1) of this section, a vote by the legislative body on a bylaw, amendment, or repeal shall not take effect if five percent of the voters of the municipality petition for a meeting of the municipality to consider the bylaw, amendment, or repeal, and the petition is filed within 20 days of the vote. In that case, a meeting of the municipality shall be duly warned for the purpose of acting by Australian ballot upon the bylaw, amendment, or repeal.

(e) Multipurpose hearings. Nothing contained in this chapter shall be construed to prohibit any public hearing held under this chapter to be held for more than one purpose under this chapter. A municipality may prepare and adopt a plan, one or more bylaws, and a capital budget and program in the same proceedings. However, all the provisions of this chapter applicable to each purpose of the hearing shall be complied with.

(f) Unorganized towns and gores. A bylaw, amendment, or repeal of a bylaw of an unorganized town or gore shall be adopted by a majority of votes cast at a meeting of the regional planning commission in which the unorganized town or gore is located at which a quorum is present. However, a bylaw, amendment, or repeal of a bylaw of the unified towns and gores of Essex County, namely Averill, Avery's Gore, Ferdinand, Lewis, Warner's Grant, and Warren's Gore, shall be adopted by the board of governors.

(g) Time for action. If the proposed bylaw, amendment, or repeal is not approved or rejected under subsection (c) of this section within one year of the date of the final hearing of the planning commission, it shall be considered disapproved unless five percent of the voters of the municipality petition for a meeting of the municipality to consider the bylaw, amendment, or repeal, and the petition is filed within 60 days of the end of that year. In that case, a meeting of the municipality shall be duly warned for the purpose of acting upon the bylaw, amendment, or repeal by Australian ballot. (Added 2003, No. 115 (Adj. Sess.), § 100; amended 2005, No. 30, § 2; 2005, No. 105 (Adj. Sess.), § 1, eff. April 5, 2006; 2007, No. 121 (Adj. Sess.), § 20; 2011, No. 155 (Adj. Sess.), § 15.)

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# Warren Village Traffic Calming

## Striping Layout for Review

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# MUTCD APPLICABLE SIGN LEGEND

W11-2



W11-2



W16-7P

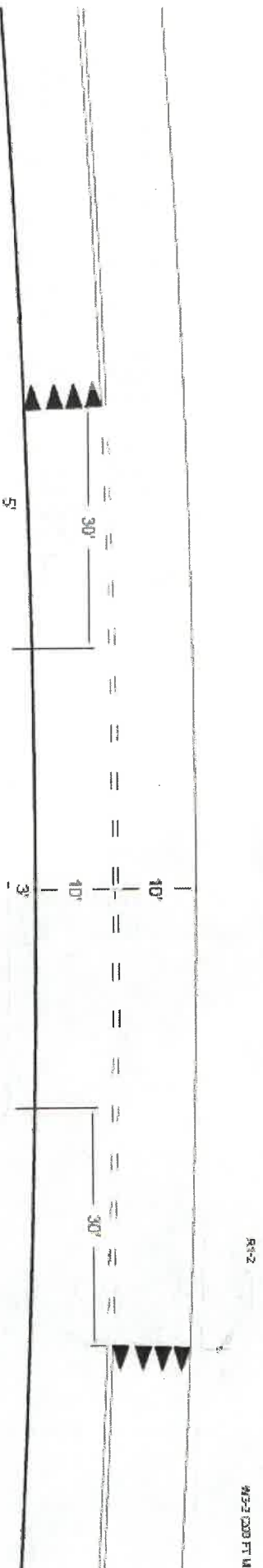
S1-1



R1-2



D3



W3-2 (200 FT MIN PRIOR TO R1-2)

R1-2

PROPOSED YIELD FREE FLOW BRIDGE MARKING FOR WEST BRIDGE OVER FREEMAN BROOK

SCALE: 1:16



STOP

MAIN ST

5'

10'

10'

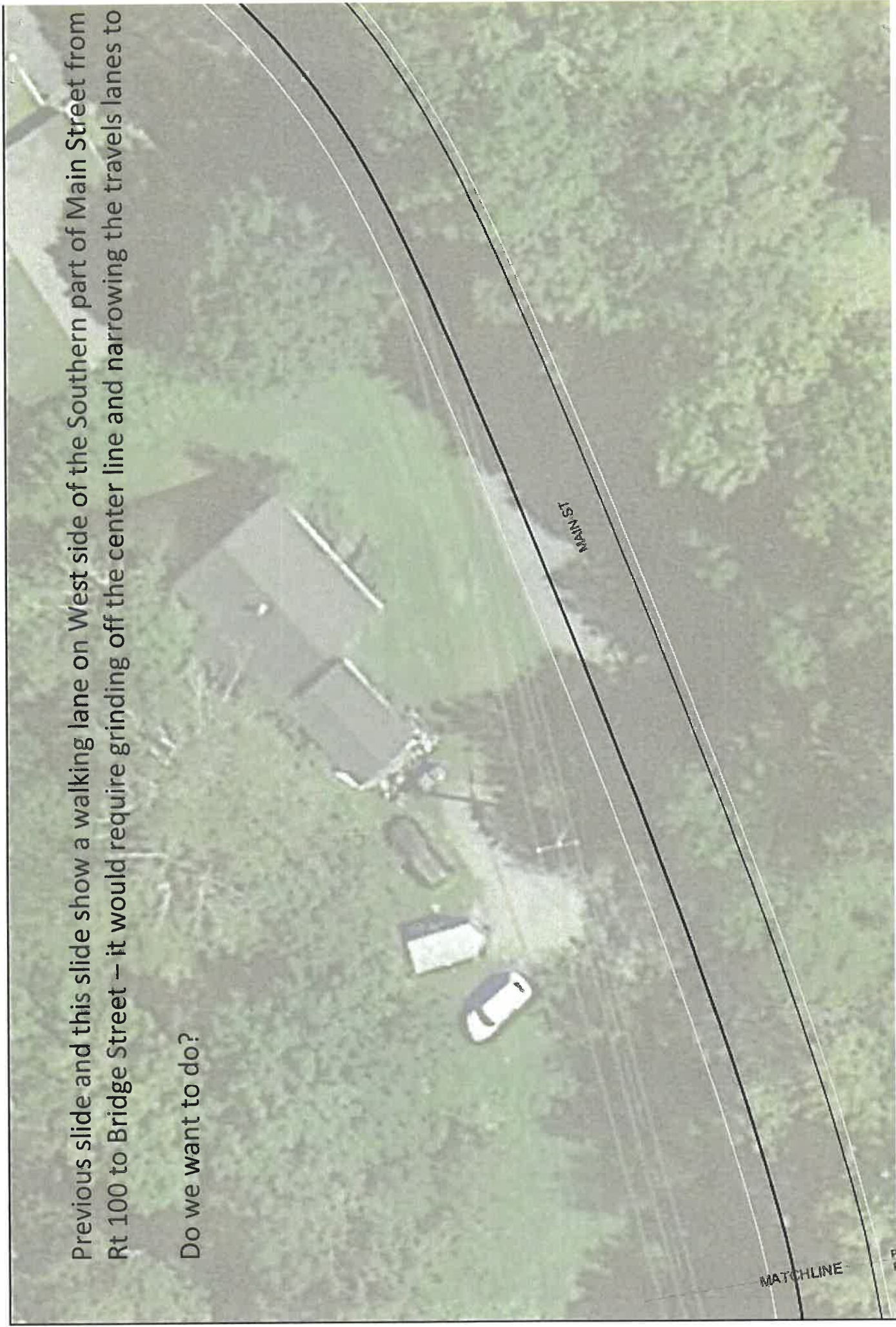
W11-2" ON ROADWAY"  
LEGEND PLAQUE

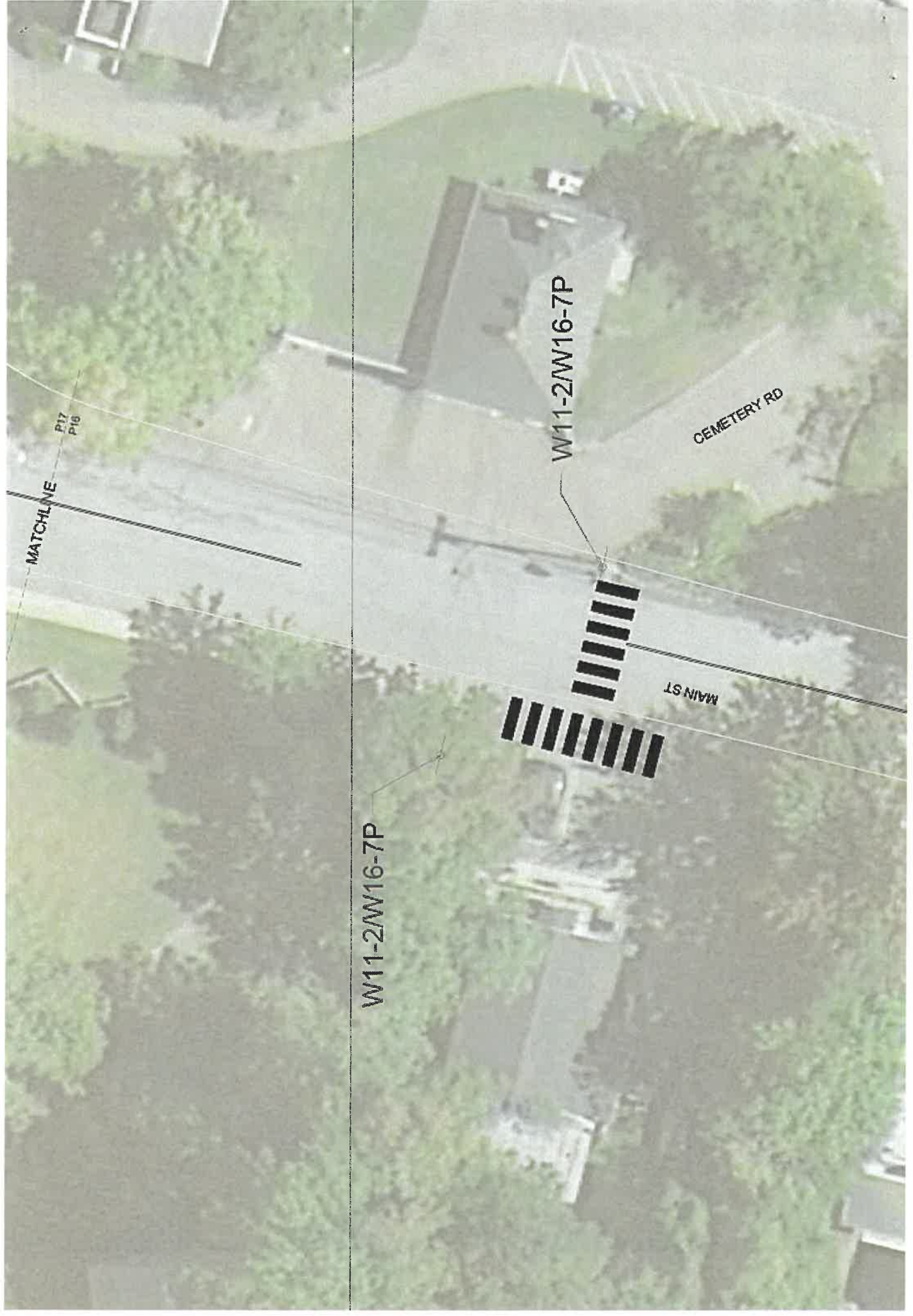
VT 100



Previous slide and this slide show a walking lane on West side of the Southern part of Main Street from Rt 100 to Bridge Street – it would require grinding off the center line and narrowing the travels lanes to

Do we want to do?





MATCHLINE

P17  
P16

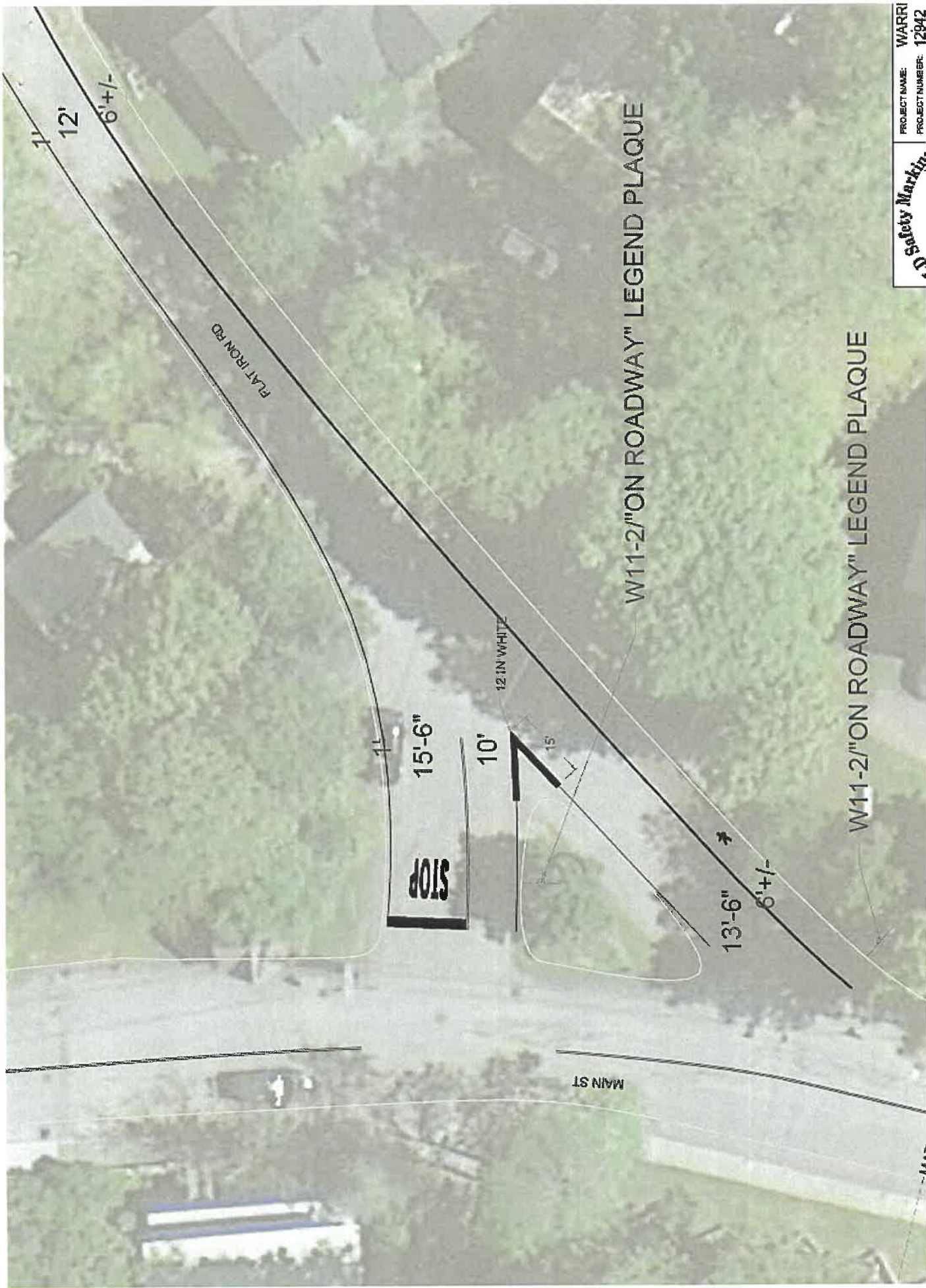
W11-2/W16-7P

CEMETERY RD

MAIN ST

W11-2/W16-7P





W111-2/W116-7P  
MATCHLINE  
P10  
P18  
P16

Path lane from Brook to Park & Ride on West side of North Main – requires ce grinding and 10' travel lanes. 3' path lane – do we want to do?

Installing sweeps at points of intersection of Brook and Main as well as adding yield triangles

SHIFT CENTERLINE 2' NORTH

Installing path of Brook from N School – require centerline

MAIN ST

BROOK RD

10'

10'

5' +/-

W11-2/W11-2"ON ROADWAY"  
LEGEND PLAQUE

W11-2/W16-7P

W11-2"ON ROADWAY"  
LEGEND PLAQUE





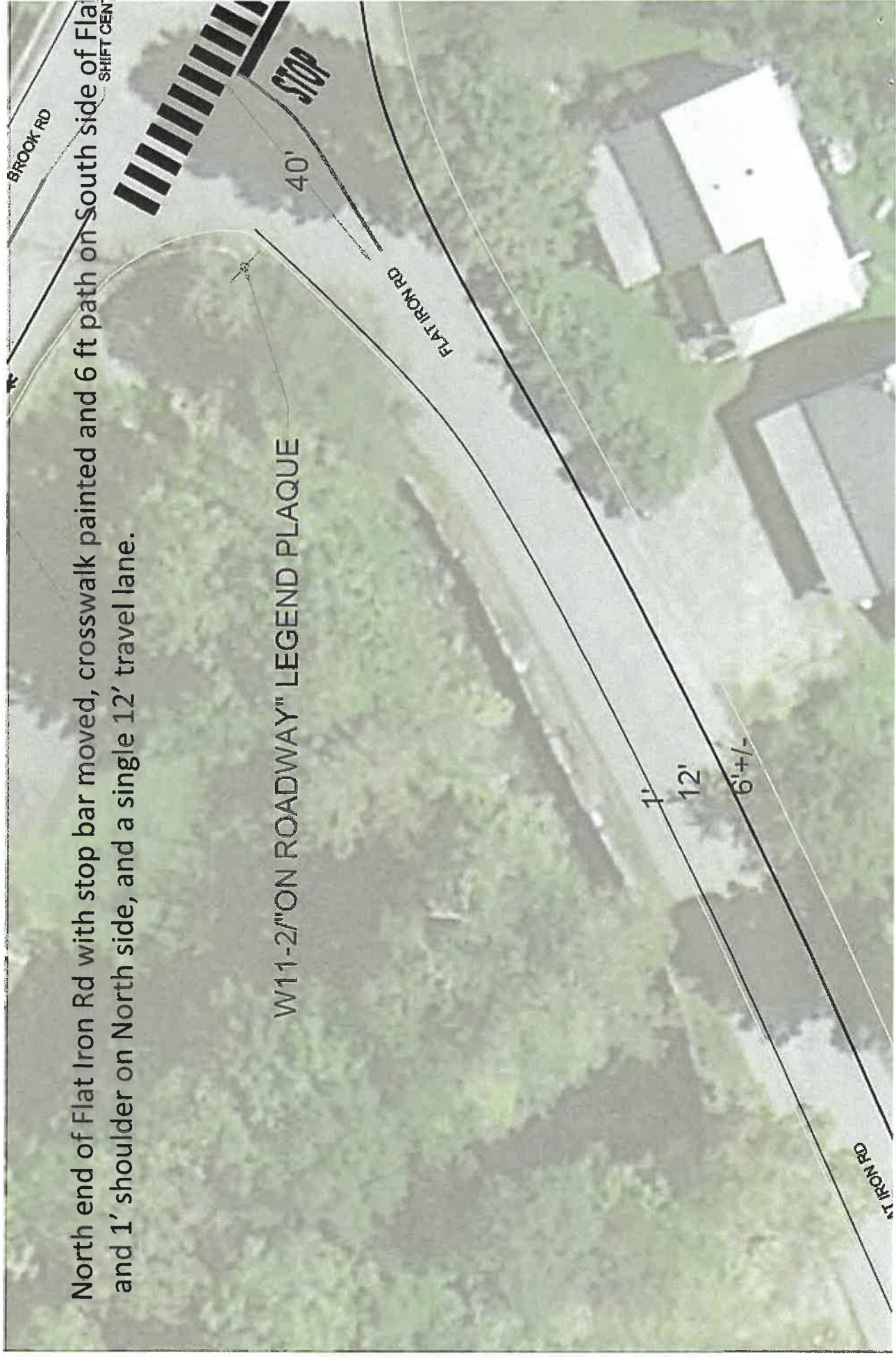
NOTE: END PED. PATH AT SOUTH END OF PARK AND RID

3 10' 10'

(NORTH) MAIN ST.

W11-2/\"ON ROADWAY\"  
LEGEND PLAQUE

North end of Flat Iron Rd with stop bar moved, crosswalk painted and 6 ft path on South side of Flat Iron Rd and 1' shoulder on North side, and a single 12' travel lane.





Speed reduction delineators on downhill lane of Brook Road staring at radar sign



SEE D1 & D3 FOR SPEED REDUCTION MARKING DETAILS

EXISTING CENTERLINE

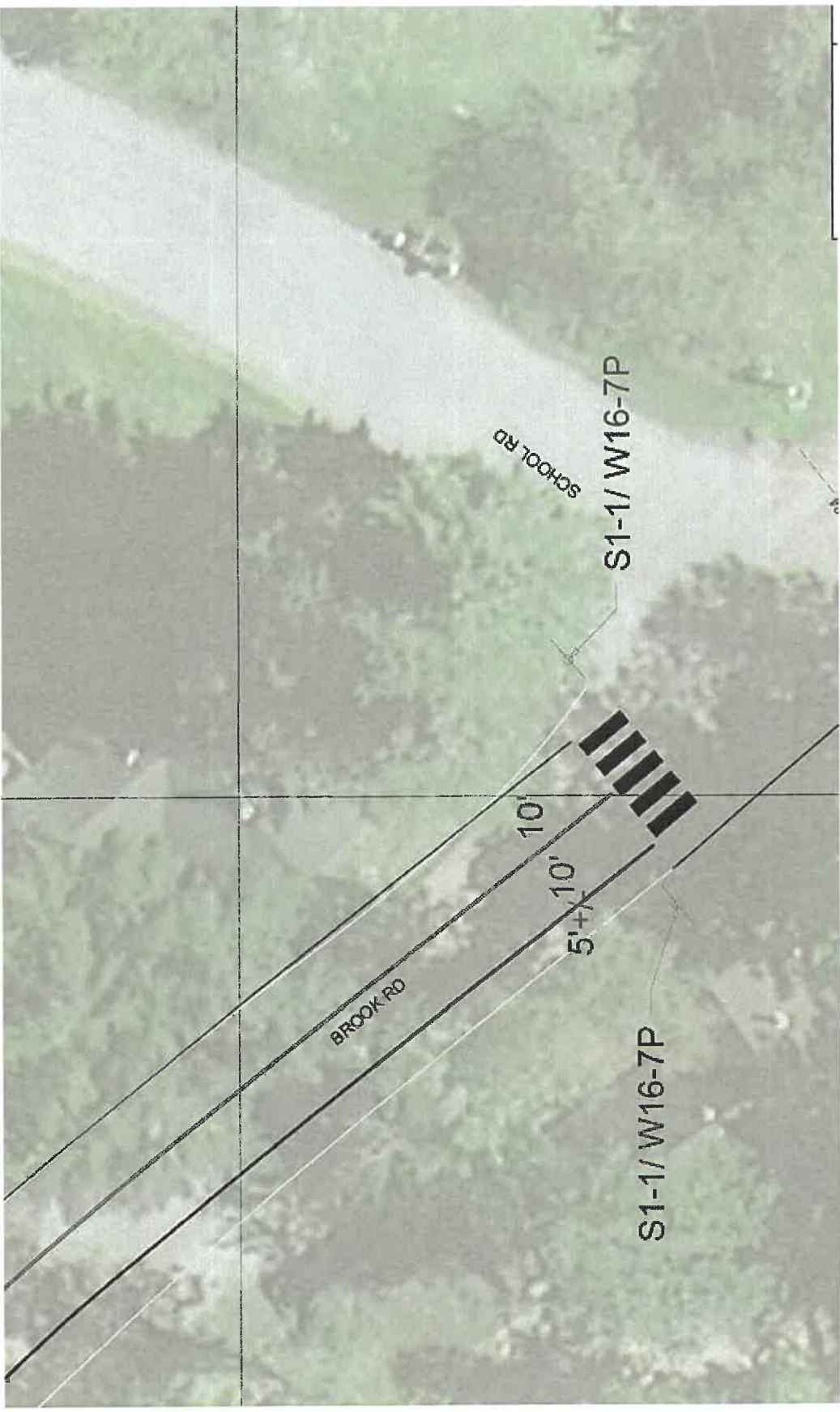
BROOK RD

MATCHLINE

P3









SHIFT CENTERLINE 2' SOUTH

NOTE: FOR PROPOSED BRIDGE MARKINGS, SEE D3

BROOK RD





Propose the following:

- Make decisions after a well advertised public meeting

- L&D will discount epoxy paint if we do in spring – paint with epoxy

- Move forward with designing rain garden at bottom of Fuller Hill – Construct in spring

- Review crosswalks on Brook Rd

Decisions needed:

- Paths on North Main and South Main

- 10' travel lanes

- Do in the spring as soon as weather permits



# Letter of Support for the Capital Region Communications System Project

## *THE TOWN OF WARREN*

### Officially recognizes it's Support of The Capital Region Communications System Project

**WHEREAS**, the *Town of Warren* currently utilizes the City of Montpelier or the City of Barre to provide emergency dispatch services; and

**WHEREAS**, the *Town of Warren* is aware that a communications needs assessment was recently performed which recommended certain enhancements to the dispatch capabilities and emergency radio systems supporting the Vermont Capital Region; and

**WHEREAS**, the *Town of Warren* recognizes that the ability for the dispatch facilities in the Cities of Montpelier and Barre to provide backup dispatch services for each other will greatly improve the redundancy and reliability of providing public safety dispatching and communications services provided by each facility to the Capital Region;

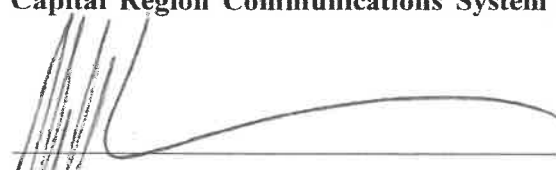
**THEREFORE**, the *Town of Warren* hereby expresses their support for the Application to the State of Vermont for dispatch and radio system enhancement funding. Furthermore, this funding will support the necessary Emergency Services Communications via the **Capital Region Communications System Project** for many years to come.

Signature:

Printed Name & Title:

City/Town:

Date:

  
Jeff Campbell, Fire Chief  
Town of Warren  
8/31/22

