

Agenda  
Warren Selectboard  
Tuesday, September 13, 2022  
6:30 PM  
VIA Zoom or *In Person*  
Warren Municipal Building

6:30 PM – Public Comment

6:35 PM – Agenda Changes If Any

✓ 6:40 PM – Road Crew Check In – Andrew Bombard

✓ 6:55 PM – GSI – Costs for Final Monitoring Plan – Sugarbush Access Road & West Hill Road – Ben Haugen

✓ 7:15 PM – Capital West Dispatching – Jeff Campbell - *Cancelled - Rescheduled For 9/27/22*

✓ 7:45 PM – Village Traffic Calming Work – Bob Ackland/Selectboard

✓ 8:15 PM – Approval of Minutes for August 23, 2022

✓ 8:16 PM – Approval of Accounts Payable and Payroll Warrants  
*\$ 47,140.30 \$ 37,215.08*

8:17 PM – Other Business

Ski Club 10 Liquor Licenses First and Third

On Going:

Main Street Cobble Stone/Bricks

Road Crew Hire

ARPA Funds

Town Garage

Dog Park

Join Zoom Meeting

<https://us06web.zoom.us/j/89284478255?pwd=QVRjZ3BCUVdyUnU5MFIK0pXRnVkZz09>

Meeting ID: 892 8447 8255

Passcode: 724549

One tap mobile

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+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 408 638 0968 US (San Jose)

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+1 669 444 9171 US

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**Minutes of 9/13/2022**  
Warren Selectboard  
VIA Zoom or In Person  
Warren Municipal Building  
6:30 PM

**Members Present:** Andrew Cunningham, Vice Chair, Luke Youmell, Chair, Camilla Behn & Devin Klein Corrigan.

**Members Absent:** Bob Ackland

**Others Present:** Keith Streeter, David Brogden, Ben Haugen & Andrew Bombard, Rob Perry (TV 44/45) and Cindi Jones.

**6:35 PM – Public Comment** – Mr. Streeter came to the board to ask that the Land Use Development Regulations go to a public vote. Mr. Streeter shared that he believes there are a lot of people very concerned about the new Zoning Regulations. Mr. Cunningham commented that they have not been turned over the Selectboard yet and that once they are, the Select Board will have their required legal meetings for public comment. He commented that Mr. Streeter could get a petition started with at least 5% of the voters and recommended to him that he be sure it was carefully worded.

**6:40 PM - Traffic Calming** – Mr. Youmell stated that Mr. Ackland is working with L&D line striping to set up a date on their schedule when they could do the work. Ms. Klein Corrigan commented that the project is being done in phases to see what works and what does not work. Mr. Streeter was concerned about the south entrance of town and what was going to be done there. Mr. Youmell commented that Mr. Ackland hopes to present a complete report at the next meeting.

**6:41 PM** – Ms. Klein Corrigan requested permission from the Board to do a public announcement reminding everyone that hunting season was now open and people should be take precautions when walking in the woods. She also shared a personal experience with “bear dogs” entering her private property which she felt was disconcerting, but she found out was legal. The Board encouraged her to post her message on Front Porch Forum and she will reach out to Ms. Loomis at the Valley Reporter to do an article for the paper regarding hunting season.

**6:41 PM** – Highway Check In

Mr. Bombard reported that the new truck that was ordered last year is still scheduled to be built in October. He also shared that the crew completed 25 MRGP segments on Prickly Mountain Road from the pavement to the end. They also replaced a culvert at Charlie Ashley Road and graveled. Other roads worked on were Vickery Hill, Hanks Road and Roth Road. Mr. Bombard also commented that they had completed a temporary fix for the winter on the Bren driveway.

Ms. Klein Corrigan asked whether the 22-ton utility equipment trailer that was purchased had been received. Mr. Bombard said that it had. Ms. Jones commented that the purchase needed to be ratified in public session. A motion was needed for audit purposes as an approved expense from the Capital Account by the selectboard.

Motion by Mr. Cunningham to purchase the 22-ton trailer from Lucky’s Trailer Sales, seconded by Ms. Klein Corrigan. All in Favor: VOTE: 4-0.

Road Crew Hiring – Ms. Klein Corrigan asked about the process for hiring a road crew member. Mr. Youmell commented that Ms. Lisaius is now taking the lead on screening applicants by asking them specific questions that were created by Mr. Bombard. Applications and the pertinent information then goes to Mr. Bombard and Mr. Youmell to review and decide whether or not to schedule an interview. Those that are reviewed and not chosen for an interview are to receive a generic letter thanking them for their interest.

Ms. Klein Corrigan asked about a time line for the steps. Ms. Behn commented that there should be a process after the interviews for communication with the applicant. Mr. Bombard stated that he did not like the letter that Ms. Lisaius was sending out to applicants. Ms. Behn reiterated that a process is needed for hiring applicants but acknowledged that due to the limited resources she understood that it could not be as thorough a process as it should be, at this time.

**7:25 PM** – Mr. Bombard also commented that he had been approached recently by a Warren resident who expressed concern that the road crew was not performing their job in a satisfactory manner. Mr. Bombard shared that the member of the public told him they had heard this information from another employee of the town and he called that employee by name. He expressed that he was extremely upset by the comments and felt he needed to share them. Ms. Behn expressed that all town employees/staff need to be supportive of one another and that any grievance or concern any employee has should be dealt with first directly with the other party. Mr. Youmell commended Mr. Bombard and the Town Highway Crew for their dedication and hard work to the town and this was reiterated by the rest of the Board.

**7:30 PM – GSI – Cost for Final Monitoring Plan – Sugarbush Access Road – Ben Haugen & Dave Brogden**  
Per the discussions with The Town on August 9, 2022, Geostabilization International has revised and combined their proposals for the Phase 2 Geo hazard Assessment of the Sugarbush Access Road and the Phase 1 Geohazard Assessment for West Hill Road. The combined proposal clarifies the cost savings and efficiencies of performing a single lidar data collection for both sites during leaf-off conditions in the fall of 2022. The revised scope of work including only single lidar-based data collection for both roads reduced the overall price by \$2,840 or approximately 4.5%. Proposing only one type of annual data collection and change detection analysis reduced the estimated annual cost estimate by \$21,000. Pricing for the work that would begin in 2022 is \$59,100. The estimated annual Sugarbush Access Road monitoring prices through 2027 would be \$81,810. (Proposal Attached)

Motion by Mr. Cunningham to approve and sign the GSI Contract for \$59,100 for 2022 and \$81,810 for the next five years of monitoring, seconded by Ms. Behn. All in Favor: VOTE: 4-0.

**Other Business:**

Main Street Cobble Stones/Bricks – Ms. Jones asked for clarification on what the Selectboard would like to do with the issues of the Cobble Stones and Pavers. Does the town want to fix what is there or think about a different application for the cobble stones? Attention to the pavers also needs to be looked at. Ms. Jones did express that it is too late in the season to fix the cobble stones. The Board stated that they would like to pass it back to the Planning Commission for discussion. Ms. Jones will pull together information that she has from 2 years ago to provide to the Planning Commission.

Flags on GMP Poles – A letter was received from Mr. Boylan regarding the American Flag on utility poles and not being light up. The board acknowledge his letter and stated that the street lights are providing the light for the American Flags.

Dog Park –The board entered into a discussion regarding the proposed location for a Dog Park at Brooks Recreation Field. The Board expressed general support, but Mr. Cunningham commented that the Conservation Commission and the school should be asked to comment on the proposal and that it would require approval from the Zoning Administrator as well. Mr. Youmell will communicate the Board's requests to the Dog Park Committee. The board has scheduled the Dog Park Committee to attend the next meeting. The board hopes to vote at that time on using Brooks Recreation Field which is Town owned land for a Mad River Valley Community-wide Dog Park.

Request for Uses at East Warren Community Market – The Board discussed whether or not the Town has the power to determine what activities take place at the property leased by RootsWork. The consensus of the Board was that RootWork, as the lessor has the right to make those decisions, but they are welcome to ask for the opinion or support of the Town.

**7:50 PM** – Approval of Ski Club 10 First & Third Liquor Licenses – Motion by Mr. Cunningham to approve the First & Third liquor licenses for Ski Club 10, seconded by Ms. Klein Corrigan. All in Favor: VOTE: 4-0.

**7:55 PM** – **Approval of Accounts Payable** – Motion by Mr. Cunningham to approve the accounts payable warrants as presented for \$47,140.30, seconded by Ms. Klein Corrigan. All In Favor: 4-0.

**7:58 PM** – **Approval of Payroll Warrants** – Motion by Mr. Cunningham to approve the payroll warrants as presented for \$37,215.08, seconded by Ms. Klein Corrigan. All In Favor: VOTE: 4-0.

**8:00 PM** – Ratification of Approval for an event at the East Warren Community Market on 9/11/22 – Motion by Mr. Cunningham to approve the Festival Permit for the East Warren Community Market that was held on 9/11/22, seconded by Ms. Klein Corrigan. All In Favor: VOTE: 4-0.

**8:05 PM** – Motion by Mr. Cunningham to go into Executive Session to discuss Real Estate and inviting Ms. Jones, seconded by Ms. Behn. All in Favor: VOTE: 4-0.

**8:15 PM** – Motion by Mr. Cunningham to come out of Executive Session, seconded by Ms. Behn. All In Favor: VOTE: 4-0.


**8:16 PM** – Motion to adjourn by Mr. Cunningham, seconded by Ms. Behn. All in Favor: VOTE: 4-0.

Minutes Respectfully Submitted by,  
Cindi Jones, Warren Town Administrator

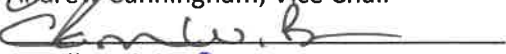
The Warren Selectboard

  
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Luke Youmell, Chair

  
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Andrew Cunningham, Vice Chair

  
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Camilla Behn

  
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Devin Klein Corrigan

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Bob Ackland