

Minutes of Wednesday, July 20, 2022

Warren Selectboard

12:00 Noon

Warren Municipal Building

Members Present: Luke Youmell, Chair, Andrew Cunningham, Vice Chair, Camilla Behn & Devin Klein Corrigan.

Members Absent: Bob Ackland

Others Present : Cindi Jones & Sandra Brodeur.

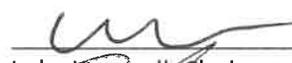
12 :00 PM – Meeting called to order by Mr. Youmell. Ms. Behn Left at 12:30PM.

Continuation of Personnel follow up evaluation response. Mr. Youmell commented that he has not had time to write up a response that Ms. Jones requested. Ms. Jones requested a written follow up from her response letter. He went down through the responses. The board is working on setting up a schedule for employee reviews as the board does not have one and has not currently talked about one. They do not feel that a 30-day warning period is necessary for employee reviews. As far as review procedures and or template or rubric whereby ensuring that all employees are reviewed in the exactly the same method, the board's response was that the guidance is the employee job descriptions. The board felt that things have been going well and that communication is much better. Ms. Behn commented that she felt that the board should have realistic expectations of cross/department communications. Ms. Klein Corrigan commented she would like to see less emails and a summarized email of things. She also felt that The Town Report should be done 2 weeks prior so that the Selectboard can read through it before it goes to the printer for mistakes. Ms. Jones will be looking for people to delegate the report to for next year.

1:00 PM – Motion by Mr. Cunningham to adjourn, seconded by Ms. Devin Klein Corrigan. All in Favor; VOTE: 4-0.

Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator

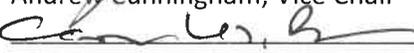
The Warren Selectboard



Luke Youmell, Chair



Andrew Cunningham, Vice Chair



Camilla Behn

Devin Klein Corrigan