

Agenda
Warren Selectboard
May 24, 2022
6:00 PM
Warren Municipal Building or Via Zoom (at 6:35PM)

- ✓ 6:00 PM – Site Visit– Sugar Lodge – Out Side Consumption Permit Approval – Julia Hale Sugarbush
- ✓ 6:30 PM – Convene at Municipal Building/Agenda Changes
- ✓ 6:35 PM – Public Comment
- ✓ 6:40 PM – Sugarbush Access Road Multi Use Recreational Path/Grant Discussion – From Inferno Road to Eurich Pond - Margo Wade & Ross Saxton
- ✓ 7:15 PM - Mad Marathon Road Use Permission – Ian Sweet – Scheduled for July 10, 2022
- ✓ 7:30 PM – Juice Magic – Chris White – Approval to Park Food/Community Bus at East Warren Community Market – Chris White
- ✓ 7:40 PM – Overview of Moving Forward on Traffic Calming Grant and Work in The Village – Bob Ackland
- ✓ 8:00 PM – Approval of Ratifying of Church/Library Tent on Green – Marie Schmukal

8:02 PM – Approval of Minutes for May 10, 2022

8:04 PM – Approval of Accounts Payable and Payroll Warrants

\$136,944.92 \$24,786.80
State of VT State Education Warrant + \$3,827,939.88

8:05 PM – Other Business

✓ Road Crew Hiring Update & Sign on Bonus of \$2,000 Advertised

✓ Quick Website Comments

✓ Selectboard Rules of Procedure

✓ Recreation Field Bleachers

✓ *Commercial vehicle noise ordinance - Roxbury MT Compliant*

Ongoing:

ARPA

Town Garage

Warren Falls

Town Garage

Warren Covered Bridge

Bike Racks

Town Of Warren is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/89554011909?pwd=M1djcm00UDRhNjZ0UjVYalFMZ2Z6UT09>

Meeting ID: 895 5401 1909

Passcode: 779367

One tap mobile

+13017158592,,89554011909#,,,,*779367# US (Washington DC)

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Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

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+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

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Meeting ID: 895 5401 1909

Passcode: 779367

Find your local number: <https://us06web.zoom.us/j/knknowPwhs>

Warren Selectboard Minutes

May 24, 2022

Via Zoom or In Person

Warren Municipal Building

6:00 PM

Members Present: Luke Youmell, Chair, Andrew Cunningham, Vice Chair, Bob Ackland, Camilla Behn, Devin Klein Corrigan.

Others Present: Julia Hale, Perry Bigelow, Erika (VR), Rob (TV 44/45), Ross Saxton, Margo Wade, Ian Sweet, Chris White, Gene Bifano, Jeff Campbell, Marie Schmukal.

6:00 PM – Site Visit – Sugar Lodge – Out Side Consumption Permit Approval – Sugarbush Julia Hale/Margo Wade – Ms. Wade and Ms. Hale met the Selectboard on site to discuss the area for the outside consumption permit requirements. As a requirement the area must be confined. Ms. Wade commented that they want to use the site for a wedding venue. To enclose the perimeter, a wedding tent would encompass the area to block off two sides of the area, the row of trees on the southern side. They would need to figure out how to enclose the side towards the back side parking lot. Ms. Behn asked about parking capacity for the venue? Ms. Wade commented that they could park cars in the spaces they had and then send over flow up to parking Lot F. Mr. Ackland commented that the hours submitted needed to be from 8:00am to 11:00 PM instead of 2:00AM and since it is a residential area, any amplified music must stop at 11:00PM. Ms. Hale would resubmit the application with a parking plan, hours change, amplified music and the enclosed area plan.

Motion by Mr. Ackland to approve the Outside Consumption Permit with no amplified music after 11:00PM, hours of operation would be 8:00 AM – 11:00 PM, and provide a parking/enclosure plan. Seconded by Ms. Behn. All in Favor: VOTE: 5-0.

6:34 PM – Meeting Convened at Warren Municipal Building.

6:35 PM – Agenda Changes: LEMP (Local Emergency Management Plan Renewal) – Jeff Campbell.

6:36 PM – Public Comment – None.

6:37 PM – Mad Marathon Road Use Permission – Ian Sweet – Mr. Sweet came to the board to request permission to use the roads on July 10, 2022 for the Mad Marathon that is in its 12th year. Over the years the event has been around the July 4th weekend. Mr. Sweet commented that the biggest issue they are facing is that all the Inns with rooms are booked for weddings making it hard for the Mad Marathon participants to find a place to stay. Mr. Sweet asked if it was possible for the Inns to not book rooms at the time of the event with the date published in advance for participants to book rooms. Mr. Cunningham commented that wouldn't work as the Inns rely on the wedding income as it is big money for them. Mr. Sweet commented that they are also adding more signage for public notification and that both Warren Constables and the Sheriff's Dept were great last year. Even through the roads are closed, they will allow residents passage but giving them a heads up that there are runners on the roads and to proceed cautiously.

Motion by Mr. Ackland to approve the Road Use Permit for the Mad Marathon, July 10, 2022. Seconded by Ms. Behn. All in Favor: VOTE: 5-0.

6:50 PM – Sugarbush Access Road Multi-Use Path/ Grant Discussion – Margo Wade & Ross Saxton – The Path Association and Sugarbush came back with answers to the questions concerning the multi-path from the Resort to Eurich Pond Road. One of the previous questions was the ownership of Sugarbush along the Path sections. Ms. Wade commented that Sugarbush's property is about 40% ownership, 53% ownership by others and crosswalks about 5%.

Sugarbush would contribute \$200,000 to the match by July 2022. There were some stipulations: If the grant was not awarded, the town would hold on to that money for other Path efforts as restricted for that purpose. Sugarbush will also grant the ROW needed on any Sugarbush parcels if any did not have that stipulation.

The Town would take ownership of the total Path from the 4 ways stop down to Alpine Options. It would be a Town Asset and the Town would have to maintain the path.

The Town would acknowledge that Sugarbush has met all the base area development Conditions related to pedestrian path ways.

Sugarbush would take a back seat in the Grant Application/with time only limited to Sugarbush Land.

Ms. Wade commented that there are 125 workforce bodies for Sugarbush that would use the Path, and 125 lodging establishments patrons that would use the path as well.

Mr. Saxton commented that the total match is \$351,538 but would like the Town to commit to \$200,000 and that would have a \$50,000 buffer with costs going up and it makes the grant match look better for leveraging the funds match.

Ms. Klein Corrigan asked about other fund raising for the match? Mr. Saxton commented that since Sugarbush is committing to a \$200,000 match and if the Town commits to \$200,000 match they would not have fund raise and it makes it simpler as the matches are guarantee. Mr. Youmell asked if private fund raising was off the table? Mr. Saxton commented no. There are other properties that would benefit from the project and should take an interest in this. Ms. Behn asked who is administering the grant? Ms. Wade commented that a majority of the grant work would be Mr. Schwartz, Mad River Planning District and Mr. Saxton, the Path Association. They would work on the grant which does have a provision to hire a project manager who would manage the project next year to the bid process and for construction. The Path would play the role for the public process and public outreach to help with trust and transparency.

Mr. Ross commented that the Application is due June 8th. Most of the work has been done except to tweak area's that needed rework from the committee who reviewed the last application. Mr. Saxton commented that he would have a draft to the Selectboard by June 3rd for any comments.

Ms. Behn asked about where the Path crosses other lands and the process. Mr. Saxton responded that the Project Manager would work on those areas with the property owners. Ms. Klein Corrigan asked about why wouldn't the Path approach the condos, and other places along the route to participate? Mr. Ackland commented that when the first application was submitted, he asked but got no buy in.

Mr. Cunningham commented that most of the people along the route have no kids, second homeowners. You can ask but don't expect anything. Ms. Wade commented that it would be recommended to dive into the other permits and see where there are Path Easements. Other things to think about is the maintenance of the 10' path, but that would be down the road.

Motion by Mr. Ackland to accept the proposal requirements submitted by sugarbush for Sugarbush's pledge of \$200,000 towards the match for the grant application. seconded by Ms. Klein Corrigan. All in Favor: VOTE: 5-0.

7:24 PM – Juice Magic – Chris White – Mr. White came to the board to see if there was interest in another Juice/bus like Root Juice setting up at the Market. Mr. White commented that it would be an experiment from Friday-Sunday at the East Warren Community Market, with hours of 10-6. Ms. Behn commented that he would have to have all his permits in order from the Town, health dept etc., Mr. Cunningham asked if Rootswork had weighed in on the Magic Juice Bus. Mr. White commented that he had emailed Mr. Barkhausen but had not heard anything as of yet from Rootswork. Mr. Youmell will talk to the Market and Rootswork in the next day or so. The board was in support of the idea, but Mr. White needs to get all his approvals together and furnish to Rootswork first before the board would approve.

7:35 PM – Overview of VHB Traffic Calming Grant – Bob Ackland – Mr. Ackland commented that he had taken the VHB and KCC input to apply for the grant. He has asked another contractor landscaper (Clay Brook Deigns) Rachel Gregorian to look at it and provide rough designs on the intersections/sweeps keeping the triangle etc. She will come back with some designs and the board will modify a final plan. It was suggested that another public engagement with the designs would help to flush out final design for a bidding process.

7:40 PM- Approval of Ratifying the Church Tent on the Green – Marie Schmukal - Motion by Ms. Behn to approve the church/library tent on the Town Green, seconded by Mr. Ackland. All in Favor: VOTE: 5-0.

7:42 PM – Approving the Local Emergency Management Plan (LEMP) Mr. Campbell presented to the board the updated versions of the plan that has to be approved in May of each year. He explained the changes and updates.

Motion by Mr. Ackland to approve the LEMP as presented, seconded by Ms. Behn. All in Favor: VOTE: 5-0.

7:45 PM – Other Business
Warren Falls – No Updates

Roadcrew Hiring Update & Sign on Bonus – Mr. Youmell commented that they have received about 7 to 8 resume's and has had a few interviews. They ended up hiring one but the applicant declined after accepting to stay with his current employer. They are just waiting before advertising again. Ms. Behn also commented that if there is anything to do with the road crew or highways that she would like Mr. Bombard to come and report instead of Mr. Youmell and Mr. Ackland.

Ms. Klein Corrigan asked about how the \$2,000 sign on bonus how that came about as she saw it in the Valley Reporter and did not know anything about it. Mr. Youmell commented one day he was in the office with Dayna, Bob and Andrew brainstorming to incentivized applicants to apply. So, they decided to advertise the \$2,000 sign on bonus. Ms. Klein Corrigan commented that she would have like to have had a discussion on this rather than having a few decide to move forward. Mr. Youmell and Mr. Ackland commented that they did not feel it needed a board discussion as there was money in the highway salary budget line to cover it. Ms. Klein Corrigan commented that wages and a sign on bonus are two different things. Ms. Behn commented that she felt that this was a discussion needed by the full board prior to advertising it and that Mr. Bombard should be part of this discussion. In the past it was certain members are in conversations and others are not. She has asked several times for Mr. Bombard to come to a check in meeting. Mr. Bombard will be on the June 28th Agenda for a check in.

Website – the board provide feedback on some issues, things they would like see.

8:19 PM – Selectboard Rules of Procedures – Ms. Jones presented a document called Selectboard Rules of Procedures she drafted with other TA Administrators. It basically states the expectations of the public and the expectations of the Selectboard for meetings.

Motion by Ms. Klein Corrigan to approve the Selectboard Rules of Procedures, seconded by Mr. Ackland. All in Favor: VOTER: 5-0.

Bleachers – Recreation Field – Ms. Jones presented to the board some low-profile aluminum 3 step and 4 step bleachers for the Recreational Field. The current bleachers are un safe and have never been maintained and should be replaced. The board agreed.

Motion by Mr. Ackland to purchase 2 sets of the aluminum low profile bleachers, seconded by Ms. Behn. All in Favor: VOTE: 5-0.

Noise Compliant on Roxbury Mountain – An email was sent to the board regarding the excess commercial truck traffic on the Roxbury Mt. Road. The concern is about the engine breaking. The board commented that it nothing they could do to control this as this is a safety device on trucks for slowing down. There are DMV enforcements already in place.

8:33 PM – Approval of Accounts Payable – Motion by Mr. Ackland to approve the accounts payable warrants as presented for \$136,944.42, seconded by Ms. Behn. All in Favor: VOTE: 5-0.

8:35 PM – Approval of Payroll Warrants – Motion by Mr. Ackland to approve the payroll warrants as presented for \$24,786.80, seconded by Ms. Klein Corrigan. All in Favor: VOTE: 5-0.

8:37 PM – Approval of the State Education Warrant – Motion by Mr. Ackland to approve the State Education Warrant as presented for \$3,827,939.88, seconded by Mr. Cunningham. All in Favor: VOTE: 5-0.

8:38 Approval of Minutes of May 10, 2022 – Motion by Mr. Ackland to approve the Minutes of May 10, 2022, seconded by Ms. Behn. All in Favor: VOTE: 5-0.

8:40 PM – Motion by Mr. Ackland to go into executive session to discuss real estate, seconded by Ms. Klein Corrigan, All in Favor: VOTE: 5-0.

8:55 PM – Motion by Mr. Ackland to come out of Executive Session, seconded by Ms. Klein Corrigan. All in Favor: VOTE: 5-0. – No action taken.

9:00 PM – Motion by Mr. Ackland to adjourn, seconded by Ms. Klein Corrigan. All in Favor: Vote: 5-0.

Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator

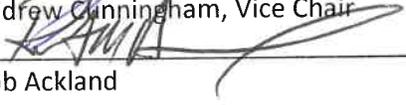
The Warren Selectboard



Luke Youmell, Chair



Andrew Cunningham, Vice Chair



Bob Ackland

Camilla Behn


Devin Klein Corrigan

\$200k paid out in full by Sugarbush by July 31, 2022. If we are unsuccessful in getting the grant town holds \$\$ for future AR path efforts.

Town takes full ownership of the path once constructed.

Satisfies all AR ped path conditions in base area redevelopment permits.

Sugarbush staff to take a back seat in the project due to current work load.

Sugarbush Mountain Resort Inc.
Pedestrian Path Planning Along Access Road
Properties Along Preferred Alignment 2017
May 16, 2022

SegmentID	TrailID	ParcelID	ParcelOwner	Length ft	PercentOfTotal
	Existing at Lot F		Sugarbush Mountain Resort Inc.	1,428	
	Existing at Basin 1		Sugarbush Mountain Resort Inc.	616	
1	Preferred Alignment		Sugarbush Mountain Resort Inc.	112	2.2%
	Preferred Alignment		Road Crossing	52	1.0%
2	Preferred Alignment		Sugarbush Mountain Resort Inc.	81	1.6%
3	Preferred Alignment	005009-7	WAITSFIELD-FAYSTON TELEPHONE CO INC	315	6.3%
4	Preferred Alignment		Sugarbush Mountain Resort Inc.	335	6.7%
5	Preferred Alignment	005009-5	Sugarbush Mountain Resort Inc.	54	1.1%
6	Preferred Alignment		Sugarbush Mountain Resort Inc.	23	0.5%
7	Preferred Alignment	005009-5	Sugarbush Mountain Resort Inc.	84	1.7%
8	Preferred Alignment	005008-301	GRANT CHRISTOPHER E & HOLLY C	80	1.6%
9	Preferred Alignment	005008-309	CONNOLLY TERENCE P & LISA F	504	10.1%
10	Preferred Alignment	005008-308	MCGONAIGLE KEVIN	182	3.6%
11	Preferred Alignment	005008-307	HANLEY JOSEPH P & ERIN C	238	4.8%
12	Preferred Alignment		Sugarbush Mountain Resort Inc.	511	10.2%
	Preferred Alignment		Road Crossing	57	1.1%
13	Preferred Alignment	005008-2	Knolls Capital LLC	445	8.9%
14 & 15	Preferred Alignment		Club Sugarbush	636	12.7%
	Preferred Alignment		Road Crossing	50	1.0%
16	Preferred Alignment		Sugarbush Mountain Resort Inc.	27	0.5%
	Preferred Alignment		Road Crossing	50	1.0%
17	Preferred Alignment		Sugarbush Mountain Resort Inc.	814	16.3%
18	Preferred Alignment		Sterling Ridge	61	1.2%
	Preferred Alignment		Road Crossing	50	1.0%
19	Preferred Alignment		Southface	118	2.4%
20	Preferred Alignment	005006-9	BENNETT BUILDINGS LLC	117	2.3%
				4,999	100%
			Total Sugarbush	2,043	40.9%
			Total All Others	2,696	53.9%
			Total Road Crossings	260	5.2%
				4,999	100.0%