

Agenda  
Warren Selectboard  
March 22, 2022  
6:30 PM  
VIA Zoom or In Person

6:30 PM – Public Comment

6:45 PM – Approval to Use the Roads in Warren for The Vermont Gran Fondo Saturday, June 25 2022 – Todd Warnock, Event Director.

6:55 PM – Michelle Bennett – Dog

7:05 PM – Appointment of Library Trustee – Alex McClay

7:15 PM – Conservation Commission Wildlife Maps Presentation – Jito Coleman *-Cancelled*

7:35 PM – Approval of Minutes of October 8, 2022

7:40 PM – Approval of Payroll Warrants and Accounts Payable Warrants

*\$ 31,550.44 \$ 48,394.23*

7:42 PM – Other Business

*Liquor License Renewal 1st, 3rd, outside For West Hill House B+B*

7:45 PM – Executive Session - Personnel

Ongoing:

Town Garage  
ARPA Funding  
Covered Bridge  
VHB Parking/Ped Project  
Warren Falls

Join Zoom Meeting

<https://us06web.zoom.us/j/89124237552?pwd=dTIXUUwUIBNNWI3TENJTnVYdG5Pdz09>

Meeting ID: 891 2423 7552

Passcode: 411549

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**Minutes of March 22, 2022**

Warren Selectboard

6:30 PM

VIA Zoom or In Person

**Members Present:** Andrew Cunningham, Vice Chair, Luke Youmell, Chair, Bob Ackland, Camilla Behn & Devin Klein Corrigan.

**Others Present:** Dotty Kyle, Alex Maclay, Bob & Sandra Grant, Lexi Leacock, Patrick Campbell, Gene Bifano, Michelle Bennett, Mike Ketchel, Gina? Perry Bigelow, Erika (Valley Reporter), JWP? & Cindi Jones.

**6:35 PM – Public Comment** – Mr. & Mrs. Grant wanted to comment about paving Fuller Hill from the bottom of the curve up to Murray Hill as they had safety concerns in the winter and spring months. Mr. Youmell suggested that they write up their concerns and provide a map for the next meeting on April 12<sup>th</sup>. Mr. Youmell also read a letter from Brook Campbell, Meg Hourihan and Christy Ketchel regarding that they were not in favor of paving West Hill Road. Mr. Cunningham commented that there was no discussion about paving Fuller Hill. The only roads scheduled for paving were the Sugarbush Access Road and German Flats. He also commented that this board will not be paving any dirt roads in the future as the only roads to be paved were the ones already paved.

Mr. Bifano commented that he will be writing up a public safety letter involving the following three things that will have potential effects for Warren.

1. VSP Middlesex Barracks is relocating to Berlin.
2. Bill S79 – Enforcement of NFPA (Life Safety Fire Codes).
3. Regional prioritization of VSP Barracks

**6:40 PM – Road Use Approval for the Vermont Gran Fondo, Saturday, June 25, 2022** – Mr. Warnock, Event Director – Mr. Warnock presented to the board a road use consent form for the Vermont Gran Fondo to use Warren's Roads for the bike race. He commented that there were not any changes except (not confirmed yet) that the final race route could change as follows due to a culvert replacement in Fayston on the German Flats Road. Depending on the culvert replacement the route will be either West Hill Road to Lincoln Gap Road or RT 100 to Lincoln Gap Road. He will advise the Town as the event gets closer and Fayston's time line on their culvert replacement in Fayston.

Motion by Mr. Cunningham to approve the Road Use Permit for the Vermont Gran Fondo Bike Race, on Saturday, June 25, 2022, seconded by Mr. Ackland. All in Favor: VOTE: 5-0.

**6:42 PM – Michelle Bennett** – Dog – Mr. Youmell started off the conversation with the letter and actions that the Selectboard had issued to Ms. Bennett. Ms. Bennett wanted to clarify that her dog did not attack any other dog as what was reported in the Valley Reporter that has caused her some issues. Ms. Nichols from the Valley Reporter commented that she is welcome to call the Valley Reporter and a correction can be made. Ms. Bennett also commented that she did not think it was fair that she should be fined for her dog running off leash when it was an issue all over town and that some Selectboard Members allow their dogs to run off leash on their property. She commented that the ordinance applies to all the Town of Warren and she should not be punished and fined when others are not adhering to the ordinance.

Ms. Bennett commented that she has been taking action with her dog as requested by the Selectboard. Ms. Devin Klein Corrigan commented that Ms. Bennett should re-read the ordinance and that this issue was not just about her dog running off leash, but also for public safety as her dog was running at large on West Hill Road and was almost hit. Ms. Bennett has been taking actions with her dog as requested.

Another issue she inquired about is how to get a road sign at the bottom of her road as she has been having trouble with receiving mail and packages. Ms. Jones commented that she will follow up with Ms. Robbins, 911 Coordinator, regarding the road name and ordering a sign.

**6:57 PM – Appointment of Library Trustee** – Alex Maclay – Ms. Maclay presented a letter from the Library Commissioners on a recommendation of appointment for Karen Cingister to finish the term of Laurie Jones. Ms. Cingister is a resident of Warren since 1986, a teacher of young children at the Moretown Elementary School for 25 years, a mom of two grown-up children and an avid reader since 1968. As quoted by Ms. Cingister “The library is a sanctuary, a place of joy and learning, a place for making connections and exploration.”

Motion by Mr. Cunningham to appointment Ms. Cingister as Library Commissioner to finish out Ms. Jones term, seconded by Mr. Ackland. All in Favor: VOTE: 5-0.

**Other Business:**

Dotty Kyle Road Road Access Permit Request – Ms. Kyle is seeking a Road Access Permit for Lot 19 at the top of her property where the Town turn – around is located. She commented that she is going through ACT 250 to amend the Land Use Permit to allow an access to Lot 19 from her existing upper driveway which would need to be widen and is less of an impact on steep slopes. Mr. Cunningham commented that she should wait to see if her ACT 250 is amended for that new driveway location before applying for the upper access. Ms. Kyle agreed with Mr. Cunningham and will wait and see what the ACT 250 decision is before applying for this road access.

**7:13 PM Energy Update – Lexi Leacock** – Ms. Leacock wanted to thank the Selectboard for appointing her as Central VT Regional Representative as the welcoming has been really positive. She wanted to let the board know that there is a bill in that is moving through the house and senate, bill 518 Energy Initiatives bill that is for municipalities awarding \$250,000 to municipalities to do weatherization toward energy efficiency to move towards a goal of net zero. It looks positive for passing and could be used for HVACS and other energy efficiency measures. She is also working with the energy coordinator at Central VT Regional Planning on the possibility of applying for funds for another solar array to help offset the rest of the electricity in the Town. A letter of intent is due April and the RPC is willing to help write the letter and help assist with the grant. She is working with the Valley Energy Coordinators to do another round of the interior storm windows insets for this coming fall. Mr. Cunningham asked about the Net zero plan and what she has researched on that. Ms. Leacock commented that it is a huge undertaking and was going to ask the PC members for some assistance.

**7:22 PM – Village Downtown Designation** – Mr. Ackland commented that he received an email that the Village Downtown Designation will go through smoothly. He commented that VTRANS has received \$2.9 million dollars for Village Downtown Improvements but only received \$1.9 million in requests. Mr. Ackland commented that he thought that it was that the grant period was such a short time line in getting requests for funding that many did not apply.

**7:22 PM – Follow up from first public hearing by the Planning Commission of the LUDRS** – Ms. Behn commented that the Planning Commission had a great turn out on the LUDR's in person and on line. The PC received comments that were voiced and are regrouping on the 28<sup>th</sup> to make changes and answer each individual's questions. Ms. Behn commented that the hearing was just to receive public comment and was not to engage in dialog. Each person will receive an answer to their questions. Ms. Klein Corrigan commented that she would like to remind the public that the PC are all volunteers and to be respectful to them as they have put in a lot of time and energy in the LUDRS and are trying to do the right thing by the taxpayers. There is an executive summary on the PC website on what has changed in the regulations. Mr. Youmell will reach out to the PC after the 28<sup>th</sup> for the next steps forward.

**7:32 PM – Approval of Payroll Warrants** – Motion by Mr. Ackland to approve the payroll warrants as presented for \$31,150.44, seconded by Ms. Behn. All in Favor: VOTE: 5-0.

**7:33 PM – Approval of Accounts Payable Warrants** – Motion by Mr. Ackland to approve the accounts payable warrants as presented for \$48,394.23, seconded by Mr. Cunningham. All in Favor: VOTE: 5-0.

**7:34 PM – First Class, Third Class, Outside Consumption Approval for West Hill House B&B** – Motion by Mr. Ackland to approve the First Class, Third Class & Outside Consumption Permit for the West Hill House B&B, seconded by Ms. Behn. All in Favor: VOTE: 5-0.

**7:35 PM – Approval of Minutes for March 8, 2022** – Motion by Ms. Behn to approve the Minutes of March 8, 2022, seconded by Mr. Ackland. All in Favor: VOTE: 5-0.

**7:36 PM** – Motion by Mr. Youmell to go into executive session to discuss plans on Personnel reviews, and how it will be done, seconded by Mr. Cunningham. All in Favor: VOTE: 5-0.

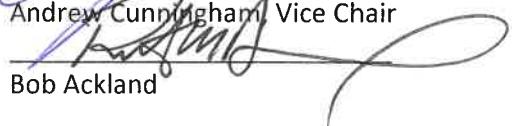
**8:30 PM** – Motion by Mr. Cunningham to come out of Executive Session, seconded by Mr. Ackland. All in Favor: VOTE: 5-0.

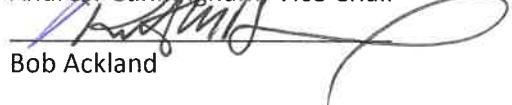
**8:32 PM** – Motion to adjourn by Mr. Cunningham, Seconded by Ms. Behn. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,  
Cindi Jones, Warren Town Administrator

The Warren Selectboard

  
Luke Youmell, Chair

  
Andrew Cunningham, Vice Chair

  
Bob Ackland

  
Camilla Behn

  
Devin Klein Corrigan

Warren Public Library  
Post Office Box 287  
Warren Vermont, 05674

March 17<sup>th</sup>, 2022

To the Warren Selectboard,

On behalf of the Trustees of the Warren Public Library, I am bringing you our recommendation for the person to fulfill the rest of Laurie Jones' position on the board. Karen Cingiser (Sing-i-zer) was Laurie's choice among the many townspeople she knew, and Karen has offered to serve out Laurie's term until March of next year, when there will be an election.

Karen is a resident of Warren since 1986, teacher of young children at the Moretown Elementary School for 25 years, mom of two grown-up children, and an avid reader since 1968. She first lived in the house just up the cemetery road and would walk down to the library when it was housed in the now town offices. She worked as a volunteer on the Wednesday evening shift and used the space to tutor people preparing for their G.E.D. In Karen's words "The library is a sanctuary, a place of joy and learning, a place for making connections and exploration. It would be an honor to be appointed to this position. "

We believe she is very much the right person for the position, and therefore ask you to appoint her to the board.

Sincerely,

*Alex*

Alex Maclay

For the Trustees of the Warren Public Library