

**Town of Warren
Planning Commission
Minutes of Meeting
Monday, January 10, 2022**

Members Present: Camilla Behn (online), Mike Bridgewater, Jenny Faillace (online), Randy Graves (online), Mike Ketchel (online), Dan Raddock (online), Jim Sanford, Chair.

Others Present: Rod Francis (PlaceSense, online), Helen Kellogg (Community Survey, online), Brandy Saxton (PlaceSense, online), Amy Tomasso (MRVPD, online), Stan Walker (online), and Carol Chamberlin (Recording Secretary, online).

Agenda:

1. Public Comments
2. Meet with PlaceSense re final draft
3. Village traffic calming proposals/town green
4. New/Other Business

The meeting came to order at 7:30 pm.

Public Comments

No comments were offered by members of the public.

Amy Tomasso, MRVPD Community Planner

Amy provided an update on the MRVPD Community Wellness Survey, and the results of that survey. She reported that the MRVPD Community Dashboard is almost ready to be launched, and will likely be available in early February. The Wellbeing Survey will be reflected in some specific areas, and also have its own tab on the Dashboard. She explained that updates will take place as new data is available, either through the American Community Survey annual data releases or other avenues, including an annual update of the Wellness Survey.

Some suggestions were offered for strategies to increase the number and range of survey responses; Amy asked that people reach out with any further ideas or if interested in becoming more actively involved.

Review of LUDR Draft with PlaceSense

There had been some miscommunication between the PC members and Brandy and Rod (PlaceSense); the final draft that was expected for review was not available, but will be available for PC members in advance of their next meeting on January 24. The agreed-upon map changes have been incorporated.

There was some discussion regarding the Selectboard's knowledge of and engagement in their involvement in the adoption process for the revised LUDRs. PC members would like to ensure that the Selectboard understands the process followed, the thorough review undertaken, the decisions made, and the PC's support of the changes proposed. It was also noted that it needs to be clear to both the public and the Selectboard what the process is for further public hearings/input and adoption of the new LUDRs.

It was decided that Brandy and Rod will provide a draft of the report that is required as part of the adoption/public hearing process, and will also provide an outline of what should be included in a more detailed report to be drafted by PC members. Members will also each compose a list of important items to

include in a detailed report – sections of the regulations that have significantly changed, the phases of the process followed to arrive at a final draft of the regulations, public outreach efforts and follow through, etc.

New/Other Business

Jim reported that he attended the December 21 Selectboard meeting, where it was suggested that the PC might consider taking a break from the LUDR update and address some other Town issues. Jim explained that the LUDR update process was nearing completion, and that it would not make sense to put the project on hold, but that the PC was available to be involved in other projects where their input and attention is requested.

Ruth offered to contact the Selectboard to explain the LUDR adoption process and encourage those Board members to familiarize themselves with the new LUDR draft.

Jim noted that he is working with Joshua Schwartz on renewing Warren’s Village Center designation, and that the documentation is ready except for some evidence that the designation furthers the goals of the municipal plan. Mike K. pointed out where in the Town Plan those references are found.

Jim verified that Ruth was amenable to participating in a performance review for herself at the next meeting.

Dan provided an update of the MRVPD’s addressing the suggestion of taking on directorship of the Housing Coalition, noting that it was generally felt that the MRVPD is for planning, not for program administration. He explained that the group did agree to investigate whether ARPA funds might be used for hiring a director for the Coalition.

The minutes of the December 27, 2021 meeting were approved.

The meeting adjourned at 9:15 pm

Respectfully Submitted,
Carol Chamberlin, Recording Secretary

Planning Commission

Camilla Behn date

Mike Bridgewater date

Jennifer Faillace date

Randy Graves date

Mike Ketchel date

Dan Raddock date

Jim Sanford date