Agenda Warren Selectboard May 11, 2021 **VIA** Zoom 6:00 PM

6:00 PM - Public Comment

6:05 PM – Covid Update – Jeff Campbell

6:25 PM – Award of Paving Bids

6:30 PM – Discussion & Approve new Employee Handbook Changes 2019

6:45 PM – Discussions on Timing, Considerations for Reopening the Offices & In person SB Meetings

6:55 PM – Approval of Minutes for April 27, 2021, & May 4, 2021

6:56 PM – Approval of Payroll & Accounts Payable Warrants 523,334,30 518,382,12

7:00 PM – Other Business

Nentrals - 10wn Hall VAPproval Of Tax Antic: pation Note \$ 400,000,00

\*\* Agenda Subject to Change\*\*

Weekly: https://us04web.zoom.us/meeting/uZErf-6sqz8ooB1DfOMkLTV6yElzCsjag/ics?icsToken=98tyKu2tqDMtHtGRslztd7QvW9r-b-G5jTxBiPJ5mjDICAxnVFXvE-5YEaF1Ed-B

Join Zoom Meeting https://us04web.zoom.us/j/456874542

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+1 346 248 7799 US (Houston)

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# Minutes of May 11, 2021 Warren Selectboard 6:00 PM Via Zoom

Members Present: Andrew Cunningham, Chair, Luke Youmell, Vice Chair, Bob Ackland & Camilla Behn.

**Others Present**: Marie Schmukal, David Ellison, Dayna Lisaius, TV 44/45, Hadley Laskowski, (VR), Andrew Bombard.

**6:00 PM – Public Comment** – Mr. Ellison asked if the board had any questions on the planned reopening in June for the library to reopen to the public. Mr. Ellison stated that if things go well, they will move to phase 2 in early July. A question was asked about the mask mandate. Mr. Campbell commented that the Governors April 30<sup>th</sup> Addendum 15 to the Executive Order states: Businesses and non-profit and government entities shall continue to implement measures notifying customers or clients of the requirement to wear masks or facial coverings in public indoor spaces. This notice may include, but shall not be limited to, posting signage stating that masks or cloth facial coverings are required and denial of entry or service to customers or clients who decline to wet masks or facial coverings. Things can change in July depending on what the Governors next steps are.

6:09 PM – Covid update: Jeff Campbell – Report Attached.

**6:20 PM – Paving Bid Award**: The Town received 3 bids: Pike Industries, Frank W. Whitcomb and ST. Paving. The board reviewed each bid as follows: ST. Paving \$384,420.00 plus \$44,520.00 for RAP Shoulders totaling: \$428,940.00. Frank W. Whitcomb \$342,380.00 and \$25,200.00 for RAP Shoulders totaling: \$367,580.00. Pike Industries: \$363,580.00 and \$37,800.00 for RAP shoulders totaling: \$401,380.00. The board chose the lowest bidder Frank W. Whitcomb. Frank W. Whitcomb will schedule for the second part of July early August. The board also agreed to hire an engineer to supervise the paving operations.

Motion by Mr. Youmell to award the 2021 Paving to Frank W. Whitcomb, second Mr. Ackland. All in Favor: VOTE: 4-0.

Guardrails: Mr. Bombard commented that he has guardrail projects on Lincoln Gap, Roxbury, Inferno and the Access Road that he plans on doing bring his guardrail budget over by \$4,000. He also commented that he just ordered culverts and they had increased over all by \$5,000 due to the pandemic and prices of materials.

**6:49 PM – Discussion & Approve New Employee Handbook Changes 2019** – Dayna Lisaius – Ms. Lisaius noted the changes were in Dental Insurance, Retirement, Sick Days, Work Related Injuries, Harassment and in benefits regarding early retirement. Discussion of what was full time were that the standard baseline is 32 hours is considered full time and that each individual job description would indicate what the hours were. Also, discussion on whether to add background checks and how it applies to volunteers, elected officials and other employees. Mr. Ackland commented that the employees are using the 2018 outdated employee handbook and that the new policy should be approved and adopted at this meeting. If changes in the future are needed, they can be done by doing an amendment. He also stated that there are Road Crew policies that are not in this handbook that should be an amendment in the future. Also Ms. Lisaius is checking on the new anti-racism clauses regarding social media with VLCT. There will be amendment changes in the future coming.

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Motion by Mr. Ackland to approve the 2019 Employee Handbook in the current form as presented, second by Ms. Behn. All in Favor: VOTE: 4-0.

**7:19** PM – Discussion on Timing, Considerations for Reopening the Offices & in Person SB meetings – Mr. Cunningham opened up the discussion about when the SB will return to in person meetings and how to do that with the Covid restrictions. Mr. Youmell commented that for people who wanted to still zoom the board could set up a cheap monitor, camera webcam for the in-person meetings. It was discussed that members of the board could spread out in the room in chairs for distancing. Mr. Cunningham asked are we ready to start in June or July? Mr. Youmell commented that we still have one more meeting in May to discuss this again and see if the room is ready for in person meetings at its next meeting. Also, the topic of not wearing masks or wearing masks was brought up. Mr. Youmell commented that the board could meet outdoors under the tent and you wouldn't have to wear masks weather dependent. Mr. Cunningham commented that it would be difficult as there is no video equipment. Mr. Campbell commented again about the Governors Orders concerning indoor activities. More on this at the next meeting.

Office reopening: Mr. Youmell commented that the traffic is at a low volume at the office especially with Ms. Goss getting the records on line. She also is doing appointments for those who need to come in and do research in the land records. Other offices Zoning, Listers, TA have pretty much their own hours set and are doing appointments which results that they are mostly full-time in the office. Ms. Schmukal, Ms. Lisaius and Ms. Jones commented that working remotely has been a benefit as more seems to get done. Mr. Youmell commented that the flexible schedules are a good benefit with the balance of availability to the public. The only person that is not in the office is Ms. Lisaius. The remote process has been working quite well. Ms. Behn commented that the employees in the building needed to have a discussion on the hours as they all interact. Ms. Lisaius commented that she could set up a meeting like she did outside to see what people are doing and have these discussions. She will look ahead and plan a date for the employees.

**7:38 PM – Town Hall Rentals** – Ms. Jones asked the for some clarity on renting the Town Hall. The board agreed that they should limit the number of people and based on the CDC Guidelines. As of May 1, for Indoor: one unvaccinated person per 100 sq ft up to 150 people, plus any number of vaccinated people. Outdoor: 300, plus any number of vaccinated people. As of June 1, one unvaccinated person per 50 sq ft up to 300, plus any number of vaccinated people. Outdoor: 900, plus any number of vaccinated people. The board also is keeping wearing masks or facial coverings indoors mandate until the Governor changes the requirement of wearing masks. The board will also add a \$75 cleaning fee on top of the rental fee. Ms. Behn commented that we can put these stipulations within the contract.

#### 7:53 PM – Other Business

Tax Anticipation Note – Ms. Lisaius asked if everyone saw the loan documents for signature to borrow up to \$400,000. It was sent around for signature via adobe. She also commented that at the next meeting they will have State Education Payment to sign.

**7:55 PM – Approval of Minutes for April 27, 2021** – Motion by Mr. Youmell to approve the Minutes of April 27, 2021, second by Mr. Ackland. All in Favor: VOTE: 4-0.

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**7:56 PM – Approval of Minutes for May4, 2021** – Motion by Mr. Youmell to approve the Minutes of May 4, 2021, second by Ms. Behn. All in Favor: VOTE: 4-0.

**7:57** PM – Approval of Accounts Payable Warrants – Motion by Mr. Ackland to approve the Accounts Payable Warrants as presented for \$18,382.12, second by Mr. Youmell. All in Favor: VOTE: 4-0.

**7:58 PM – Approval of Payroll Warrants** – Motion by Mr. Ackland to approve the Payroll Warrants as presented for \$23,334.30, second by Mr. Youmell. All in Favor: VOTE: 4-0.

7:59 PM – Motion by adjourn by Mr. Youmell, second by Mr. Ackland. All in Favor: VOTE: 4-0.

Minutes Respectfully Submitted by, Cindi Jones, Warren Town Administrator

The Warren Selectboard Andrew Cunningham, Chair Luke Youmell ice C hir Bob Ackland Camilla Behn

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### COVID-19 Report for May 11, 2021

Total Cases: 23,606

Cases statewide in the last 14 days: 841 which averages out to 420 a week

Total Probable Cases Overall: 630

Currently Hospitalized: 16 with 2 in the ICU

Recent Cases in Washington County in the last 14 days: 59, 6th lowest in the state

Total Cases in Washington County since the beginning: 1,832

Deaths: 251 with 6 in the last 14 days

Total People Tested: 385,897

Total Tests: 1,634,098

Tested in the last 21 days: 85,636

Total Completely Vaccinated: 273,200 up nearly 49,200 in 2 weeks

Total Vaccinated: 378,000

Overall Progress w/ at least One Dose: 69.1% up 10% from 2 weeks ago

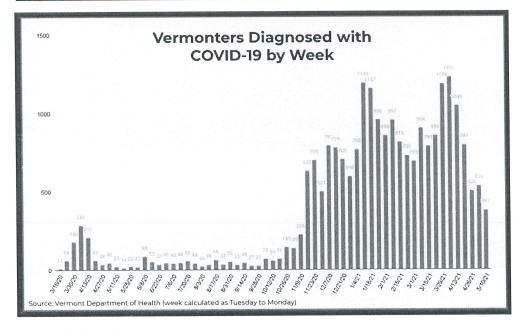
Washington County Progress w/ at least One Dose: 72.7% up nearly 10% from 2 weeks ago

Vaccine Doses Received: 734,300 up 117,700 from 2 weeks ago

#### Numbers of concern

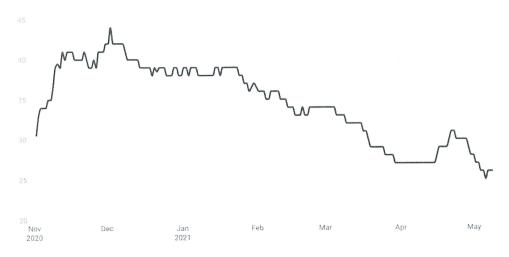
- Worldwide we have surpassed 159,074,000
- Nationwide has 32,746,000 cases that's an increase of 619,000in the past 2 weeks and 582,200 deaths
- 9 states are over 1 million cases
- 22 states have over 500,000 cases
- NY has 2,074,000 cases an increase of 40,000 cases
- MA has 698,000 cases an increase of 15,000 cases
- NH has 96,800 cases an increase of 3,000 cases
- Maine has 64,400 cases an increase of 4,000 cases

| Metric                           | Figure   | State Rankin |
|----------------------------------|----------|--------------|
| Testing Rate<br>per 100K         | 7,535.87 | 1            |
| Case Rate<br>per 100K            | 9        | 5 (tied)     |
| Positivity Rate                  | 1.02%    | 3            |
| Hospitalization Rate<br>per 100K | 3        | ۱            |
| Fatality Rate<br>per 100K        | 0.1      | 1 (tied)     |



# Age of Infected Vermonters

Median age of COVID positive individuals in VT over the last 14 days.



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#### Cases

- Current cases counts in the area as of 5/5/21 (2week totals) •
  - Warren 34, an increase of 0 0
  - Waitsfield 65, an increase of 0 0
  - Moretown 37, an increase of 0 0
  - Fayston less than 5,
  - Waterbury 166, an increase of 8

Cases per 10,000 people  $\leq 1$ 2 - 5 6 - 10 11-20 21-40 41-80 >80

Rate of Vermonters with COVID-19 by Town in the Last Two Weeks

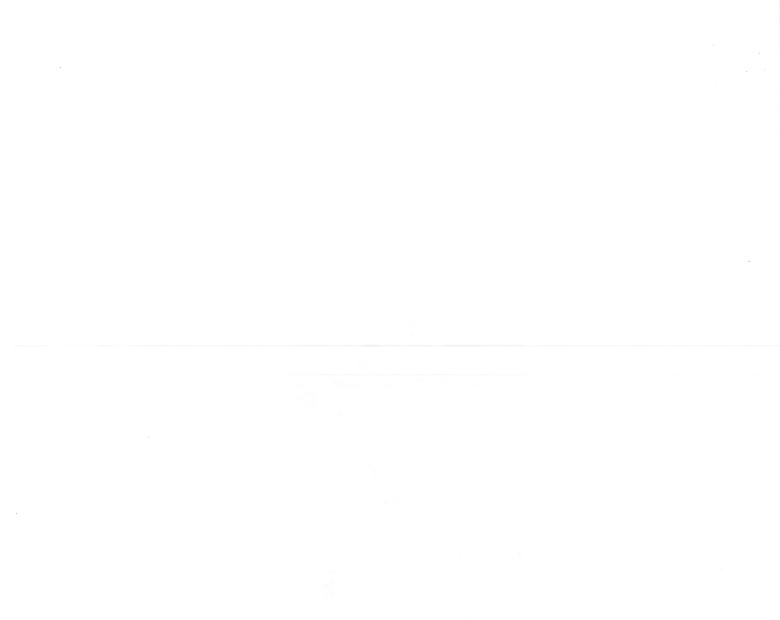
Data from 04/22/2021 to 05/05/2021

in the last two weeks

Rates are used because they allow us to compare recent activity across towns with different populations.

VERMONT DEPARTMENT OF HEALTH

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## Update on outbreaks and clusters as of April 23, 2021

- 63 Active outbreaks, 60 Primary and 3 Secondary, 430 outbreaks have been resolved.
- There have been 818 cases among residents and 420 cases among the facility staff in Congregate Care & Living since last March, with an increase 35 residents and 19 staff member in the past 2 weeks
- There have been 1670 cases among children and staff in Schools & Child Care since last March

# Governors, CDC and SEOC Updates

- Phased Reopening Plan
- On April 6, 2021, Governor Phil Scott released a reopening guide to help Vermonters and local businesses see the path for a phased return to unrestricted travel, business operations, and event gatherings. The plan was developed by the Department of Health, the Department of Public Safety, and the Agency of Commerce and Community Development and uses vaccination milestones to ensure a safe easing of personal restrictions and continued reopening of the state's economy.
- Children 12-15 will soon be able to be vaccinated pending CDC approval which could happen May 12<sup>th</sup>.
- All Vermont residents age 16 and older are eligible to be vaccinated! College students and some residents of another state are now eligible for vaccines.
- Warren Library also have "finalized" their reopening plan starting June 1<sup>st</sup>

## Testing

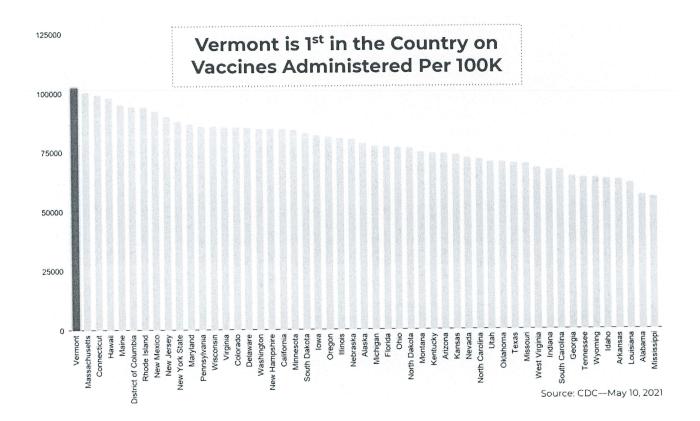
- Testing continues to happen at 14-17 sites a day throughout the state.
- Weekend Testing at Waitsfield United Church on May 15<sup>th</sup> & 22<sup>nd</sup>
- Testing continues to be offered almost daily in Waterbury, Middlebury and Berlin

## Vaccination Planning

- There will be 5 Pop Up Vaccine sites this Saturday in Warren, Granville, Duxbury, Waterbury and Stowe.
- Appointments can also be made at Kinney Drugs, CVS, Walgreens, Northfield Pharmacy or UVMMC Outpatient Pharmacies
- State is now available to order more vaccines than they are allocated
- Near 91.8% of 65+ Vermonters have been Partially or Fully Vaccinated
- About 378,000 have been vaccinated in VT. 273,00 have completed their doses
- Vermont is 1st in the Northeast per 100 residents
- Vermont ranks 3rd in the country percentage wise of fully vaccinated population only behind CT & ME
- The goal is to have everyone in VT vaccinated by July 4<sup>th</sup>.
- 7 of the Top 10 states which are fully vaccinated are in the Northeast, this includes NJ & NY. The only New England state not on the list is NH
- More than 270,000,000 have been vaccinated nationwide, 116,600,000 have received 2 doses
- Nearly 334,000,000 doses have been distributed nationwide

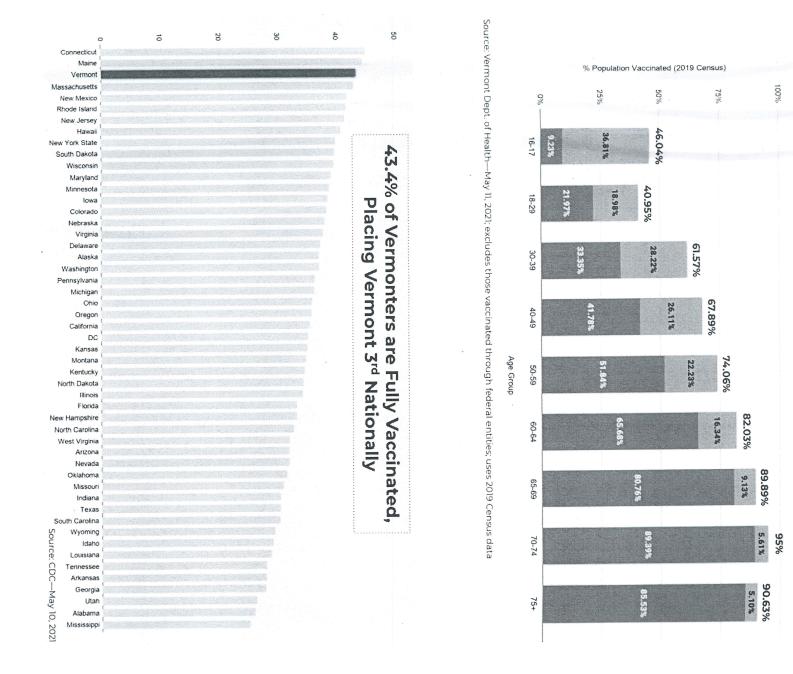
# **Vermont CDC Vaccine Scorecard**

| Metric                         | Figure  | State Ranking |
|--------------------------------|---------|---------------|
| Doses Administered<br>per 100K | 102,539 | 1             |
| % At Least 1 Dose              | 61.9%   | 1             |
| % Fully Vaccinated             | 43.4%   | 3             |
| % 65+ One Dose                 | 96.6%   | 1             |
| % 65+ Fully<br>Vaccinated      | 86.7%   | 1             |



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Vermont Vaccination Progress

By Age Band

Partially Vaccinated 📗 Fully Vaccinated

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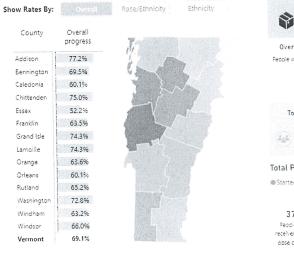
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#### Vermont Vaccination Data

Vaccination by County The percent of the county population that has received at least one dose of the vaccine



52.2% 77.2%

Doses Administered # 624.1K

By Age, Sex, Race, Ethnicity

3734.3K Overall Progress (age 16+) Completed People who have received at least one People who have completed dose of the vaccine vaccination 69.1% Total People Completed Total People Started -104.6K 44 273.2K Total People Vaccinated Started Completed 377 793 People who have received at least one dose of the vaccine 88.7K 93.7K 104.6K 53.41

Feb 2021 Mar 2021 Jan 2021

Summary

Summarv

Doses Received

Updated 5/11/2021 8:41:04 AM

62.6%

#### Vermont Vaccination Data

Select County 🕤 Clear filters

31

By Age - Statewide The percent of the statewide population of each age group that has received at least one dose of the vaccine

| Age     | 96*   |
|---------|-------|
| 18 - 29 | 41.0% |
| 30 - 39 | 61.6% |
| 40 - 49 | 67.9% |
| 50 - 59 | 74.1% |
| 60 - 64 | 82.0% |
| 65 - 69 | 89.9% |
| 70 - 74 | 95.0% |
| 75+     | 90.6% |
| Vermont | 69.7% |

#### By Sex - Statewide The percent of the statewide population of each

sex that has received at least one dose of the vaccine



Sex information is missing for 0% of people vaccinated.

By Race - Statewide The percent of the statewide population of each race that has received at least one dose of the vaccine

| Race   | 96~   |
|--|-------|
| White  | 66.5% |
| Two or more races                            | 50.6% |
| Pacific Islander                             | 11.3% |
| Native American, Indigenous, or First Nation | 23.4% |
| Black or African American                    | 50.5% |
| Asian  | 62.2% |
| Vermont                                      | 65.8% |

Race information is missing for 5% of people vaccinated.

#### By Race/Ethnicity and Age - Statewide

The percent of the statewide population of each race/ethnicity that has received at least one dose of the vaccine

| Race"              | 16 - 64 | 65+   | Total |
|--------------------|---------|-------|-------|
| BIPOC              | 54.3%   | 79.4% | 57.0% |
| Non-Hispanic White | 55.7%   | 85.3% | 63.0% |

| Non-Hispanic White | 55.7% | 85.3% |
|--------------------|-------|-------|
| Vermont            | 55.5% | 85.1% |

Race/ethnicity information is missing for 9% of people vaccinated.

BIPOC refers to Black. Indigenous, and people of color-

By Age, Sex, Race, Ethnicity

74.6K

Apr 2021

May 2021

#### By Ethnicity - Statewide

The percent of the statewide population of each ethnicity that has received at least one dose of the vaccine

| Ethnicity    | 96-   |
|--------------|-------|
| Hispanic     | 69.7% |
| Not Hispanic | 63.0% |
| Vermont      | 63.1% |

Ethnicity information is missing for 14% of people vaccinated

\*Percentages reported as 95% here indicate >=95%. Values above 95% are suppressed to protect personal health information.

Updated 5/11/2021 8:41:04 AM

# **Nationwide Numbers**



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