

Agenda
Warren Selectboard
Tuesday, April 13, 2021
VIA Zoom
6:00 PM

6:00 PM – Public Comment

6:05 PM – Covid Update – Jeff Campbell

6:25 PM – School/Town Shared Cost for Generator at Warren School – Estimated Cost \$54,000

6:40 PM – Approval of Festival Permit for the 4th of July

6:45 PM - Approval of Liquor License for Hostel Tevere, Outside Consumption, & Third Class

Approve 2021 LEMP Plan - Jeff Campbell

6:46 PM – Approval of Liquor License for Fit to Be Thai'ed Inc – Third Class

6:47 PM – Approval of Liquor License for Paradise Deli – Third Class

6:48 PM – Approval of Liquor License for Leisure Retail Partners Sugarbush LLC – 2nd Class

6:49 PM - Appointment of Jeff Campbell to Warren Cemetery Commission to fill Vacancy (5 Year Term)

6:50 PM – Approval of Minutes for March 23, 2021 ; *April 6, 2021*

6:51 PM – Approval of Accounts Payable & Payroll Warrants

\$79,016.86 \$40,894.87

7:00 PM – Other Business

Paving RFP - Bob Ackland

***Agenda Subject to Change**

Weekly: [https://us04web.zoom.us/meeting/uZErf-6sqz8o-](https://us04web.zoom.us/join/https://us04web.zoom.us/j/456874542)

[oB1DfOMkLTV6yElzCsjag/ics?icsToken=98tyKu2tqDMtHtGRslztd7QvW9r-b-G5jTxBiPJ5mjDICAxnVFXvE-5YEaF1Ed-B](https://us04web.zoom.us/j/456874542)

Join Zoom Meeting

<https://us04web.zoom.us/j/456874542>

Meeting ID: 456 874 542

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Dial by your location

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+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 456 874 542

Find your local number: <https://us04web.zoom.us/j/456874542>

COVID-19 Report for April 13, 2021

Total Cases: 21,388

Cases statewide in the last 21 days: 3,455 which averages out to 1,152 a week

Total Probable Cases Overall: 570

Currently Hospitalized: 30 with 5 in the ICU

Recent Cases in Washington County in the last 14 days: 109, 8th in the state

Total Cases in Washington County since the beginning: 1,705

Deaths: 233 with 13 in the last 21 days

Total People Tested: 367,280

Total Tests: 1,438,574

Tested in the last 21 days: 180,202

Total Completely Vaccinated: 174,200 up nearly 77,100 in 3 weeks

Total Vaccinated: 264,344

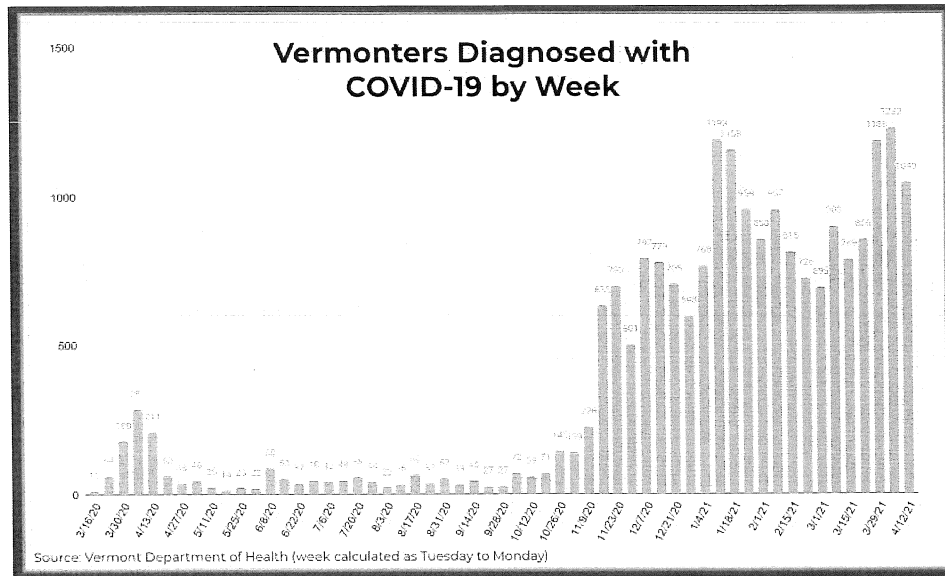
Overall Progress w/ at least One Dose: 48.3% up 15.6% from 3 weeks ago

Washington County Progress w/ at least One Dose: 50% up nearly 16.6% from 3 weeks ago

Vaccine Doses Received: 497,500 up 164,800 from 3 weeks ago

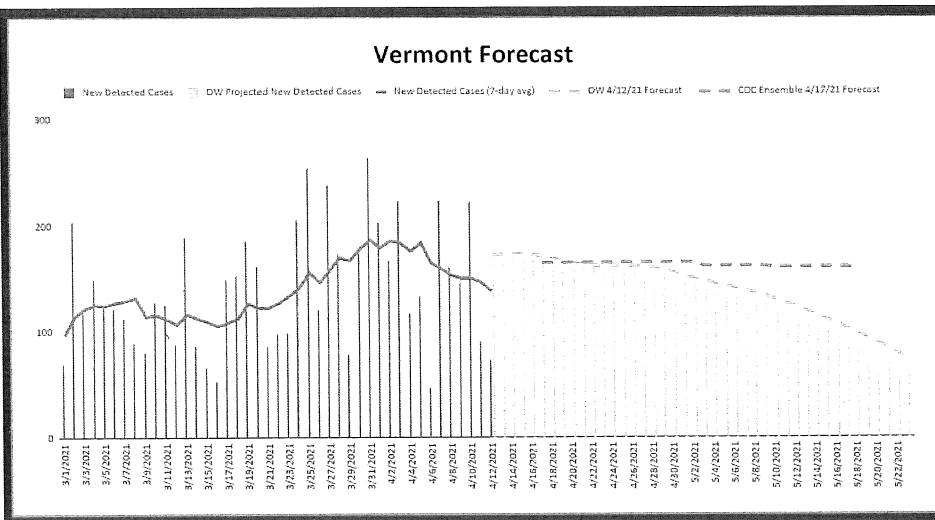
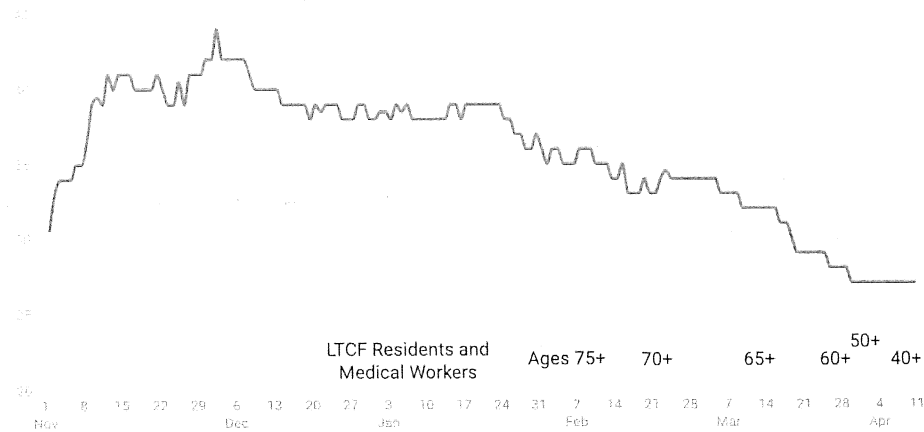
Numbers of concern

- Worldwide we have surpassed 136,840,796
- Nationwide has 31,273,951 cases and 562,000 deaths. Yesterday there were just 475 deaths compared to near 4,500 a day back in January
- 8 states are over 1 million cases
- 21 states have over 500,000 cases
- NY has 1,962,000 cases an increase of 173,000 cases
- MA has 661,000 cases an increase of 46,000 cases
- NH has 89,250 cases an increase of 8,500 cases
- Maine has 54,800 cases an increase of 6,100 cases



Age of Infected Vermonters Decreasing

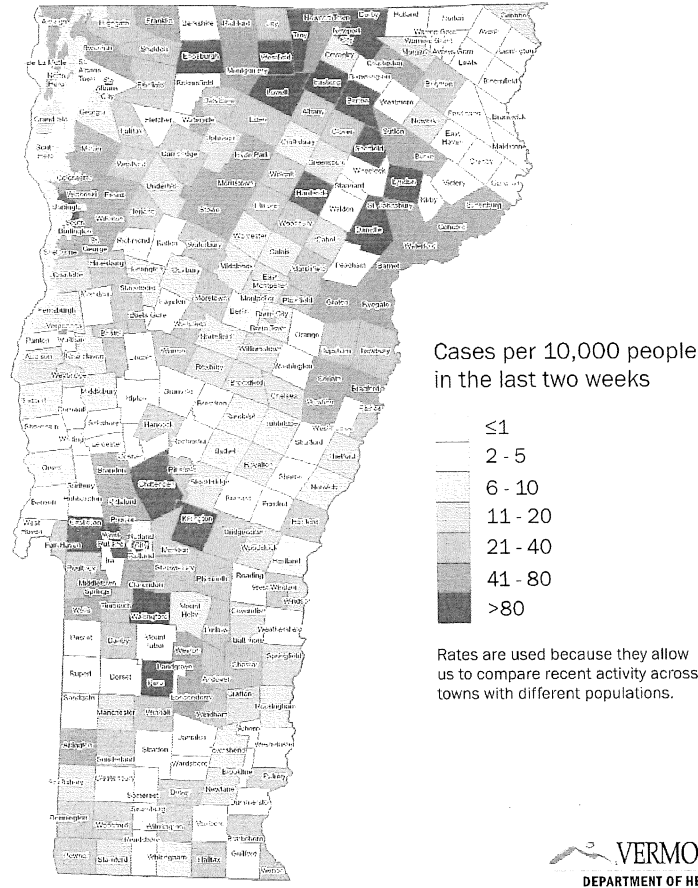
Median age of COVID positive individuals in VT over the last 14 days. Green bars represent expanded vaccine eligibility.



Cases

- Current cases counts in the area as of 4/7/21 (3 week totals)
 - Warren 33, an increase of 4
 - Waitsfield 61, an increase of 6
 - Moretown 36, an increase of 6
 - Fayston less than 5,
 - Waterbury 152, an increase of 27

Rate of Vermonters with COVID-19 by Town in the Last Two Weeks
Data from 03/25/2021 to 04/07/2021



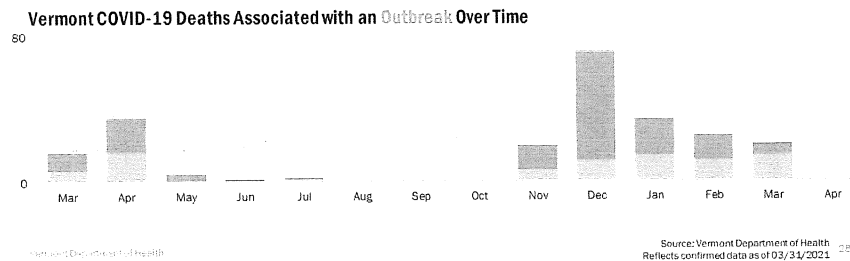
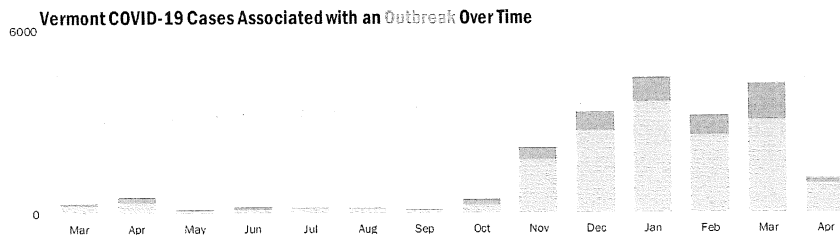
Town Counts from 03/05/2020 to 04/07/2021

To protect the identity of individuals, towns with fewer than 6 cases are not included in this table.

Addison	51	Concord	37	Wilton	176	Wynmouth	12	Tunbridge	10
Albany	22	Coastal	19	Windsor	65	Yamhill	9	Union	26
Alburgh	32	Coastal	14	Windsor	65	Fairfax	71	Windsor	23
Aspen	80	Craftsbury	41	Windsor	11	Putney	108	Windsor	87
Bakersfield	27	Danby	43	Windsor	17	Putney	56	Windsor	22
Baltimore	8	Danville	84	Windsor	44	Putney	25	Windsor	80
Barnet	7	Dartmouth	122	Windsor	31	Randolph	87	Windsor	142
Barnet	22	Dartmouth	44	Windsor	65	Reading	12	Windsor	46
Barnes	576	Dover	81	Windsor	76	Reading	6	Windsor	12
Barnes	106	Dummerston	11	Windsor	181	Reading	124	Windsor	61
Barnes	97	East Haven	9	Windsor	155	Reading	72	Windsor	50
Barnes	13	East Haven	44	Windsor	13	Reading	58	Windsor	13
Barnes	704	Fair	51	Windsor	34	Reading	112	Windsor	33
Barnes	21	Fairfax	292	Windsor	25	Reading	48	Windsor	36
Barnes	9	Fairfax	727	Windsor	148	Reading	23	Windsor	292
Barnes	24	Fairfax	22	Windsor	24	Reading	292	Windsor	27
Barnes	33	Fairfax	114	Windsor	24	Reading	39	Windsor	14
Barnes	51	Fairfax	85	Windsor	43	Reading	18	Windsor	47
Barnes	19	Fairfax	19	Windsor	19	Reading	109	Windsor	20
Barnes	99	Fairfax	29	Windsor	40	Reading	19	Windsor	69
Barnes	285	Fairfax	106	Windsor	176	Reading	21	Windsor	16
Barnes	11	Fairfax	19	Windsor	26	Reading	182	Windsor	78
Barnes	88	Fairfax	23	Windsor	8	Reading	29	Windsor	43
Barnes	24	Fairfax	17	Windsor	139	Reading	64	Windsor	25
Barnes	96	Fairfax	45	Windsor	15	Reading	15	Windsor	11
Barnes	14	Fairfax	14	Windsor	27	Reading	587	Windsor	7
Barnes	7	Fairfax	19	Windsor	5	Reading	11	Windsor	11
Barnes	54	Fairfax	15	Windsor	22	Reading	21	Windsor	25
Barnes	2,244	Fairfax	15	Windsor	27	Reading	211	Windsor	46
Barnes	22	Fairfax	15	Windsor	41	Reading	58	Windsor	16
Barnes	112	Fairfax	166	Windsor	37	Reading	23	Windsor	282
Barnes	83	Fairfax	163	Windsor	36	Reading	207	Windsor	92
Barnes	281	Fairfax	111	Windsor	59	Reading	41	Windsor	30
Barnes	11	Fairfax	11	Windsor	21	Reading	24	Windsor	44
Barnes	20	Fairfax	122	Windsor	45	Reading	106	Windsor	56
Barnes	95	Fairfax	40	Windsor	19	Reading	8	Windsor	16
Barnes	24	Fairfax	18	Windsor	19	Reading	37	Windsor	9
Barnes	27	Fairfax	12	Windsor	11	Reading	7	Windsor	78
Barnes	28	Fairfax	6	Windsor	15	Reading	13	Windsor	8
Barnes	92	Fairfax	17	Windsor	107	Reading	162	Windsor	162
Barnes	990	Fairfax	17	Windsor	107	Reading	162	Windsor	162

Update on outbreaks and clusters as of April 9, 2021

- 120 Active outbreaks, 106 Primary and 14 Secondary, 319 outbreaks have been resolved.
- There have been 784 cases among residents and 400 cases among the facility staff in Congregate Care & Living since last March
- There have been 1450 cases among children and staff in Schools & Child Care since last March



Governors, CDC and SEOC Updates

- Phased Reopening Plan

On April 6, 2021, Governor Phil Scott released a reopening guide to help Vermonters and local businesses see the path for a phased return to unrestricted travel, business operations, and event gatherings. The plan was developed by the Department of Health, the Department of Public Safety, and the Agency of Commerce and Community Development and uses vaccination milestones to ensure a safe easing of personal restrictions and continued reopening of the state's economy.

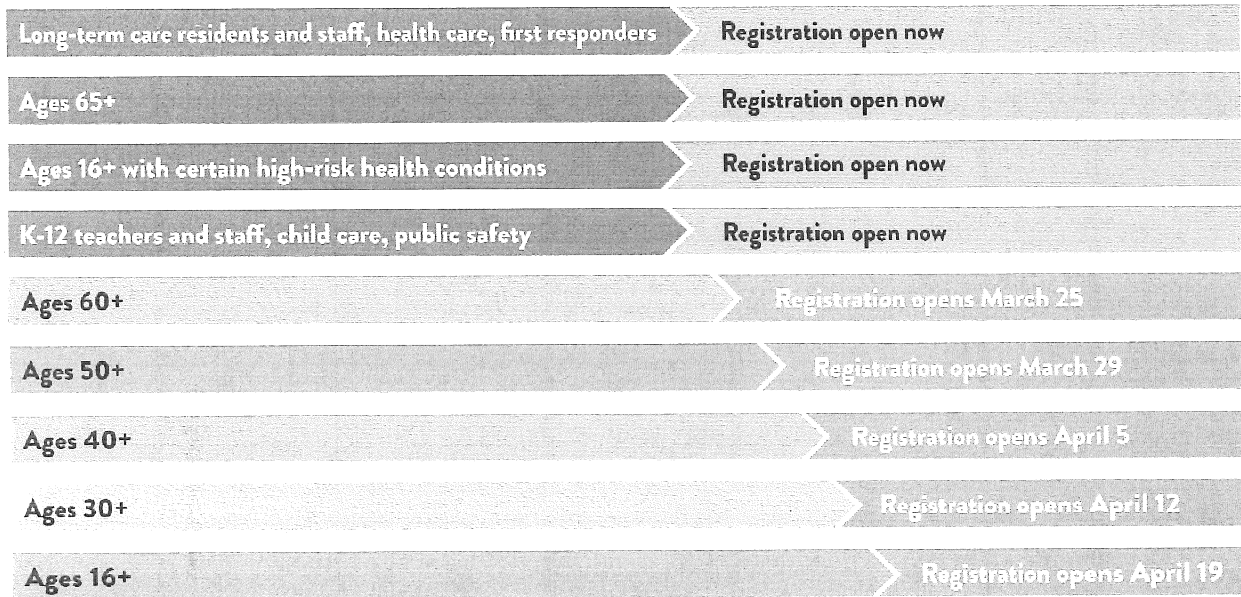
Testing

- Testing continues to happen at 17 sites a day throughout the state.
- Weekend Testing at Waitsfield United Church on April 18th and 24th, these are Sundays only
- Testing continues to be offered almost daily in Barre, Northfield, Waterbury, Middlebury, Berlin and Williamstown

Vaccination Planning

- The state has temporarily suspended administering the J&J vaccine while more information is gathered
- As of yesterday, 30+ were eligible to begin registering for a vaccination
- Over 90% of 70+ Vermonters have been vaccinated with one dose and 65-69 at around 83%
- About 127,454 have been vaccinated in VT. Nearly 68,900 have completed their doses
- Vermont is 2nd in the Northeast with 31.85 doses administered per 100 residents, VT is 4th in the country.
- Vermont ranks 7th in the country percentage wise of fully vaccinated population
- The goal is to have everyone in VT vaccinated by July 4th.
- More than 120,000,000 have been vaccinated nationwide, 74,000,000 have received 2 doses
- Nearly 238,000,000 doses have been distributed nationwide

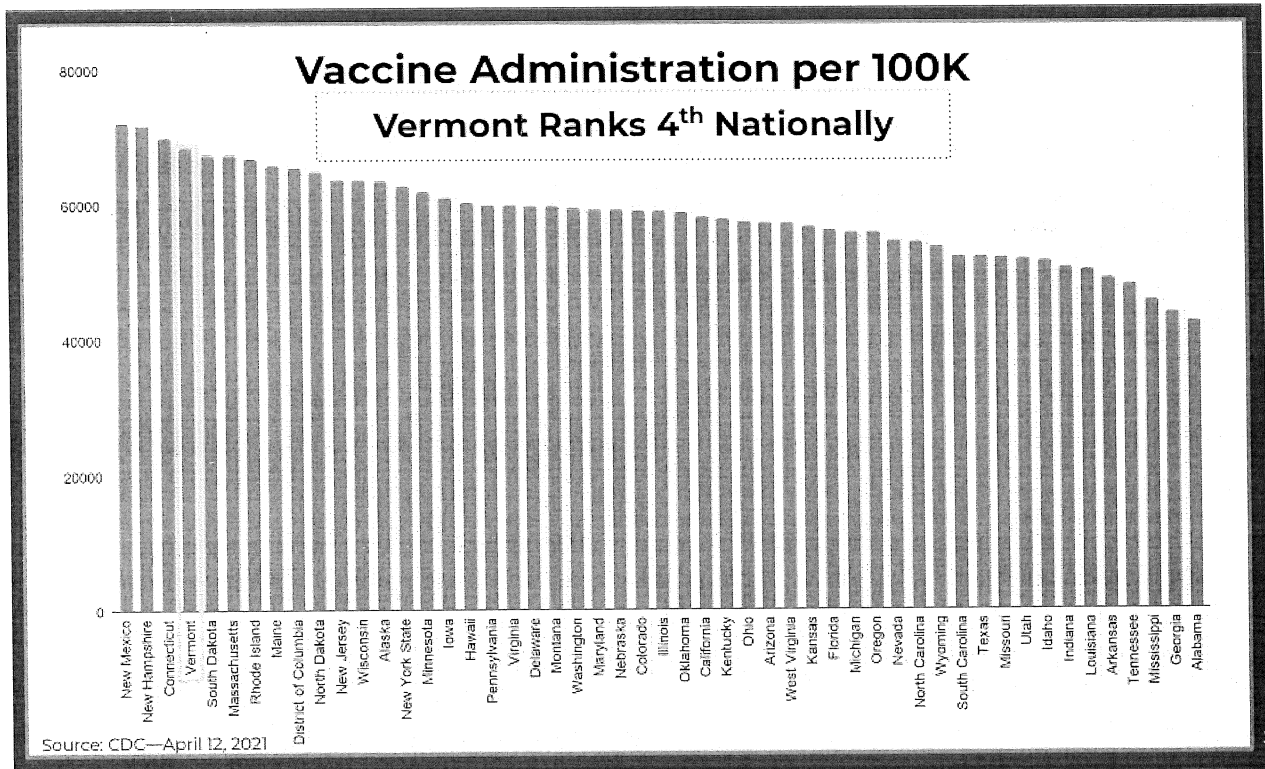
WHEN CAN VERMONTERS SIGN UP FOR A COVID-19 VACCINE?



Most Vermonters should expect the entire process, from registration to when the vaccine is most effective, to take about two months.

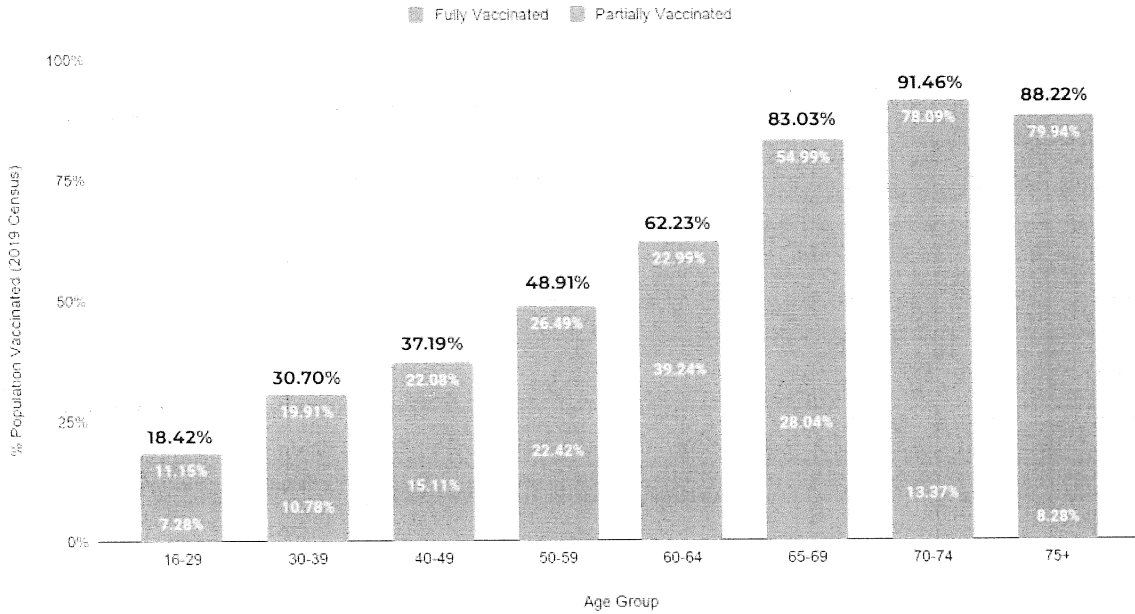
Goal to have Vermonters fully vaccinated by July 2021

Updated 3.19.21



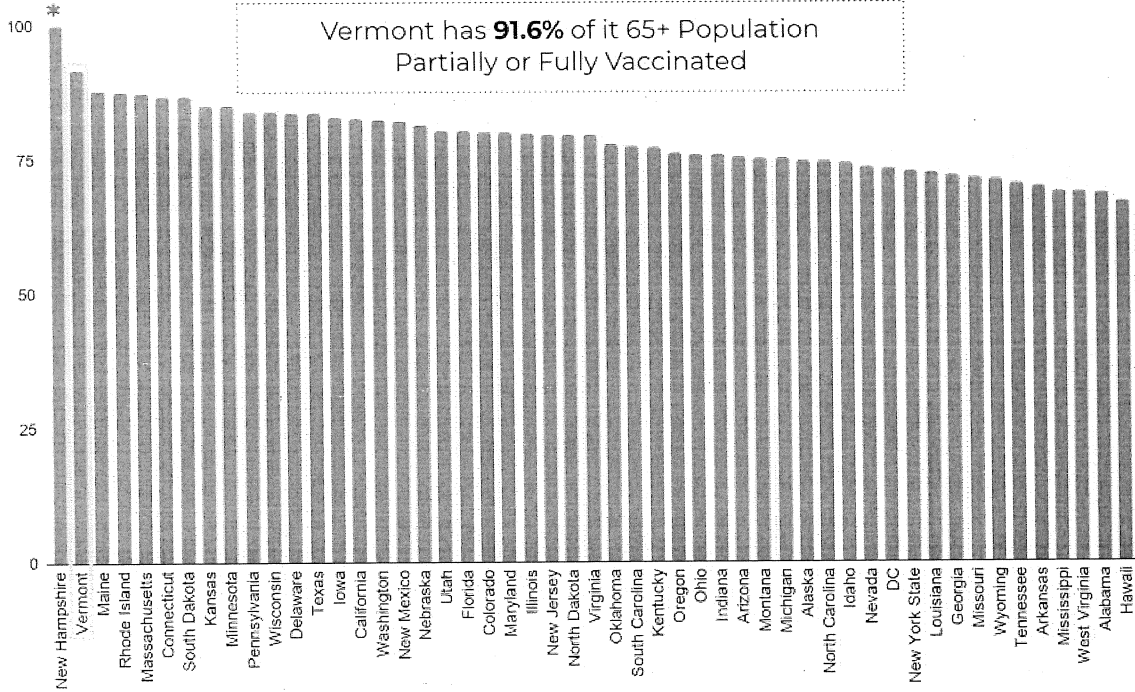
Vermont Vaccination Progress

By Age Band



Source: Vermont Dept. of Health—April 13, 2021; excludes those vaccinated through federal entities

Vermont has **91.6%** of its 65+ Population Partially or Fully Vaccinated



Source: CDC—April 12, 2021 *New Hampshire vaccine data contains anomalies—65+ jumped from 85% to 101%, now stands at 99.9%

Vermont Vaccination Data

Summary

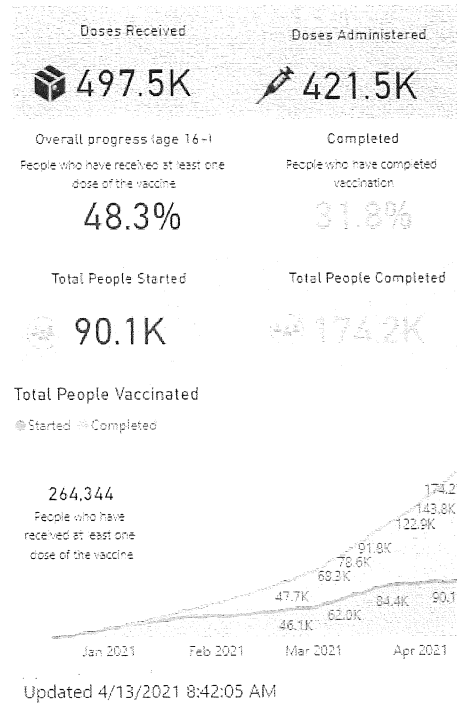
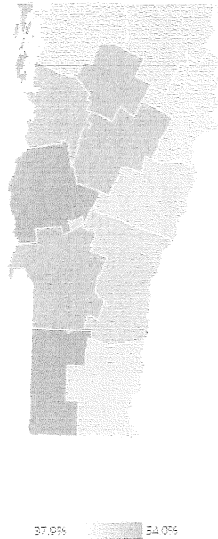
By Age, Sex, Race, Ethnicity

Vaccination by County

The percent of the county population that has received at least one dose of the vaccine

Show Race Detail

County	Overall progress
Addison	53.3%
Bennington	54.0%
Caledonia	43.2%
Chittenden	49.2%
Essex	37.9%
Franklin	43.4%
Grand Isle	52.4%
Lamoille	50.5%
Orange	45.6%
Orleans	44.2%
Rutland	50.6%
Washington	50.0%
Windham	44.6%
Windsor	47.4%
Vermont	48.3%



Vermont Vaccination Data

Summary

By Age, Sex, Race, Ethnicity

Select County

48

Clear filters

By Age - Statewide

The percent of the statewide population of each age group that has received at least one dose of the vaccine

Age	%*
16 - 17	8.0%
18 - 29	19.8%
30 - 39	30.7%
40 - 49	37.2%
50 - 59	48.9%
60 - 64	62.2%
65 - 69	83.0%
70 - 74	91.5%
75+	88.2%
Vermont	48.3%

By Sex - Statewide

The percent of the statewide population of each sex that has received at least one dose of the vaccine

Sex	%*
Female	54.0%
Male	42.3%
Vermont	48.3%

Sex information is missing for 0% of people vaccinated.

*Percentages reported as 95% here indicate >=95%. Values above 95% are suppressed to protect personal health information.

By Race - Statewide

The percent of the statewide population of each race that has received at least one dose of the vaccine

Race	%*
Asian	36.9%
Black or African American	30.4%
Native American, Indigenous, or First Nation	13.8%
Pacific Islander	5.9%
Two or more races	32.9%
White	48.0%
Vermont	47.2%

Race information is missing for 5% of people vaccinated.

By Race/Ethnicity and Age

The percent of the statewide population of each race/ethnicity that has received at least one dose of the vaccine

Race*	16 - 64	65+	Total
BIPOC	30.0%	72.0%	34.5%
Non-Hispanic White	32.2%	80.4%	44.2%
Vermont	32.1%	80.1%	43.5%

Race/ethnicity information is missing for 10% of people vaccinated.

BIPOC refers to Black, Indigenous, and people of color.

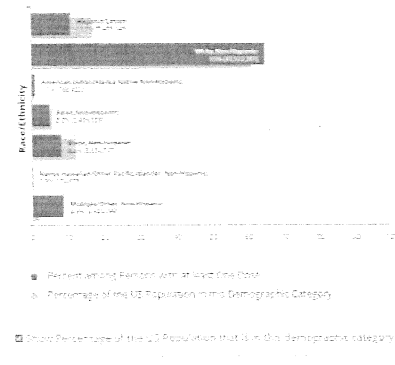
Updated 4/13/2021 8:42:05 AM

Nationwide Numbers

Race/Ethnicity of People with at least One Dose Administered:

📊 Distribution

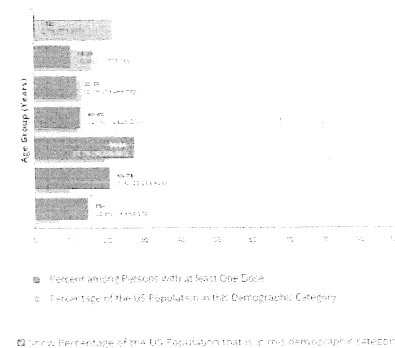
Data from 120,848,490 people with at least one dose administered. Race/Ethnicity was available for 66,930,432 (55.4%) people with at least one dose administered.



Age Groups of People with at least One Dose Administered:

📊 Distribution

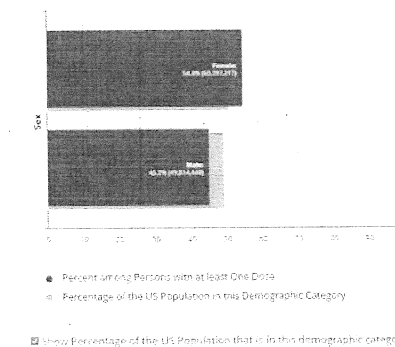
Data from 120,848,490 people with at least one dose administered. Age was available for 111,430,061 (92%) people with at least one dose administered.



Sex of People with at least One Dose Administered:

📊 Distribution

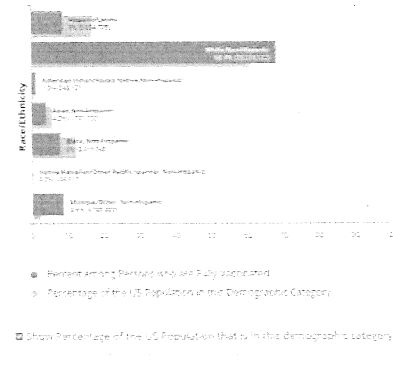
Data from 120,848,490 people with at least one dose administered. Sex was available for 110,111,665 (91.1%) people with at least one dose administered.



Race/Ethnicity of People Fully Vaccinated:

📊 Distribution

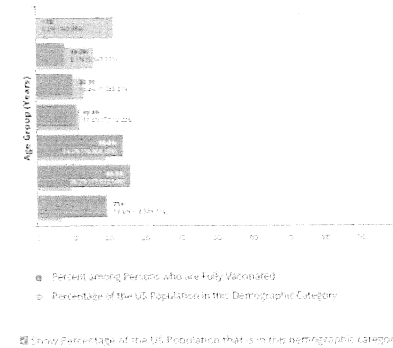
Data from 74,066,085 people fully vaccinated. Race/Ethnicity was available for 42,711,929 (57.7%) people fully vaccinated.



Age Groups of People Fully Vaccinated:

📊 Distribution

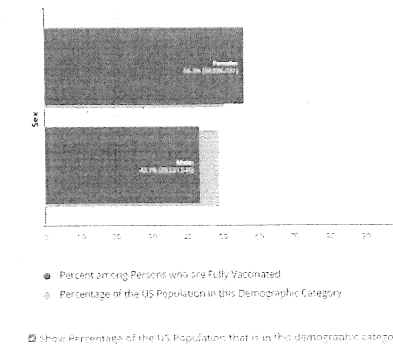
Data from 74,066,085 people fully vaccinated. Age was available for 68,904,963 (93%) people fully vaccinated.



Sex of People Fully Vaccinated:

📊 Distribution

Data from 74,066,085 people fully vaccinated. Sex was available for 67,567,577 (91.2%) people fully vaccinated.



Minutes of April 13, 2021

Warren Selectboard

6:00 PM

Via Zoom

Members Present: Andrew Cunningham, Chair, Luke Youmell, Vice Chair, Bob Ackland & Camilla Behn.

Others Present: Susan Klein, Jeff Campbell, A. Nicole Thran, Ryan Donnelly.

6:05 PM – Public Comment: Ms. Behn commented that Planning Commission has been doing revisions to the Land Use and Development Regulations and wanted to let everyone know that it is available for review for comments. There are lots of changes in this rewrite and the Planning Commission wants to receive comments from the public and Selectboard Members. There is a link on the Warren web site that takes you to a site dedicated to this rewrite. The Planning Commission encourages people to read the new document and send comments to the Planning Commission.

Mr. Ackland wanted to Thank Ruth Robbins for her information and research she did for the site visit and meeting concerning the Marino Forestry Access Road Permit.

Ms. Behn wanted to extend a “thank you” to Peter DeFreest for his service as Warren Fire Chief for the past 12-13 years. Mr. DeFreest has given over 38 years of service to the Town. Mr. DeFreest did not want to run again for the position.

The board congratulated Mr. Campbell for being elected as Warren’s new Fire Chief.

6:10 PM – Covid Update – Jeff Campbell -Report attached.

Ms. Behn asked Mr. Campbell if the CDC recommended and the Health Dept recommended that the people that have gotten vaccinated should still go and get tested. She had spoken to the staff running the testing site at the church and they suggested that people should still get tested regardless if they have had the vaccine. Mr. Campbell commented that the CDC and Health Dept. recommend that even if you are vaccinated you should still be vigilant wear a mask, 6 feet distancing and avoid large crowded areas.

6:20 PM – Local Emergency Management Plan Adoption – Mr. Campbell presented the yearly adoption of the LEMP to be signed by the Selectboard. The only changes made were to some names, phone numbers and population count updated. It still needs an ADA Representative. (American Disability Act) but it can be approved and signed off on.

Motion by Ms. Behn to approve the Local Emergency Management Plan, second by Mr. Youmell. All in Favor: VOTE: 4-0.

6:35 PM – Paving RFP – Mr. Ackland presented to the board the Paving RFP that Mr. Youmell and Mr. Bombard and Mr. Ackland had completed. The roads on the list were: Dump Road (From Brook Road to end of pavement (1” shim Type IV, 1.5” Overlay, Type III, 2’ shoulders, Airport Road (From Volkstown Road to end of Pavement (0.75” Shim Type IV, 1.5” overlay Type III, 2’ aggregate shoulders and Roxbury Gap Road (From Senor Road, east, uphill to end of pavement (0.75” shim type IV, 1.5” Overlay, Type III). The completion date was moved to September 10, 2021 and paving could start May 17, 2021. Mr. Youmell asked if the insurance requirements should be \$3,000,000.00 instead of \$1,000,000.00. Mr. Ackland commented that this was how it was bid out previously. He also supplied a Base Bid Form. Mr.

Cunningham commented that there is an extra word signage on page one. Mr. Cunningham thanked Mr. Ackland for doing this.

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There will also be a bid opening meeting via zoom as bids will be opened at 2:30 PM on April 29, 2021. The lowest bid will be acknowledged and the contract will be awarded on May 11, 2021 at the Town of Warren Selectboard meeting.

6:35 PM – Approval of July 4th Festival Permit – Susan Klein – Ms. Klein presented to the board the 4th of July Festival Permit. She commented that the event is all dependent if the State is still in Step 3 Planned Re-opening. She would recommend that if the guidelines were still at limited number of people, then it should be cancelled. If the State has completed Step 3 by July 4, then the Selectboard could go forward with the event. It would be very different this year as there would be no bus service, no Brooks field Activities, and no gate money. She was very hesitant in asking for sponsors given the uncertainty. The budgeted amount is \$15,000 and there will be no money to offset the expenses. The biggest chunk of that money goes to the Concert Security and the Washington County Sheriffs Dept. Also, this year there is a new owner of the Warren Store and the Roth building has tenants. She is working with the owner to satisfy his needs and how to layout food vendors. She did comment that the Warren Store owner would be hiring his own band to play regardless if there was a parade. They are also thinking that parking could be at the Warren School with traffic coming in the north entrance one lane only and the other for pedestrians to walk. The egress from parking could be sending traffic up Brook Road. However, there would need to be signage guiding people back to RT 100. Ms. Klein will check back in again in May with the Warren Selectboard and in June. She commented that they would have to make a decision by June 15th without losing any deposits. Mr. Cunningham commented that the board could do provisional approval for the Festival Permit pending State guidance. Ms. Behn commented why would we approve a provisional permit if we do not know if we are going to have an event? Ms. Klein commented that since she was authorized to signed the contracts with Concert Security and the Washington County Sheriffs, that there should be something official approving the event.

Motion by Mr. Ackland to approve the 4th of July Festival Permit provisional pending State guidance, seconded by Mr. Youmell. All in Favor: VOTE: 4-0.

6:45 PM – Generator school/Town Shared Cost for Generator at Warren Elementary School – Ms. Jones presented a letter to present to the Harwood Unified District for a share costing project that the Warren Selectboard needed to sign off on. The Town and school have had other successful projects with the Town that have worked out well. Ms. Jones had been working on many avenues for grant funding but there are some stumbling blocks with the generator age for most grant requirements. Ms. Jones has been working with Mr. Daigle, Facilities Manager, for the District on this project and it would be beneficial for the Town and School District. Mr. Ackland asked about the maintenance cost and who would pay for that. Ms. Jones commented that it would be a shared cost. Currently the school has been paying the full maintenance cost on the old generator. The current generator is an old Dept. of Defense Consolidated Diesel that is manually operated and only two people in the town know how to run it. It has been difficult to get parts for it and there is no voltage regulator replacement causing it to send out dirty voltage to the school which a few years ago fried all their computers and other electronics. Mr. Campbell asked if Ms. Jones had looked at Hazard Mitigation Grant Programs and the new infrastructure money coming to the Town. Ms. Jones commented that she has applied several

times with Hazard Mitigation but the project does not meet the BCA. The Town was lucky in the past to receive funding for the Town Garage Generator and the Sugarbush Fire Station.

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She did comment that she was looking at that the infrastructure funding for this possible project along with a project at the Town Hall. Mr. Campbell commented that he may have another source as well to check. Ms. Jones will follow up with Mr. Campbell regarding this funding.

Motion by Mr. Ackland to send the letter to the Harwood Unified District and authorize the Chair of the Board, Andrew Cunningham, to sign, second by Mr. Youmell. All in Favor: VOTE: 4-0.

6:53 PM – Appointment of Jeff Campbell to the Warren Cemetery Commission – Motion by Mr. Youmell to appointment Mr. Campbell to fill the vacancy on the Warren Cemetery Commission, second by Ms. Behn. All in Favor: VOTE: 4-0.

6:55 PM – Approval of Liquor License for Hostel Tevere, Outside Consumption & Third Class – Motion by Mr. Ackland to approve the Third Class and Outside Consumption Liquor License for Hostel Tevere, second by Ms. Behn. All in Favor: VOTE: 4-0.

6:56 PM – Approval of Liquor License Renewal for Fit to Be Thai'ed Inc Third Class – Motion by Mr. Ackland to approve the Liquor License Renewal Third Class for Fit to Be Thai'ed, second by Ms. Behn. All in Favor: VOTE: 4-0.

6:57 PM – Approval of Liquor License for Paradise Deli Third Class – Motion by Mr. Ackland to approve the Liquor License Renewal Third Class for Paradise Deli, second by Mr. Youmell. All in Favor: VOTE: 4-0.

6:58 PM – Approval of Liquor License for Leisure Retail Partners Sugarbush LLC, 2nd Class – Motion by Mr. Ackland to approve the Liquor License Renewal for Leisure Retail Partners Sugarbush LLC, 2nd Class, second by Mr. Youmell. All in Favor: VOTE: 4-0.

7:00 PM – Approval of Minutes for March 23, 2021 – Motion by Mr. Youmell to approve the Minutes of March 23, 2021, second by Mr. Ackland. All in Favor: VOTE: 4-0.

7:01 PM – Approval of Minutes for April 6, 2021 – Motion by Mr. Youmell approve the Minutes of April 6, 2021, second by Mr. Ackland. All in Favor: VOTE: 4-0.

7:02 PM – Approval of Account Payable Warrants as Presented – Motion by Mr. Ackland to approve the accounts payable warrants as presented for \$79,016.86, second by Mr. Youmell. All in Favor: VOTE: 4-0.

7:03 PM – Approval of Payroll Warrants as Presented – Motion by Mr. Ackland to approve the payroll warrants as presented for \$40,884.87, second by Mr. Youmell. All in Favor: VOTE: 4-0.

Other Business:

Selectboard Vacancy – Mr. Cunningham suggested that the board members call people that they might know who would want to serve on the board. He also commented that it should still be advertised in the Valley Reporter and on Front Porch until filled

7:04 PM – In Person Meetings: – Mr. Cunningham threw out to the board discussion of in person meetings again. Are we looking mid-May, earlier or June? The discussion seems to follow a time line of mid to late May. No decision was reached.

7:06 PM – The board wanted to thank the National Guard, EMS, Hospitals, Visiting Nurses, and the Drug Stores are doing a great job in moving people through covid vaccine process.

7:08 PM – Mad River Planning Well Being Survey – Mr. Ackland wanted to make sure the board and residents were filling out the survey.

7:09 PM - Ms. Behn recommended that the any Selectboard Members that have not taken the Open Conflict, Public Records, Information for New Selectboard Members, duties, responsibilities. The next Public Records class is 4/29 and you can sign up on the VLCT web site.

7:10 PM – Motion by Adjourn by Mr. Youmell, second by Mr. Ackland. All in Favor: VOTE: 4-0.

Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator

The Warren Selectboard

Andrew Cunningham, Chair

Luke Youmell, Vice Chair

Bob Ackland

Camilla Behn

Signature: andrew cunningham
andrew.cunningham (Apr 28, 2021 11:18 EDT)

Email: propertymanagement@gmavt.net

Signature: Luke Youmell
Luke Youmell (Apr 28, 2021 17:21 EDT)

Email: luke@birddogvt.com

Signature: Robert M. Ackland
Robert M Ackland (Apr 28, 2021 16:49 EDT)

Email: ackland@gmavt.com

Signature: Camilla W Behn
Camilla W Behn (Apr 28, 2021 19:16 EDT)

Email: ccbehn@gmavt.com












Minutes of April 13, 2021


Final Audit Report

2021-04-28

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By:	Cindi Jones (cjones@warrenvt.org)
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