

12/14 Sent

Agenda
Warren Selectboard
November 10, 2020
Via Zoom
6:00 PM

- ✓ 6:00 PM – Public Comment
 - ✓ 6:15 PM – Mad River Valley Recreation Director Update – Laura Arnesen
 - ✓ 6:30 PM – Jeff Campbell – Covid Update
 - ✓ 6:45 PM – Warren Cemetery – Charlie Snow – Adding Culvert – East Warren Cemetery
 - 6:55 PM – Gene Bifano – 1st Amendment Rights/Explore Appropriate parameters or limitations for public personal comments in regard being a Town Official. ~~X~~ Canceled
 - ✓ 7:05 PM – Approving Selectboard Letter to Pike Industries – Bob Acland
 - ✓ 7:15 PM – MRVPD -Tri-Town Leadership Meeting Update – Bob Ackland
 - ✓ 7:25 PM – Leisure Retail Partners, LLC, 1840 Sugarbush Access Road – Liquor License Second Class
 - ✓ 7:28 PM – Approving the Minutes of October 27, 2020
 - ✓ 7:30 PM – Approving Accounts Payable & Payroll Warrants
\$29,295.04 * 22,621.63
 - 7:35 PM – Other Business
Sk. Club 10 Liq License 3rd Class
- **Agenda Subject to Change**

Please download and import the following iCalendar (.ics) files to your calendar system.

Weekly: <https://us04web.zoom.us/meeting/uZErf-6sqz8o-oB1DfOMkLTV6yElzCsjag/ics?icsToken=98tyKu2tqDMtHtGRslztd7QvW9r-b-G5jTxBiPJ5miDICAxnVFXvE-5YEaF1Ed-B>

Join Zoom Meeting

<https://us04web.zoom.us/j/456874542>

Meeting ID: 456 874 542

One tap mobile

+13017158592,,456874542# US (Germantown)

+13126266799,,456874542# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 456 874 542

Find your local number: <https://us04web.zoom.us/j/kBWXUBvHM>

Minutes of November 10, 2020

Warren Selectboard

6:00 PM

VIA Zoom

Members Present: Andrew Cunningham, Chair, Luke Youmell, Randy Graves & Camilla Behn.

Members Absent: Bob Ackland, Vice Chair

Others present: Laura Arnesen, Alice Graves, Hadley (VR), Tony TV 44/45, Jeff Campbell, Charlie Snow, Doug Bergstein & Cindi Jones.

6:00 PM – Public Comment –

Mr. Graves would like to say “thank You” to all the teachers for their hard work adapting to in person and on-line lessons due to Covid. Also, to all the front-line workers for their efforts in working on the front lines to serve the public.

Mr. Cunningham would like to publicly thank all the poll workers during the presidential elections for their hard work and efforts.

6:10 PM – Jeff Campbell – Covid Update: Mr. Campbell updated the board that he had a meeting with Ms. Goss, Ms. Jones, Ms. Schmukal, Mr. Graves and Ms. Behn on the safety of the Town employees. As a result, the Town purchased 4 fogger units: one for the Municipal Office, one for the Library, one for the Road Crew and one for the fire station to help in disinfection of the building area. In the Municipal Building Ms. Goss was working on setting up a station just inside the door for people to keep people out of the main offices except for the legal research people that are by appointment only. Mr. Campbell made recommendations to the library which the Library Board were allowing 10 people including 2 employees with a maximum of 30 minutes. Mr. Campbell recommended that they lower that to 5 people including 2 employees with 15 minutes. He also recommended that they close the library Thanksgiving Week and Christmas Week when there are more out of staters coming up for the holidays to stay. Ms. Schmukal would take it back to the Library board for discussion. Mr. Campbell also recommended starting November 18 the front door of the municipal building would be locked and people with appointments would be allowed in. The group also discussed a buzzer system that Ms. Goss could let people into the building then to keep getting up and going over to open the door. Mr. Campbell was getting a quote on that. Another suggestion was to have the office open Mondays-Thursday and closed on Fridays to the public. Employees could still do their work on Fridays but with no interaction with the public. Ms. Goss is also creating a visitor’s corner with a desk as you enter. From a webinar that Ms. Jones and Mr. Campbell was on it was mentioned having a Coop Plan (Continuity of Operations Plan) which defines continuing operations plan during an event. Mr. Campbell has been working on that and has sent out the first draft for comments.

Governor Scott just issued that if anyone is travelling outside of Vermont that they would have quarantine for 14 days, and only 7 days if you had a negative Covid Test or quarantine in Vermont. He also has engaged law enforcement to go around to lodges and restaurants to see if they are compiling with the regulations and guidelines. If they are not complying then they will be turned over to the Attorney General's Office.

>Total Cases: 2,462

Cases statewide in the last 14 days: 349

Currently Hospitalized: 12, I believe this is the highest we've seen since March/ April

Positive Cases in Washington County in the last 14 days: 48, 12 just yesterday.

Total Cases in Washington County since the beginning: 180, we are now the second highest only to Chittenden .

1 New Deaths since July 28 which makes 59

Total People Tested: 195,455

Total Tests: 447,581

Tested in the last 14 days: 9,164

Numbers of concern

- Texas today surpassed 1,000,000 cases
- NY, our neighbor has 532,000 cases
- MA has 172,000 cases
- NH has 12,699
- Maine has 8,060
- As a comparison WY, sorry Randy, which has less people has nearly 7X's the number of cases as VT, and WY has the 5th lowest case count, ME, NH, and HI has less.

Cases

- Today marks the 4th highest daily case count since March. The last time we were near 46 cases was April 9th.
- Health officials believe that numbers could reach 40-60 cases a day over the next 6 weeks which could total another 1,700-2,500 cases during that 6-week period.
- Public Safety Commissioner Mike stated that statewide compliance checks will begin around November 12th with plainclothes officers visiting a variety of businesses like lodging facilities and restaurants. If substantial non-compliance is found and those businesses don't fix the problems, those cases may be referred to the attorney general's office. He says law enforcement will also begin handing out COVID safety information during traffic stops.

Update on outbreaks and clusters

- The sports-related outbreak in central VT is the largest outbreak so far. This is important because it wasn't related to playing sports, but to failure to follow guidance and procedures. So far there are 125 cases stemming from this outbreak.
- COVID fatigue has led to some large events, with outbreaks in schools and workplaces, including over 60 cases at St. Mike's college. A short lack in vigilance can really have ripple effects and consequences.
- There are 6 outbreaks right now, including two schools with less than 5 positive patients each, and 3 worksite outbreaks with mostly 1-2 cases. There are 16 situations in schools and childcare, mostly with 1 positive person. There are also six colleges, 13 healthcare facilities, six worksites, and 7 miscellaneous (including a couple of gatherings that have led to significant numbers of positive patients). The circumstances are not going to allow for normal holiday gatherings, so please be vigilant.
- Currently there are 6 Counties in VT which have Active Cases per Million over 800+, 6 over 400 Active Cases and 2 Under 400.

Cross-State Travel

- All of Massachusetts is Red except for Mattha's Vineyard
- All of Maine is Red except for 2 counties which are Yellow and 1 that is Green
- All of NY is Red except 3 counties which are Yellow and 1 that is Green
- All of CT, RI, NJ, Delaware are Red

Update on testing expansion initiatives

- The National Guard as added an additional weekly testing clinic at the Barre Auditorium on Nov 16 & 23, approx. 200 have registered plus walk-ins. This testing is in addition to the current Thursday testing clinic.
- We are seeing a bit of an increase in COVID positive cases. As a result, there is a desire to have more frequent testing with a broader surveillance methodology. If we test more people, maybe we can discover outbreaks earlier in their inception.
- One of the things on the table is trying to develop a system where we'll have testing available seven days a week. The plans are still being formulated logistically.

Page 3

- The state is looking at the potential of utilizing surveillance testing for first responders, as they are interacting with the community on a daily basis. If we can determine a methodology with Epi that allows us to test first responders on a regular basis, we may be able to determine when and where outbreaks are forming. There will be discussions with all relevant parties before anything is implemented.

COOP Planning Meeting and the Takeaways

Safety is my number one concern for our town employees and those who enter the building. Electrostatic foggers have been purchased for the town office, library, fire and road department. These will help aid in disinfecting in between regular cleanings.

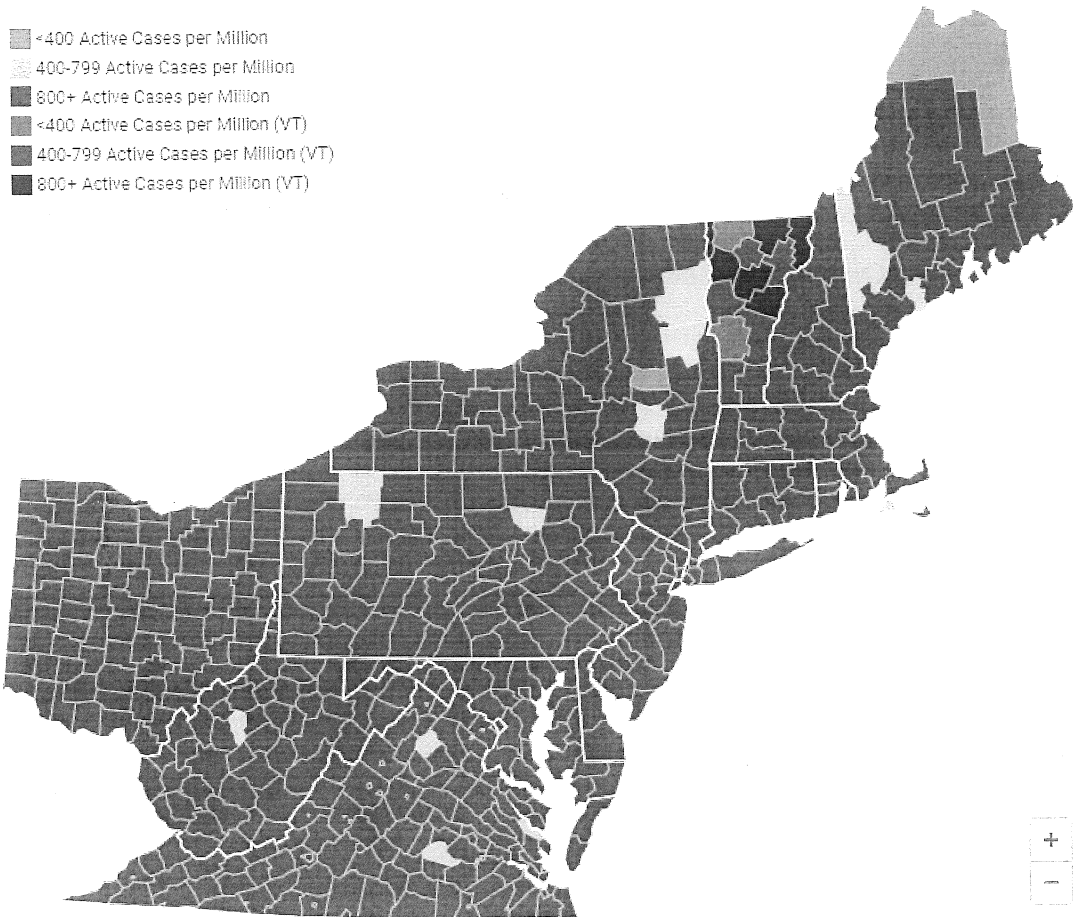
Library Operations Recommendations

- Changing the number of occupants from 10 (including 2 staff) down to 5 (including 2 staff)
- Changing the time limit from 30 minutes per person to 15 minutes per person
- Consider closing the library to the public during both Thanksgiving and Christmas weeks

Town Office Operations Recommendations

- Starting Nov 18th, the Town Office have the main door locked and all visitors must have appointments
- Consider the purchase and install of a "Buzzer" System for the main door which could later be upgraded to a card access system for town employees, doing away with keys, which would give more security as a whole.
- Consider only having the office open Monday thru Thursday, Friday's being time to use vacation or employees could still work from their desks but not have the worry of interruptions
- Reta is looking into building a "visitor corner" when entering the clerk's office which would be almost like an "air-lock"

Lastly, as a way to observe Veteran's Day on Wednesday, Gov. Scott said be sure to thank a veteran, and also wear a mask to help protect them in the same way that they protected the country.



6:20 PM – Mad River Valley Recreation District Check In – Laura Arnesen & Alice Graves-

Ms. Arnesen turned it over to Ms. Graves to start the discussion. Ms. Graves commented that they are here to review last year and this year to engage the Selectboards thoughts in the efforts and progress of the Mad River Recreation Committee. They have seen a high uptick in the usage of the recreational facilities. The Mad River Riders activity increased by 126% over a four-year period at the Blueberry Lake Trails, a 177% increase on the board walk down in Waitsfield over a four-year period. Recreation is a critical part of the Mad River Valley economy as shown by the numbers. Last year they received funding request of \$85,000 and awarded \$47,000 in grant requests. There was about \$14,000 of the grant funds not used and that will be rolled into the next year grants. The committee also found that the increase use led to traffic problems such as parking, trash, and bathroom issues at various trail heads. The committee is working and brain storming on what can be done for these issues going forward. Ms. Graves also reported that the new ADA ramp has been completed at the Mad River Park. She also introduced Ms. Arnesen at the new part time Recreation Coordinator who brings a lot of skills and energy to the Mad River Recreation District.

Ms. Arnesen presented to the board a quick information sheet on the Mad River Recreation's District accomplishments and their 2021 initiatives. They have been looking into toilet facilities at Mad River Park for the upcoming year. They have also seen vandalism at the field, damage to the fields, soccer goals and someone left a lot of golf balls all over the field. They are working with partners such as the Trails Collaborative and the Mad River Planning District. They are looking at planning on events and activities such as gear swaps and recreation celebrations and improving the current website for better community access after broadly surveying needs. They received 9 grant requests this year from 9 organizations seeking \$57,694, with several new applicants, including the Mad Marathon, Bill Koch League and MR Chorale. Decisions on grant awards to be announced in January 2021. In final closing the Mad River Valley Recreation District is seeking level funding from each Town of \$30,000.

Mr. Cunningham commented that he was glad that they were looking at the issues at local swimming holes with the Chamber and with the help of the Mad River Planning District that some solutions might come to solve this. Ms. Graves commented that they would be doing a collaboration with the Chamber for a branding of the Valley. Mr. Cunningham also asked if there were rules on granting the public grant funding to profits. Mr. Bergstein commented that they have never given grant funds to profit organizations and have always focused on the nonprofits only to receive funding.

6:35 PM – Curb Cut Access for Schaffran at 1534 Fuller Hill Road and the house owned by George Gardner at 1303 Fuller Hill Road. Ms. Jones had sent over last minute an email from Ms. Getzinger regarding a curb access for these two homes. It appears back in 2016 that this was over looked prior to the DRB hearing process. Mr. Cunningham did not have time to review this prior to the board meeting and deferred this to next meeting or a special meeting could be held as there is a closing scheduled on Monday.

6:40 PM – Mad River Planning District – Mr. Cunningham updated the board that the Mad River Tri-Town Meeting will be via Zoom only that is scheduled for November 19th for Selectboard Members and Planning Commission Members. There will be details to come in an email with an information packet for each member.

6:42 PM – Warren Cemetery Request – Charlie Snow – Mr. Snow presented a diagram of the East Warren Cemetery showing that he would like to install a culvert on the northeast side. The reason to install this culvert is to gain better access along the northern side of the cemetery to create the a 12" green space border as is around the rest of the cemetery. The cemetery does have a 50' ROW that was secured by the Cemetery Commission from Robert Elliot that is recorded in the Town Records. Mr. Cunningham commented that he would like to see a gate or something across the access so it could not be used for other purposes, Mr. Snow commented we can accommodate something for that. Mr. Snow asked if the Road crew could assist in the installing the culvert. Mr. Cunningham commented that it might be a spring project unless there was a break now with the Road Crew.

Motion by Mr. Cunningham to give approval to install a culvert on the northern right of way of the East Warren Cemetery as shown in the diagram for cemetery maintenance, second by Ms. Behn. All in Favor: VOTE: 4-0.

6:45 PM – Approval of Selectboard Letter to Pike Industries - The letter was written by Mr. Ackland and distributed to all members of the board.

Motion by Ms. Behn to approve and send the letter as written by Mr. Ackland to Pike Industries, second by Mr. Graves. All in Favor: VOTE: 3-1. Yes, Votes were Ms. Behn, Mr. Graves and Mr. Cunningham. No Votes were: Mr. Youmell.

6:50 PM – Approval of Second-Class Liquor License for Leisure Retail Partners, LLC – 1840 Sugarbush Access Road – Motion by Mr. Graves to approve the Second-Class Liquor License for Leisure Retail Partners, second by Mr. Youmell. All in Favor: VOTE: 4-0.

6:52 PM – Approval of Third-Class Liquor License for Ski Club 10 – Motion by Mr. Youmell to approve the Third-Class Liquor License for Ski Club 10, second by Ms. Behn. All in Favor: VOTE: 4-0.

6:53 PM – Approval of Minutes for October 27, 2020 – Motion by Mr. Youmell to approve the Minutes of October 27, 2020, second by Mr. Graves. All in Favor: VOTE: 4-0.

6:54 PM – Approval of Accounts Payable Warrants – Motion by Mr. Youmell to approve the accounts payable warrants as presented for \$29,621.62, second by Ms. Behn. All in Favor: VOTE: 4-0.

6:55 PM – Approval of Payroll Warrants – Motion by Mr. Youmell to approve the payroll warrants as presented for \$22,621.63, second by Ms. Behn. All in Favor: VOTE: 4-0.

6:56 PM – Motion by Mr. Youmell to adjourn, second by Ms. Behn. All in Favor: VOTE:4-0.

Minutes Respectfully Submitted by:
Cindi Jones, Warren Town Administrator

The Warren Selectboard

Andrew Cunningham, Chair

Luke Youmell

Randy Graves

Camilla Behn

Bob Ackland

Signature: andrew cunningham
andrew cunningham (Dec 14, 2020 18:12 EST)
Email: propertymanagement@gmavt.net

Signature: Luke Youmell
Luke Youmell (Dec 15, 2020 05:51 EST)
Email: luke@birddogvt.com

Signature: Camilla W Behn
Camilla W Behn (Dec 15, 2020 19:33 EST)
Email: ccbehn@gmavt.com

Signature: Robert M Ackland
Robert M Ackland (Dec 14, 2020 18:44 EST)
Email: ackland@gmavt.com

Signature: Randall Graves
Randall Graves (Dec 15, 2020 07:26 EST)
Email: turnradius@gmail.com












Minutes of November 10, 2020


Final Audit Report

2020-12-16

Created:	2020-12-14
By:	Cindi Jones (cjones@warrenvt.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAE_mkibz1jXSg_04ZhLuZdUafIbFlydt

"Minutes of November 10, 2020" History

-  Document created by Cindi Jones (cjones@warrenvt.org)
2020-12-14 - 4:16:16 PM GMT- IP address: 69.54.29.15
-  Document emailed to andrew cunningham (propertymanagement@gmavt.net) for signature
2020-12-14 - 4:16:38 PM GMT
-  Email viewed by andrew cunningham (propertymanagement@gmavt.net)
2020-12-14 - 11:11:46 PM GMT- IP address: 68.142.63.6
-  Document e-signed by andrew cunningham (propertymanagement@gmavt.net)
Signature Date: 2020-12-14 - 11:12:09 PM GMT - Time Source: server- IP address: 68.142.63.6
-  Document emailed to Robert M Ackland (ackland@gmavt.com) for signature
2020-12-14 - 11:12:11 PM GMT
-  Email viewed by Robert M Ackland (ackland@gmavt.com)
2020-12-14 - 11:43:20 PM GMT- IP address: 68.142.61.1
-  Document e-signed by Robert M Ackland (ackland@gmavt.com)
Signature Date: 2020-12-14 - 11:44:01 PM GMT - Time Source: server- IP address: 68.142.61.1
-  Document emailed to Luke Youmell (luke@birddogvt.com) for signature
2020-12-14 - 11:44:03 PM GMT
-  Email viewed by Luke Youmell (luke@birddogvt.com)
2020-12-15 - 10:50:45 AM GMT- IP address: 66.102.8.17
-  Document e-signed by Luke Youmell (luke@birddogvt.com)
Signature Date: 2020-12-15 - 10:51:03 AM GMT - Time Source: server- IP address: 68.142.51.59
-  Document emailed to Randall Graves (turnradius@gmail.com) for signature
2020-12-15 - 10:51:05 AM GMT

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2020-12-15 - 12:25:41 PM GMT- IP address: 65.19.74.47

 Document e-signed by Randall Graves (turnradius@gmail.com)

Signature Date: 2020-12-15 - 12:26:04 PM GMT - Time Source: server- IP address: 65.19.74.47

 Document emailed to Camilla W Behn (ccbehn@gmavt.com) for signature

2020-12-15 - 12:26:05 PM GMT

 Email viewed by Camilla W Behn (ccbehn@gmavt.com)

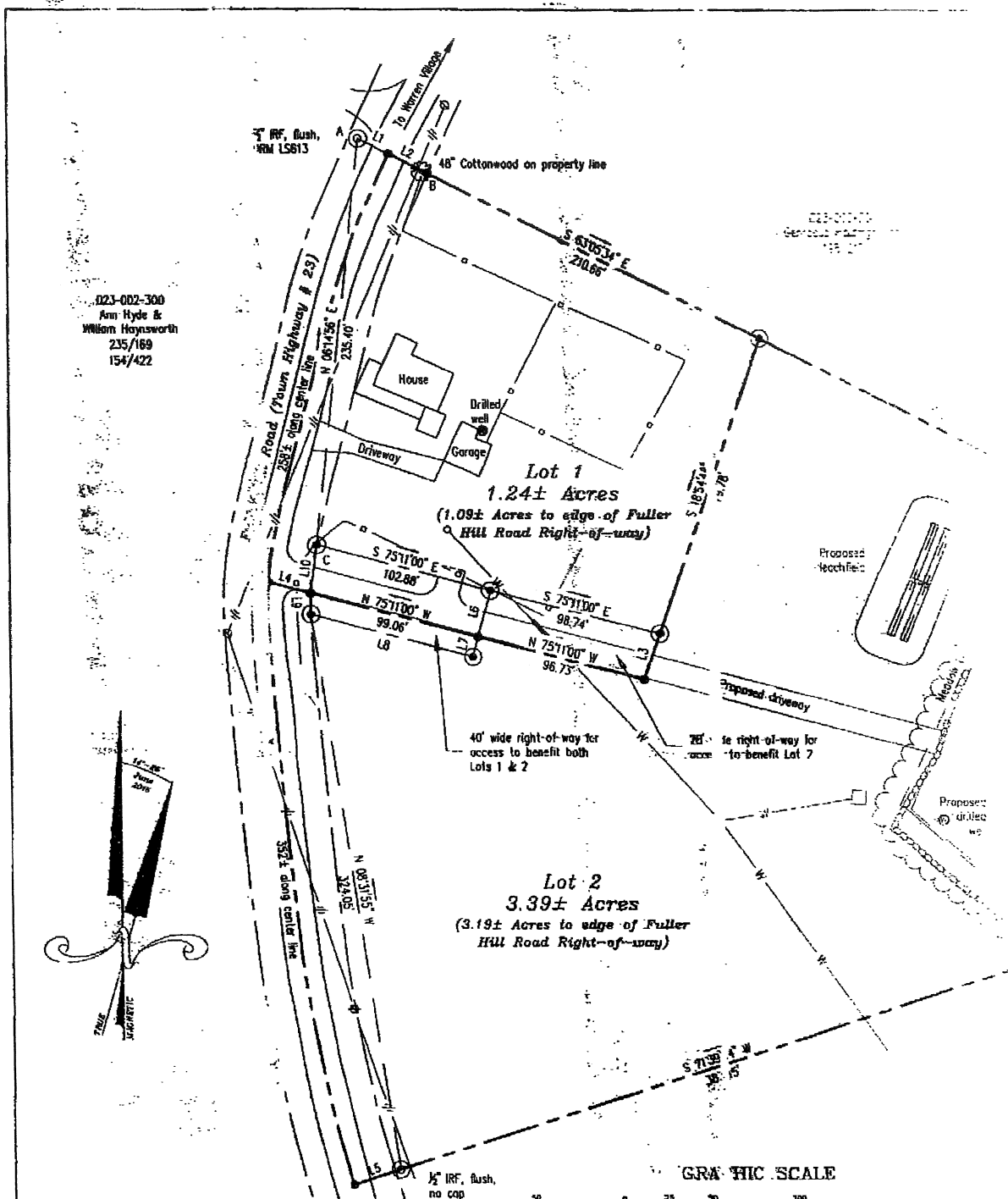
2020-12-16 - 0:33:13 AM GMT- IP address: 209.99.210.57

 Document e-signed by Camilla W Behn (ccbehn@gmavt.com)

Signature Date: 2020-12-16 - 0:33:39 AM GMT - Time Source: server- IP address: 209.99.210.57

 Agreement completed.

2020-12-16 - 0:33:39 AM GMT



Line	Distance	Bearing
L1	19±	S 63°05'34" E
L2	25±	S 63°05'34" E
L3	28.07	S 18°54'48" W
L4	26±	N 75°11'00" W
L5	28±	S 71°39'04" W
L6	28.00	S 14°49'00" W
L7	12.00	S 14°49'00" W
L8	95.87	N 75°11'00" W
L9	12.42	N 00°05'15" W
L10	28.26	N 07°03'16" E
L11	44.53	S 63°05'34" E
L12	223.61	N 16°59'15" E

Warren, Vermont, 11 hereby certifies that this map was prepared in accordance to state specifications.

W. J. [Signature]

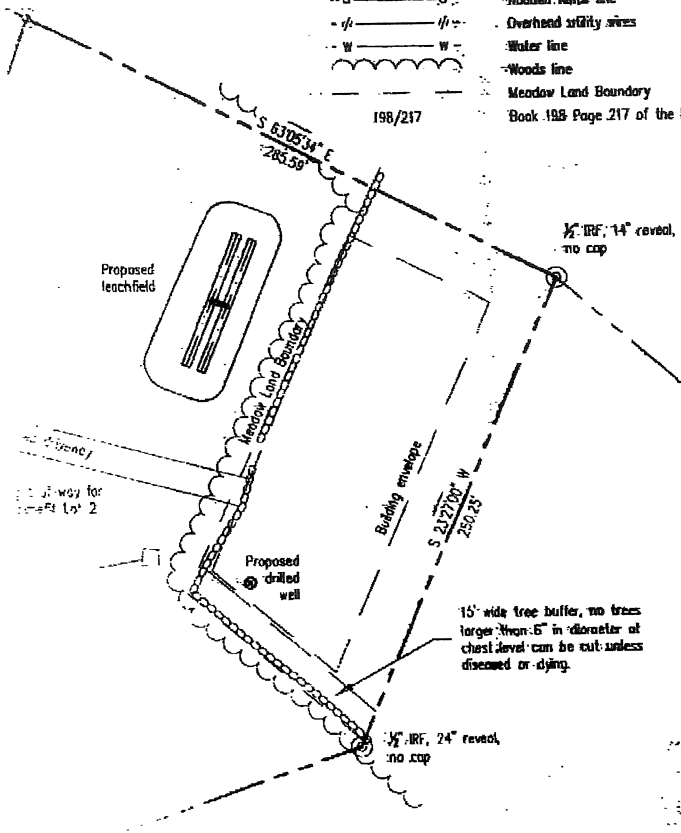
WARREN, VT TOWN CLERK'S OFFICE
 Received for record Nov 9, A.D. 2011
 at 11 o'clock 35 minutes Am
 and recorded in Warren Land Rec.
 Attest: [Signature]
 Town Clerk

Final Plan Approved by
 Warren, VT Development Review Board
 Date _____
 Chair, DRB

023-003-200
 Georach Holdings, Inc.
 198/217

LEGEND

- 1/2" Iron rods set flush with top marked "VAN IDERSTINE 719"
- Iron rod found
- Calculated point
- Utility Pole
- Tree
- Drilled well
- Property line
- Adjoiner line
- Right-of-Way line
- Tie line
- Building envelope
- Stone wall
- Wooden fence line
- Overhead utility wires
- Water line
- Woods line
- Meadow Land Boundary



TITLE SOURCE: Warren Land Records

1. George T. Gardner by warranty deed to George T. Gardner and Richard B. Does, trustees under the George T. Gardner Revocable Trust Agreement Dated November 19, 1995, dated September 26, 2000, recorded in Book 133, Page 535 of the Warren Land Records.
2. Mary N. Gardner by warranty deed to George T. Gardner, dated May 7, 1996, recorded in Book 113, Page 529 of the Warren Land Records.
3. Mary N. Gardner by warranty deed to Mary N. Gardner and George T. Gardner, dated December 15, 1986, recorded in Book 80, Page 617 of the Warren Land Records.

REFERENCES:

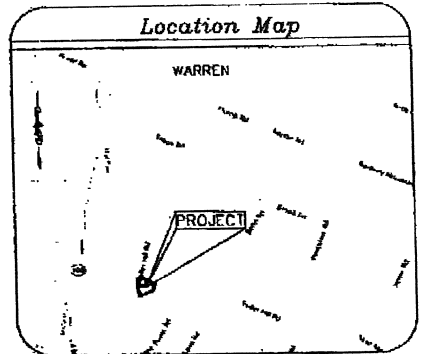
1. A plot entitled "Samaro Farms, Inc. to Credence Land Development Partnership, Warren, Vermont, scale 1" = 50", by Drown & Marsh, Inc., dated December 2, 1976, recorded in Slide 14 of the Warren Land Records.
2. A plot entitled "Samaro Farms, Inc. to Austin T. Gardner, Warren, Vermont, scale 1" = 50", by Drown & Marsh, Inc., dated September 13, 1976, recorded in Slide 13 of the Warren Land Records.

NOTES:

1. This map is based on the research of the Warren Land Records, physical evidence found and a total-station traverse with a minimum positional tolerance precision ratio that meets the standards for urban surveys, set by the Vermont State Administrative Rules of the Board of Land Surveyors, effective January 7, 2013, performed by Tyler Barnard, Scott J. Herring and Keith R. Van Iderstine in June, 2016.
2. Except where otherwise noted, no attempt was made to identify and/or locate any easements or rights-of-way that may exist, either recorded or unrecorded. Fuller Hill Road (Town Highway #23) right-of-way is assumed to be 3 rods wide and centered on the traveled way.
3. This subdivision is subject to the provisions of the following permits:
 Wastewater System and Potable Water Supply Permits:
 Lot 1 EC-5-1231-1
 Lot 2 WW-5-7270
 Town Subdivision Permit #2016-30-SD.
4. Bearings are based on Magnetic North as observed by McCain Consulting, Inc., on June 9, 2016.
5. Research by Keith R. Van Iderstine. Map by Scott J. Herring.

15' wide tree buffer, no trees larger than 6" in diameter at chest level can be cut unless diseased or dying.

*By Approval of Keith R. Van Iderstine
 Warren Development & Survey Board
 Date 11/7/2016*



023-003-400
 Melanie W. & Andrew J.
 Schaffron
 204/169



Keith R. Van Iderstine, L.S. 719
 This map complies with
 27 VSA 1403 and 26 VSA 2596

SURVEY AND SUBDIVISION OF THE LANDS OF
George T. Gardner Revocable Trust
 Agreement Dated November 19, 1999
 Fuller Hill Road
 Warren, Vermont

SCALE: 1" = 50'
 PROJECT: Mc36008
 DRAWING: 36008sv.DWG

McCAIN CONSULTING, INC.
 93 SOUTH MAIN STREET, SUITE 1
 WATERBURY, VERMONT 05676

DATE: September 27, 2016 SHEET 1 OF 1

672

Town of Warren
Development Review Board
Findings of Fact and Notice of Decision
Subdivision Review
#2016-30-SD Gardner/Schaffran

surface. This was in response to concerns expressed about water run-off from the newly proposed drive.

- 7. The Board found that the applicant has satisfied the standards under Table 2.13 (E) (1) (a) (iii) of the Meadowland Overlay District.
- 8. The Board found that the application satisfies the standards of Conditional Use under Sec. 5.3 (A) (1) through (5).
- 9. The Board found that under Subdivision review of article 7 that Sec. 7.2 was satisfied; Sec. 7.3 was not applicable; Sec. 7.4 was not applicable; Sec. 7.5 was satisfied; Sec. 7.6 was not applicable; Sec. 7.7 was satisfied, Sec. 7.8 was satisfied; Sec. 7.9 was satisfied and Sec. 7.10 was not applicable.

Notice of Decision:

Having found that the application has satisfied the requirements and standards under Table 2.13 Meadowland Overlay District, Article 5 Conditional Use Review and Article 7 Subdivision Review, the DRB hereby gives approval for a 2-lot subdivision subject to the following conditions:

- 1) The site plan last revised 8/1/16 must be further revised to show the driveway moving inside the eastern boundary of Lot 1 in its entirety and then crossing the Meadowland in a direct route to the building envelope;
- 2) The existing driveway serving Lot 1 must be discontinued upon the development of the new drive to Lot 2, and the existing drive to Lot 1 may continue to be used until the new drive is constructed;
- 3) The large dead tree which is located at the point of the proposed new drive to Lot 2 must be removed within 90 days of the final approval of this application;
- 4) A tree buffer zone shall be established and reflected on the final plat of a 15 foot area along the southern edge of the building envelope where no trees with trunks larger than 6 inches in diameter at chest height can be cut unless diseased or dying;
- 5) The applicant must submit to the DRB *prior* to the approval of the final plat [Mylar] the deed provisions and road maintenance agreement as they pertain to the newly proposed cut through Lot 1.

Map signed and recorded 7.11.14

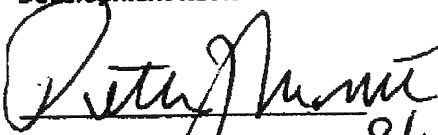
In Accordance with Section 6.5 and the Act[§ 4416], within 180 days of the receipt of final plan approval under Section 6.4 (C), the applicant shall file 4 copies of the final subdivision plat, 1 mylar copy and 3 paper copies, for recording with the town in conformance with the requirements of 27 V.S.A., Chapter 17. Approval of subdivision plats not filed and recorded within this 180-day period shall expire. Prior to plat recording, the plat must be signed by at least two authorized members of the Development Review Board.

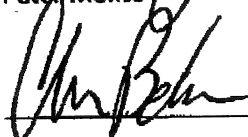
Not later than ten (10) days after the date the surveyed site plan is filed for record in the Warren Land Records, the applicant shall be caused to file with the Town Zoning Administrator a certificate by a Vermont registered land surveyor or a Vermont licensed professional engineer that the certifier has delivered a readable digital copy of the site plan as filed in the Warren Land Records in AutoCAD drawing format release 2000 or later format to the Warren Lister's office. In addition the drawing should be referenced to Vermont State Plane Feet

Town of Warren **216**
Development Review Board
Findings of Fact and Notice of Decision
Subdivision Review
#2016-30-SD Gardner/Schaffran

Coordinates. The deadline for filing this certificate may be delayed to a later date with either (a) approval of the DRB (b) the written permission of the Warren Lister's Office. Such DRB approval or Town Lister's permission may be given at any time before or after the deadline.

Development Review Board


Peter Monte date 9/14/16

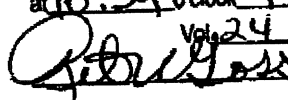

Chris Behn date 09/14/2016

Don Swain date


Virginia Roth date 9/14/16

TOWN OF WARREN, VT

Received for Record 9/21 2016
at 10:39 o'clock AM and Received in


Vol. 241 Page 214-216

TOWN CLERK

VT Property Transfer Tax Return # _____

**Town of Warren
Development Review Board
Findings of Fact and Notice of Decision
Subdivision Review
#2016-30-SD Gardner/Schaffran**

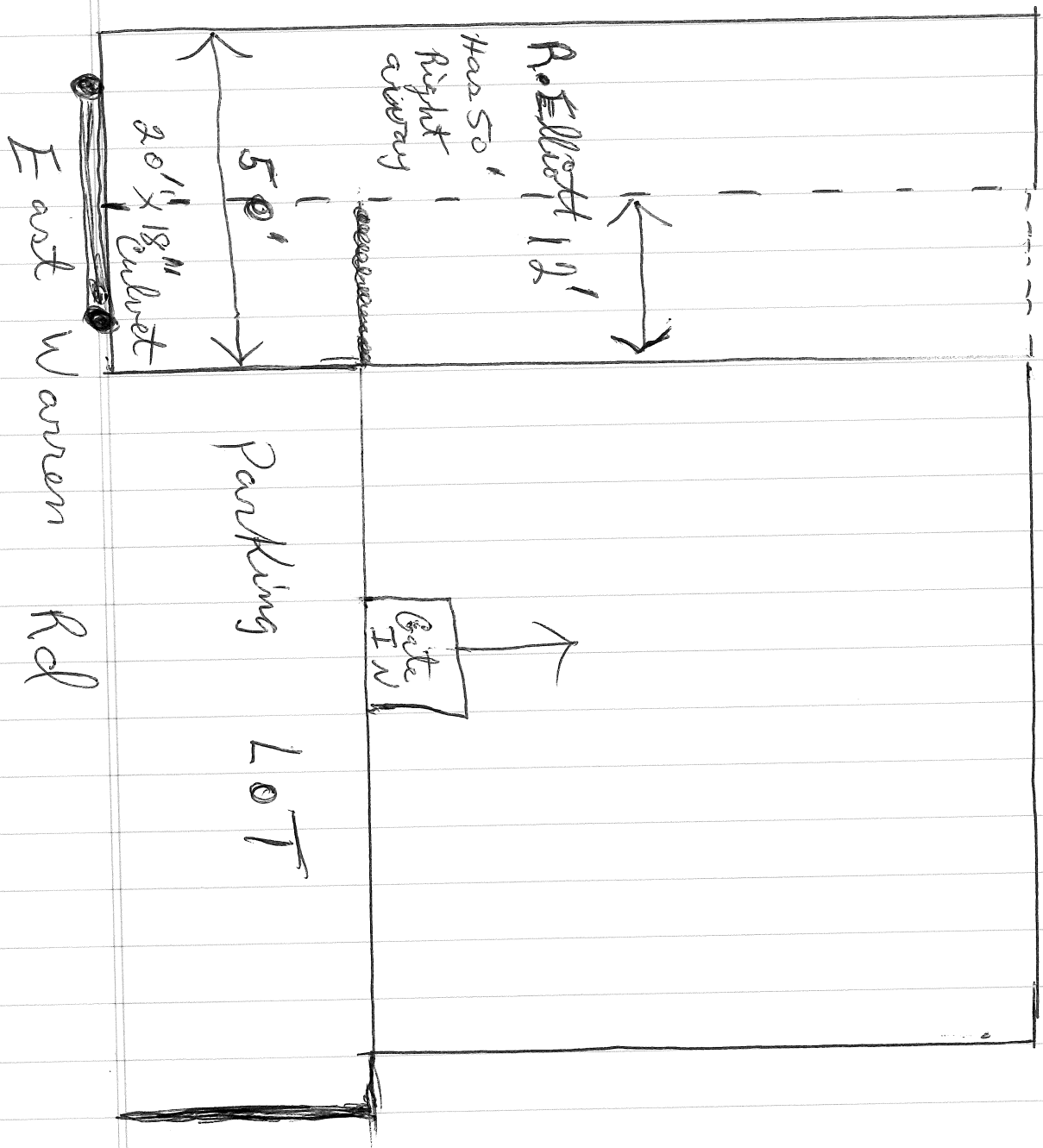
The applicant, **Andrew Schaffran**, is seeking approval for a two lot minor subdivision. The subdivision involves the creation of a 1.1 acre parcel and a 3.2 acre parcel, currently owned by **George Gardner**. The 1.1 acre parcel [Lot 1] has an existing house and the 3.2 acre parcel needs approval for future development of a new SFD. The building envelope for the new lot will be located on the Eastern portion of the lot outside of the Meadow Land Overlay District and will be created under Conditional Use. The project is also located in the Rural Residential District (RR) at 1303 Fuller Hill Road, and is identified as Warren Parcel Id. #023002-400.

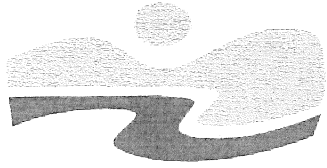
A Sketch Plan Review hearing was held on **Monday June 6, 2016** and attended by DRB members Jeff Schoellkopf, Peter Monte, Chris Behn and Virginia Roth. Others in attendance were Gunner McCain, Clayton Paul Cormier, Dave Olenick, Shelia Ware, George Gardner, Miron Malboeuf and Ruth Robbins. A **Final Plan Approval Hearing** was held on **Monday July 18, 2016**. The DRB members in attendance were Chris Behn, Don Swain and Tom Boyle. Others in attendance were Bill Haynsworth, Anne Hyde, Gunner McCain, Melanie Simon, Mark Flinn, Diane Simon, Malcolm Simon, Shelia Ware, Clayton Paul Cormier, George Gardner, David Olenick, Miron Malboeuf and Ruth Robbins. **The Final Plan Review was continued to August 1, 2016** and DRB members attending were Peter Monte, Don Swain, Chris Behn and Virginia Roth. Others also in attendance were Shelia Ware, George Gardner, David Olenick, Malcolm Simon, Diane Simon, Mark Flinn, Miron Malboeuf and Ruth Robbins.

Findings of Fact and Conclusions of Law:

1. The applicant submitted a complete application, subdivision and conditional use worksheets, site plan [most recent is dated 6/21/16], notice to abutters and proof of mailing.
2. There were two submittals from abutters/interested parties: one from J. Malcolm Simon, Diane C. Simon, Mark S. Flinn and Melanie J. Simon dated 7/11/2016 and the second from Kathy Meyer dated 7/18/2016.
3. During Sketch Plan Review Mr. McCain, representing the applicant Mr. Schaffran, told the Board that there were pins in the ground to verify the survey and that there was 75 feet of wooded area that was **not** included in the Meadowland. That area would potentially yield an approximate 75 ft. by 240 ft. [or approx. 1/3 acre] area for development. McCain also noted for the Board that there were no 25% steep slopes, a mound wastewater system could be located at the edge of the wooded area and a well could be placed near the house.
4. The location of the driveway/road access to the newly created lot went through some debate and changes before final approval as there were few options due to topography, site lines and the requirement to minimize intrusion into the Meadowland Overlay District.
5. There had been a state approved subdivision some years ago that was very similar to what is being proposed.
6. Mr. McCain stated that the estimated amount of impervious surface is probably about .14 acre. The State requirement for the creation of a Stormwater Management Plan is one acre of impervious

EAST WARREN CEMETARY





MAD RIVER VALLEY

RECREATION DISTRICT

November 2020 Update: Due to the pandemic, we saw increased use and demand for recreational resources in the Valley. New data collected from trail counters will be released shortly. A preliminary finding was a 40% increase at Blueberry Lake versus 2018 usage. The good news is the economic impact resulting from this increase at a time when many local businesses were struggling.

2020 Accomplishments:

- Grant program: We fielded requests from a record number of applicants totalling more than \$85,000 and awarded \$47,424 to 13 recreation initiatives (\$14,000 was unused and will be rolled into the 2021 grant program, due to cancellations from COVID.)
- Established our first staff position for a Recreation Coordinator to increase our capacity to serve the community and help us move our Strategic Plan forward.
- Pivoted to help our Rec Partners communicate decisions amidst COVID, regarding availability and safe use of trails and recreational facilities.
- Organized a Trail Collaborative meeting via zoom in March to share updates about activities and identify shared goals, with a continuing priority on linking existing trails throughout the MRV network.
- Mad River Park had an ADA compliant ramp installed (handrail to be added in 2021) and park management responded to COVID. Usage was back to almost “normal” by fall.
- Hired Laura Arnesen, experienced manager/fundraiser and Warren resident, who started Oct. 1. She is meeting with Rec partners individually to learn their history and priorities; is spearheading administration of the Grant Program; will be part of the Chamber’s initiative on trails and swim hole usage; handoff from MRVPD on the Kiosk Program and leadership of the Trails Collaborative; planning surveys and other assessment initiatives; public relations activities already started, etc.

2021 Initiatives:

- Website - make improvements for better community access after broadly surveying needs.
- Needs Assessment - we will take on new outreach with recreation partners and the public to understand needs, identify opportunities for collaboration and adjust efforts accordingly.
- January 2021 Annual Meeting - we will try a Public Recreation Forum, since the focus of the Tri-Town Meeting changed. Planning a virtual community conversation about recreation topics.
- Trails Collaborative - continue to take on a leadership role from MRVPD to achieve the goals of Mad River Moves/Active Transportation Plan. Additionally, we will address parking pressures and other impacts from increased usage such as trash at Trailhead and recreational sites and coordinate a Trailhead Kiosk MOU among partner organizations that will include ongoing maintenance.
- Events and Activities being planned such as gear swaps and recreation celebrations.
- Mad River Park facility upgrades
- 2021 grant requests from 9 organizations seeking \$57,694, with several new applicants, including: Mad Marathon, Bill Koch League and MR Chorale. Decisions to be announced in Jan. 2021.
- Two vacancies on MRVRD Board: Whitney Phillips (now) and Jeff Whittingham 3/31/21.

2021 Budget Request to MRVRD Member Towns: Many thanks to the towns of Fayston, Waitsfield and Warren for funding the MRVRD programs and our first part-time staff member. In 2021, we will seek level funding of \$30,000 from each town to support our ongoing and increasing service to recreation in the Mad River Valley.

Cindi Jones

From: Sheila Getzinger <getzinger@gmavt.net> on behalf of Sheila Getzinger
Sent: Tuesday, November 10, 2020 1:07 PM
To: Cindi Hartshorn-Jones
Cc: Christopher Nordle
Subject: Gardner-Schaffran Curb Cut Permit
Attachments: DRB Subdivision Approval_000409.pdf; Map Slide 122_000296.pdf
Importance: High

Dear Cindi:

I'm writing because I need to obtain a curb cut permit for a driveway which serves both the house owned by Schaffran at 1523 Fuller Hill Road and the house owned by George Gardner at 1303 Fuller Hill Road. By way of explanation, George Gardner's house at 1303 Hill Road had an old (very old) driveway but when he subdivided the DRB required that his driveway be discontinued and a new driveway be constructed to serve both his house and the Schaffran house (who bought his other lot). The old driveway has been abandoned and I'm told is grassed over - but we don't find a curb cut permit for the new driveway which must exist because there is a house on the Schaffran property. Is there an application form we need to complete? Fee? What is the timing? (We're hoping to close on Monday - I realize it won't likely happen before that but when is the earliest date the Selectboard could address this?)

Map attached shows the old driveway to the house on Lot #1 (Gardner) and the right-of-way along the southerly boundary line of Lot 1 which is where the new driveway is located to serve both Lot 1 and Lot 2 (Schaffran). A copy of the DRB decision is also attached.

Thanks.
Sheila

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Sheila K. Getzinger, Esq.
Getzinger & Faillace, PLLC
Attorneys at Law
P. O. Box 515
5031 Main Street
Waitsfield, Vermont 05673
Telephone: 802-496-6763
FAX: 802-496-6764
Email: getzinger@gmavt.net