

8/25/2020
Sent

AGENDA
WARREN SELECTBOARD
Tuesday, August 11, 2020
VIA Zoom
6:00 PM

6:00 PM- Public Comment

6:05 PM – COVID Update – Jeff Campbell

6:25 PM – Highway Check In/Road crew Hire – Andrew Bombard

6:45 PM – Harwood Union Unified District Representatives – Rosemarie White, Jonathan Clough

7:00 PM – Highway Clothing Policy to meet VOSA Standards – Luke Youmell

7:10 PM – Vermont State Police Letter – Response

7:15 PM – Approval of Minutes for July 28, 2020 , August 4, 2020

7:17 PM – Approval of Accounts Payable/Payroll Warrants

7:25 Other Business

39,512.43 30,479.09 7/27, 8/10, 8/31

****Agenda Subject to Change****

Please download and import the following iCalendar (.ics) files to your calendar system.

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Minutes of August 11, 2020

Warren Selectboard

6:00 PM

VIA Zoom

Members Present: Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Luke Youmell, Randy Graves & Camilla Behn.

Others Present: Tony (TV 44/145), Rosemarie White, Jeff Campbell & Cindi Jones.

6:01 - Public Comment: - None

6:02 PM – Covid Update – Jeff Campbell- In the last two weeks there was an increase of 67 cases with 5 or 6 in Washington County, 2 deaths for a total of 58 overall and 12,000 tests. Governor Scott just released to the press that there are childcare grants available to help centers with the new guidelines. Governor Scott also commented that the starting date for opening schools is September 8. Mr. Campbell commented that the Town has just received 400 face coverings available at the Town Office. He commented that overall, nationwide it is getting better.

Vermont State Police Letter – Mr. Cunningham explained that the Vermont State Police had sent a letter for input on policing across Vermont and in the Warren Community. As law enforcement changes, it is of fundamental importance that we make changes that reflect the desires and goals of the people that they serve as stated in Mr. Whites letter. Mr. Campbell commented that it might be a good to invite Lt. White and Sherriff Hill to a public open forum and discuss this and any other issues and get community input in areas such as speeding at Blueberry Lake, Warren Falls etc. Ms. Behn commented that she was not sure on how to approach this. Mr. Cunningham commented that they are casting a wide net on how to police in the next 50 years. They want good policing and want to do it well. There is a mental and health piece that goes with this. Mr. Campbell commented that the State Police have been responding to an uptake in domestic, mental health issues of people. The police shouldn't have to deal with domestic and mental issues and defunding the police is not an answer commented Mr. Graves. Ms. Behn commented how do you reduce this emotional instability of social domestic violence. Mr. Campbell commented that the State Police and Constables have been taking the Take 2 course that they can contact constables to be the first therapy on scene. Mr. Cunningham commented should we invite them to an open forum or write a letter? Ms. Behn commented that the board should put this on as an agenda item to share with the public.

6:20 PM – Highway Clothing Policy – Luke Youmell – Mr. Youmell presented to the board a one pager titled Personal Protective Equipment (PPE) Use and making some edits to the form for review. This came about because one member of the highway crew wear's shorts and PACIF the Town's Insurance does not recommend that because of claim liabilities. Long pants ensure that there is protection for their lower body. PACIF also states that people wearing shorts do not tend to bend down on their knees and over strain or pull other muscles in the upper body causing claims to the municipality. Mr. Cunningham commented that most people wear long pants in this job and it looks very unprofessional to the public wearing shorts on a highway crew. Mr. Youmell stated that it should be left up to the road foreman to make the call on when employees wear shorts as he knows what they will be doing that day. Mr. Graves commented that shouldn't PACIF be a guide for the town. Mr. Cunningham commented that the PPE guideline looks good overall but would like to look at it closely.

Mr. Youmell commented that VOSHA indicated that it is up to the municipality to do a risk assessment to determine the safeness in the job for the employee. Mr. Ackland commented should this be added to the personnel policy? Ms. Behn commented should it address the current Covid guidelines? Mr. Cunningham commented that those are covered separately and should not be included in this. Mr. Cunningham suggested sending this over to the rest of the department heads to see if there was anything they needed for comment before approving.

6:36 PM – Other Business –

Amanda Whitehead contacted Mr. Cunningham concerning the KAPAS program for 3-4-year old for a full day program that goes with the school day. They are trying to figure out logistical where to set up this program as it is separate from the school. They have talked about the East Warren School house, or using the Town Hall. Ms. Behn commented that with Covid that it would have to be set up safely for the children using the CDC guidelines and how do they do that with all the requirements? Mr. Ackland commented that there is a need and concern for the community to operate under the Covid guidelines. Mr. Cunningham commented that they will continue to figure all the logistics out.

6:45 PM - Harwood Unified District Representatives – Rosemarie White – Ms. White came to the meeting to update the board on what is known as things keep changing every day. A group of teachers and superintendent worked collaboratively on a plan for kids to return to school. They came up with the 4-1 hybrid where kids would be 4 days via remote and 1 day at school. She commented that 99.5 % of the teachers supported the team work and the best possible way to start slowly. They looked at it more as kid focused learning. If they find things are going well, they could re-assess the 4-1 and add another day. A concern was how to provide a high quality to the access of education, as it effects the high school kids if they only get ½ the education requirements. Mr. Cunningham commented that it is difficult for parents that need to get back to work with this 4-1 model and that he has heard that many parents are all over the place looking for other alternatives such as home schooling. He asked if they looked at doing an outdoor campus? She commented they have been looking at that as well. Ms. White commented that they heard from the elementary teachers and the teacher's union had just weighed in and are in support of opening slowly. She also commented that there will be quite a cost for this and the school will be operating at a deficient spending. Ms. White commented that the logistics from the state are so overwhelming that the board is trying to keep up with it all. People have to be safe. The board thanked Ms. White for coming.

6:52 PM – Highway - Paving Pike – Mr. Cunningham started off the discussion that they had another meeting with Pike regarding the paving that was done last year. They told Pike that they were not going to accept the first offer as it was a more of a band aid approach. Pike was only going to do what they wanted as they claimed it was more of a workmanship issue than material. They came back with adding more of the polymer coating of 4000 LF on Plunkton but did not feel the newly paved dirt sections was their issue as the road would continue to move each winter blaming it on a bad winter and poor bed/soils. They did promise to come back the of August to do the work which would be about 2 full days with a good crew that is very good with his product. Ms. Behn ask if there any cost to the Town? Mr. Cunningham commented no. Mr. Ackland asked what is the cost for this normally? Mr. Cunningham responded with that it is about a \$70,000 cost. Mr. Cunningham commented the board had to decide whether to move forward or go another avenue. Mr. Ackland commented that going a different avenue would cost the town and nothing would be done this year. He felt it was a good practical approach towards closure on this.

The board all agreed to move forward with the latest proposal. Mr. Ackland did ask if there was any signed release involved. Mr. Cunningham did not know but would ask.

7:15 PM – West Hill GSI Quote on West Hill Slide 2 – Mr. Youmell presented the quotes received from GSI for slope stabilization as Mr. Bombard was unavailable. The first fix quoted is what the Town has done in the past using shotcrete facing of 117 LF is \$147,140 does not include a sub-contractor to prep the area. The second fix is using a high strength mesh along the slope face rather than a reinforced shotcrete facing. The cost for this 117 LF is \$105,371.00 again the Town would have to sub contract out the prep work involved. In the sub-contracting out the cost could be between \$40,000-\$70,000 just for the prep work alone. The board felt that more investigation would be necessary.

7:18 PM – Lafayette Guardrail Quote – Given that Mr. Bombard was not available, Mr. Youmell brought forward the proposal for guardrails from the top of Roxbury Mountain down towards Roxbury, adjust height on guardrail on Inferno Rd, Access Road & Route 100 for a total of \$32,410.25.

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Mr. Youmell stated that they have about \$34,000 in the budget to do this work. The board commented since it is in the budget to move forward with the repair.

7:25 PM – Motion by Mr. Ackland to go into executive session to discuss personnel hiring of a new road crew member inviting Ms. Jones, second by Ms. Behn. All in Favor: VOTE: 5-0.

7:35 PM – Motion to come out of executive session by Mr. Ackland, second by Ms. Behn. All in Favor: VOTE: 5-0.

7:36 PM – Motion by Mr. Youmell to offer Mr. Jordan Defreest the road crew job, second by Mr. Ackland. All in Favor: VOTE: 5-0.

7:38 PM – Approval of Minutes for July 28, 2020 – Motion by Mr. Youmell to approve the Minutes of July 28, 2020, second by Mr. Graves. All in Favor: VOTE: 5-0.

7:39 PM – Approval of Accounts Payable Warrants – Motion by Mr. Ackland to approve the accounts payable warrants as presented for \$39,512.43, second by Ms. Behn. All in Favor: VOTE: 5-0.

7:40 PM – Approval of Payroll Warrants – Motion by Mr. Ackland to approve the payroll warrants as presented for \$30,479.09, second by Mr. Graves. All in Favor: VOTE: 5-0.

7:41 PM – Motion by Mr. Ackland to adjourn, second by Mr. Youmell. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator

The Warren Selectboard

Andrew Cunningham, Chair

Bob Ackland, Vice Chair

Luke Youmell

Randy Graves

Camilla Behn

Office of the Director
802-241-5200

Online
vsp.vermont.gov



Support Services Division
802-241-5350

Criminal Division
802-241-5360

Field Force Division
802-241-5350

Department of Public Safety
Vermont State Police
45 State Drive, Waterbury VT 05671

July 20th, 2020

Dear Community Partners,

As you know, recent events across the country have prompted the most fundamental reexamination of American policing in generations. The newest phase of the long-running national conversation that began after George Floyd's murder in Minneapolis has grown rapidly to encompass all aspects of policing, its implication in systemic racism and how law enforcement can and should evolve to meet these modern challenges.

We write today to invite you to participate in shaping our approach to policing across Vermont and in your community. As law enforcement changes, it is of fundamental importance that we make changes that reflect the desires and goals of the people we serve. We want to hear directly from you and the people you represent about your priorities, your concerns, and how we can ensure that policing in your town keeps Vermont a safe, just and welcoming place for everyone. Your input will have a direct impact on the policing in your community.

The Vermont State Police has been a leader in this regard for years and is committed to remaining at the forefront of reforms that are necessary to ensure that all people in our communities are treated fairly, equally and with dignity and respect. You can learn more about our ongoing efforts at the webpage for VSP's Office of Fair & Impartial Policing and Community Affairs (<https://vsp.vermont.gov/communityaffairs>), which is believed to be the only office of its kind at any state police agency in the country.

To this end, state police commanders are connecting with municipal leaders and community organizations throughout Vermont to begin — and in some cases, to continue — a discussion about how police services can and should evolve to meet the demands of 21st century policing.

Across Vermont, there are 200 towns where the Vermont State Police is the primary law enforcement agency. Even beyond that, our troopers are community members too. They are your neighbors. You see them at the grocery store, at the bank, at restaurants, and when dropping off their children at school. Troopers coach little league and volunteer at community organizations. As community members, troopers share the same investment in ensuring that public safety is assured with fairness and equity. We want to move forward in partnership with you.

Please respond with a written response to Lieutenant David White at the Middlesex Barracks, 1080 US Route 2 Middlesex, VT 05602 or david.white@vermont.gov at your earliest convenience. If necessary we will can schedule a meeting at a later date.

Very respectfully,


Lieutenant David White
Station Commander
Vermont State Police - Middlesex

Town of Warren Highway Department Personal Protective Equipment (PPE) Use

Overview

- Consistent with OSHA/VOSHA guidelines, the Town of Warren and the Highway Department Road Foreman regularly assess job related risks and advise road crew members of proper use of PPE. The list below serves as recommendation for PPE use in certain conditions.
- This is not an all-inclusive list. **It is the responsibility of each road crew member to assess situations and wear appropriate PPE. Safety first!**

Eye and Face Protection / Masks

- Safety glasses or face shields are worn any time work operations can cause foreign objects to get in the eye. For example, during welding, cutting, grinding, nailing (or when working with concrete and/or harmful chemicals or when exposed to flying particles). Wear when exposed to any electrical hazards, including working on energized electrical systems.
- Eye and face protectors – select based on anticipated hazards.
- Masks – use when exposed to dust or other harmful chemicals/irritants

Foot Protection

- Construction workers should wear work shoes or boots with slip-resistant and puncture-resistant soles.
- Safety-toed footwear is worn to prevent crushed toes when working around heavy equipment or falling objects.

Hand Protection

- Gloves should fit snugly.
- Workers should wear the right gloves for the job (examples: heavy-duty rubber gloves for concrete work; welding gloves for welding; insulated gloves and sleeves when exposed to electrical hazards).

Head Protection

- Wear hard hats where there is a potential for objects falling from above, bumps to the head from fixed objects, or of accidental head contact with electrical hazards.
- Hard hats – routinely inspect them for dents, cracks or deterioration; replace after a heavy blow or electrical shock; maintain in good condition.

Hearing Protection

- Use earplugs/earmuffs in high noise work areas where chainsaws or heavy equipment are used; clean or replace earplugs regularly.

Body Protection

- Wear ANSI Class 3 vest, sweatshirts or t-shirts. These articles are high visibility safety yellow.
- Wear long sleeves/pants when necessary to prevent injuries from flying objects (examples: weed whacking, chainsaw work, welding).

Signature: andrew cunningham
andrew cunningham (Aug 26, 2020 13:51 EDT)
Email: propertymanagement@gmavt.net

Signature: Randall Graves
Randall Graves (Aug 26, 2020 16:50 EDT)
Email: turnradius@gmail.com

Signature: Luke Youmell
Luke Youmell (Aug 26, 2020 15:12 EDT)
Email: luke@birddogvt.com

Signature: Camilla W Behn
Camilla W Behn (Aug 27, 2020 11:58 EDT)
Email: ccbehn@gmavt.com












Warrenvt-bos-minutes20200811 (2)

Final Audit Report

2020-08-27

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