

Agenda
Warren Selectboard
6:00 PM
Via Zoom
April 14, 2020

6:00 PM – Public Comment

6:15 PM – COVID-19 Update

6:30 PM – Approval of Minutes April 9, 2020

6:35 PM – Approval of Payable Warrant and Payroll Warrant

6:45 PM – Other Business

****Agenda Subject to Change****

****Meeting ID: 456 874 542****

Dial by your location:

1-312-626-6799 US (Chicago)

1-929-205-6099 US (New York)

1-346-248-7799 US (Houston)

1-669-900-6833 US (San Jose)

1-253-215-8782 US

1-301-715-8592 US

Minutes for April 14, 2020

Warren Selectboard

6:00 PM

VIA -ZOOM

Members Present: Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Luke Youmell, Randy Graves & Camilla Behn.

Others Present: Jeff Campbell, Tony (TV44/45), Hadley (VR), Dayna Lisaius, & Cindi Jones.

6:00 PM – Meeting called to order by Mr. Cunningham.

6:05 PM – Public Comment – Mr. Cunningham commented that from his observations that there seems to be better social distancing and that people seem to be making better choices.

6:10 PM – COVID-19 Update -Mr. Campbell updated the board that within the last 24 hours there were 4 more cases, with a total of 752 in the state, 29 deaths and there have been 10,600 tests conducted. They have been working a blood test that would test for immunity but that is still about 2-3 weeks out or more. The numbers unfortunately rise due to the rates in institutions such as nursing homes and correctional facilities that are having multiple cases of COVID-19. The State should break those statistics out to see what is actually happening within the various communities.

The Valley Emergency Response Team is working on reaching out to seniors that are 70 years or older that do not have access to computers, 211, TV or newspapers to see if they have any questions concerning the COVID-19 or if they need any help in directing them to organizations that can help. Ms. Dolan, Valley Legislative Representative, is getting together a list for the Mad River Response Team. Mr. Cunningham commented how do you reach out to the transient seniors from other states. Mr. Campbell commented the best we can do is help to educate people via the website or other means. Mr. Cunningham reported that he has observed that all the second home owners have been good citizens and that he was glad that Front Porch Forum put an end to the all the negative posts about the second homeowners. Ms. Behn commented that we appreciate the diversity of all the people that are here in the Valley. Mr. Graves commented that he reached out to a few of the posts and the response was very positive. Ms. Behn commented that the recommendation of wearing masks provides a good sense of security. There is no mandatory requirement to wear them just a recommendation from the State and CDC. Mr. Cunningham commented that as a public body we are wearing masks to demonstrate our leadership to the public taxpayers. The board thanked Mr. Campbell for his update and efforts.

6:15 PM – Mr. Ackland presented to the board his excel budget spending sheet based on current spending and revenues based on collection of 80%, 60% and 50% of tax collection revenue. We can get by with the 80% and 60% but the 50% would require more cutting than what has been previously talked about. He made his suggestions on the spreadsheet as a guidance document to the board.

Ms. Behn brought up that on Monday the Planning Commission had talked about whether to proceed on going forward with the update of the zoning regulations. The Town has a contract with PlaceSense and the balance left on the contract is \$7,000. In discussion with the PC at their meeting, if push came to shove it could be considered as non-essential spending but going forward Mr. Graves commented that the town should fulfill the contract.

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The board felt that it was money well spent and will be a town asset for sales and construction projects. There is a possibility from this event that real estate sales/building could increase and it would be beneficial to the town to have the new rewrite of Zoning Regulations in place. Mr. Cunningham commented that Ms. Robbins, Zoning Administrator, and the PC should proceed moving forward this contract.

6:25 PM – Approval of Minutes of 4/9/2020 – Motion by Mr. Youmell to approve the Minutes of April 9, 2020, second by Ms. Behn. All in Favor: VOTE: 5-0.

6:26 PM – Approval of Accounts Payable Warrant – Motion by Mr. Ackland to approve the Accounts Payable warrant as presented for \$34,362.22, second by Mr. Graves. All in Favor: VOTE: 5-0.

6:27 PM – Approval of Payroll Warrant – Motion by Mr. Ackland to approve the Payroll Warrant as presented for \$8,719.13, second by Ms. Behn. All in Favor: VOTE: 5-0.

6:30 PM – Other Business – Approval of New Road Naming at North Lynx – Ms. Robbins, Zoning Administrator, had sent over an email to the Warren Selectboard for a new road name for a spur off North Links which is off Summit Drive. Ms. Robbins and E911 have agreed to Tower Hill Rd. – Motion by Mr. Youmell to approve the new road name Tower Hill Rd, second by Mr. Graves.
All in Favor: VOTE: 5-0.

6:35 PM – FirstNET Phones for Town Employees – Mr. Campbell sent over an email on pricing of 4 lines for the highway department as two of the phones do not have enough memory to download a scheduler application that the board is working on for the town road crew. Pricing for the new phones is 0.99 cents for the phone and each line would be \$40 a month with unlimited talk/text. There would be a \$200 per line credit for new activations which are new phone number lines. It would mean that they would carry two phones. Average cost for per month is \$160 and yearly the cost would be \$1,700.

The thought behind this purchase is so the road highway crew would be able to download the new scheduler application so that the crew would have better communications and improve productivity. The phones would also track where the employees are working and where they are at all times. They could send over their time cards directly to Ms. Lisaius. Discussions took place on long term and short-term benefits. On short term benefits, Mr. Ackland commented it would cost more but in the long term it would pay for itself. They would not have to go into the shop and it gives them as much information they need. Questions were asked about stipends for employees using their own personal phones. Do we cover charges on personal phones that are partially covered by the employer? Mr. Youmell commented that this is only for the road crew. Ms. Behn commented is this the time to spend the extra? Ms. Behn had to have more information on the exact costs before making a decision.

Mr. Ackland commented that the scheduler application has been on hold until the board decides if it is beneficial and how to provide this application on all highway phones as two of them currently will not accept the application download. Mr. Ackland commented he has to reach out to Mr. Weston on some more training as Mr. Weston has picked up on some of the application training.

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6:50 PM – Motion by Mr. Cunningham to go into executive session to discuss personnel inviting Ms. Lisaius, second by Ms. Behn. All in Favor: VOTE: 5-0.

Ms. Jones, Warren Town Administrator, exited from the main meeting.

7:38 PM – Motion by Mr. Ackland to come out of executive session, second by Mr. Youmell.
All in Favor: VOTE: 5-0. No Action Taken

7:39 PM – Motion by Mr. Ackland to adjourn, second by Mr. Youmell. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator

The Warren Selectboard

Andrew Cunningham, Chair

Bob Ackland, Vice Chair

Luke Youmell

Randy Graves

Camilla Behn

Minutes of April 16, 2020
Warren Selectboard
Executive Session
3:00PM

Members Present: Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Luke Youmell, Randy Graves, & Camilla Behn.

Others Present: Dayna Lisaius, Ray Weston & Cindi Jones

3:08PM – Meeting called to order by Mr. Cunningham.

3:10 PM – Motion by Mr. Cunningham to go into executive session to discuss personnel inviting Ms. Lisaius, Mr. Weston and Ms. Jones, second by Ms. Behn.

3:35 PM – Ms. Jones and Mr. Weston exited the session.

3:52 PM- Motion by Mr. Youmell to leave executive session, second by Mr. Ackland.
All in Favor: VOTE: 5-0.

3:53 PM – Motion by Mr. Youmell to adjourn, second by Mr. Ackland. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator

The Warren Selectboard

Andrew Cunningham, Chair

Bob Ackland, Vice Chair

Luke Youmell

Randy Graves

Camilla Behn

Signature: andrew cunningham
andrew cunningham (Apr 26, 2020)

Email: propertymanagement@gmavt.net

Signature: Robert M Ackland
Robert M Ackland (Apr 26, 2020)

Email: ackland@gmavt.com

Signature: Luke Youmell
Luke Youmell (Apr 26, 2020)

Email: lpyoumell@gmail.com

Signature: Randall Graves
Randall Graves (Apr 27, 2020)

Email: turnradius@gmail.com

Signature:

Email: ccbehn@gmavt.com