

# AGENDA WARREN SELECTBOARD

Location: Warren Municipal Building

Date: December 30, 2019

Time: 12:00 PM

## Agenda Items

12:00 PM

Public Comment

12:03 PM -

Approval of Lister Corrections

12:15 PM

Other Business

Accounts Payable \$ 48,372.82  
Payroll Warrants \$ 26,195.73

Warren Selectboard Minutes  
December 30, 2019  
Warren Municipal Building  
12:00 PM  
Unapproved

**Members Present:** Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Luke Youmell, Randy Graves & Camilla Behn.

**Others Present:** Mike Kelley & Cindi Jones

**12:00 PM** – Public Comment – None

**7:05 PM – Lister Corrections/Omissions 2019** – Mr. Kelley presented to the Selectboard 5 corrections to the grand list.

Parcel # 1- Parcel ID #0140009 – Property was billed in July for \$14,855.75, however, some acreage was removed from Current Use resulting in an additional penalty charge from the state on 10/15/19 in the amount of \$39.49. Mr. Kelley commented that Ms. Lisaius felt that it should be abated since Ms. Roth had paid her tax in full. The change came in October from the State. The listers agreed that it should be removed being such a small amount. The board commented that it should be billed as they did not want to set a precedent for the future

Motion by Mr. Ackland to send an amended tax bill for the amount due extracting land from Current Use, second by Mr. Youmell. All in Favor: VOTE: 5-0.

Parcel #2 ID #028001906 – This was a new home construction that the listers visited in April of 2019 for assessment purposes. They made the determination that the property was 50% complete because they could not get access to the building. The owner, Ms. Evarts, contacted the listers in August 2019 to state that her home was not 50% complete as nothing was done inside the home. After the listers spoke to the builder, the lister's lowered the completion percentage to 30%. The net result was a reduction of \$1,065.44 to the tax rolls.

Parcel #3 – ID #023006 and Parcel ID #02300061 - Both of these parcels are owned by Gregory & Carolynn Schipa. The property transfer from Jan 2018 incorrectly determined that the Schipa's were combining the parcels that were adjacent to one another as one parcel for assessment purposes. This was not the case and the Lister's were informed by the Schipa's that they were two separate parcels, but that they were only granting an easement. The parcels have been separated as two separate parcels with a net result of \$1,971.58 addition to the tax rolls.

Parcel #4 – ID#500002 -The Town bills for commercial personal property for anything over \$5,000, if the amount is less than \$5,000 commercial properties do not get billed. This resulted in a duplicated personal property for \$21.37 resulting in additional tax bill going out. This amount to be abated with the net result being a reduction of \$21.37 to the tax roll.

Parcel #5 – ID #0053003-703 – There was an error by the State of Vermont in which they did not process the property transfer tax form. The Penalty of \$415.57 is to be abated resulting in a reduction of \$415.57 from the tax rolls.

Motion by Mr. Ackland to approve the corrections from number 2-5 as presented from the Listers, second by Mr. Youmell. All in Favor: VOTE: 5-0.

**12:30 PM – Other Business:**

Approval of Accounts Payable – Motion by Mr. Ackland to approve the accounts payable as presented for \$48,372.82, second by Mr. Youmell. All in Favor: VOTE: 5-0.

**Approval of Payroll Warrants** – Motion by Mr. Ackland to approve the payroll warrants as presented for \$26,195.73, second by Mr. Youmell. All in Favor: VOTE: 5-0.

**Approval of Minutes for December 17, 2019** – Motion by Mr. Youmell to approve the Minutes of December 17, 2019, second by Mr. Graves. All in Favor: VOTE: 5-0.

**Paving** – The board discussed the pavement schedule and decided not to pave the remainder of Dump Road. Ms. Behn, Mr. Cunningham and Mr. Ackland agreed that the road was not a high significance.

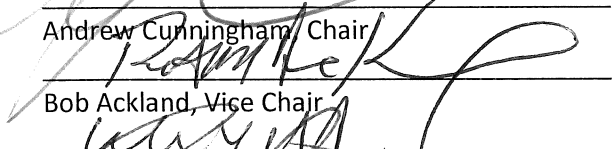
**DPW** – The board at some point talked about the DPW position setting the salary at \$70,000, figuring the benefits as a family. The full salary and benefits would start from June 1<sup>st</sup> – December 31<sup>st</sup> of 2020. The highway crew will remain at a 5-man crew until the new DPW is hired. The crew would be 4 man with a DPW.

**12:50 PM** – Motion by Mr. Ackland to adjourn, second by Ms. Behn. All in Favor: VOTE: 5-0.

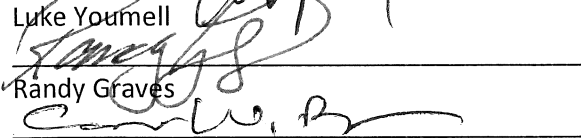
Minutes Respectfully Submitted by,  
Cindi Jones  
Warren Town Administrator

The Warren Selectboard

  
\_\_\_\_\_  
Andrew Cunningham, Chair

  
\_\_\_\_\_  
Bob Ackland, Vice Chair

  
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Luke Youmell

  
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Randy Graves

  
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Camilla Behn

December 27, 2019

Town of Warren Select Board

1. Parcel ID #0140009

John & Virginia Roth  
PO Box 22  
Warren, VT 05674

- \$14,855.75 in taxes were paid by Virginia Roth for this particular parcel. However, some acreage was removed from Current Use and an additional penalty charge was down loaded from the state on 10/15/19 in the amount of \$39.49 after Virginia Roth had paid her taxes. We are requesting an abatement for the \$39.49. The net result is \$39.49 reduction to the tax roll.

2. Parcel ID #028001906

Evelyn Evarts  
404 Plunkton Road  
Warren, VT 05674

- This was a new home construction and we visited the property in April 2019 for assessment purposes. We made an initial determination that the property was 50% complete. We were unable to gain access to the building nor was the contractor on site to ask questions. This equated to a \$174,800.00 assessed value on the property. Ms. Evarts contacted our offices in August 2019 and stated that her home was not 50% complete in April 2019 due to the fact that nothing had been completed within the house. After a brief discussion and input from the builder, we lowered the completion percentage to 30% which produced a \$122,700.00 assessed value. The net result is a \$1,065.44 reduction to the tax roll.

3. Parcel ID #0230006

Gregory & Carolynn Schipa  
116 Fuller Hill Road  
Warren, VT 05674

Parcel ID #02300061

Green Mountain Preservation  
80 Fuller Hill Road  
Warren, VT 05674

- These two parcels are both owned by Gregory & Carolynn Schipa. We interpreted a Property Transfer Form from May 2018 incorrectly determining that the Schipa's were combining the two parcels that were adjacent to one another into one parcel for tax assessment purposes. This was not the case as we were informed by the Schipa's when they received their 2019 tax bill. The original 2019 tax bill for the combined parcels was \$399,100.00. After separating the parcels, Parcel #0230006 is assessed at its original \$393,600.00 figure and Parcel #02300061 returns to its original assessment of \$102,000.00. The net result is a \$1,971.58 addition to the tax roll.

4. Parcel ID #500002

Baxter Health Care Corp.

PO Box 2900

Scottsdale, AZ 85621

- This commercial personal property account was duplicated and a second \$21.37 tax bill was sent out in error. This amount is to be abated with the net result being a reduction of \$21.37 to the tax roll.

5. Parcel ID #0053003-703

Melody Badgett

PO Box 643

Waitsfield, VT 05673

- There was an error by the State of Vermont in which they did not process the Property Transfer Tax Return. The penalty of \$415.57 is to be abated resulting in a reduction of \$415.57 from the tax roll.

**Total property tax adjustment figure is a positive \$429.71.**