

AGENDA
WARREN SELECTBOARD
APRIL 23, 2019
WARREN MUNICIPAL BUILDING
7:00 PM

7:00 PM – PUBLIC COMMENT

7:05 PM – WARREN TOWN PLAN PUBLIC HEARING

7:40 PM – TRI-TOWN MEMORANDUM OF UNDERSTANDING – LOCAL OPTION TAX DISCUSSION

8:00 PM – TOWN HALL BIDS – AWARD OF CONTRACT

8:03 PM – Approval of Liquor License for Cori Ridge Inc - (Sugar lodge) – Sugarbush Access Road

8:05 PM – APPROVAL OF MINUTES OF APRIL 9, 2019

8:10 PM – APPROVAL OF PAYROLL AND ACCOUNTS PAYABLE WARRANTS

\$9,291.71 \$46,262.70

8:15 PM – APPROVAL OF LOCAL EMERGENCY OPERATIONS PLAN – Jeff Campbell

8:20 PM – OTHER BUSINESS

Outside Liquor License Renewal for Valley House and Hogan's Pub, Sugarbush Restaurants

Approval of Harwood Union High School Ed Warrant for \$1,425,426.02

Approval of Road Use Consent for the VT Gran Fondo Race on June 29, 2019

Agenda Subject to Change

Minutes of April 23, 2019
Warren Selectboard
7:00 PM
Warren Municipal Building

Members Present: Andy Cunningham, Chair, Bob Ackland, Vice Chair, Luke Youmell, Randy Graves & Camilla Behn.

Others Present: TV 44/45, Katie (VR), Ruth Robbins, Carl Lobel, David Campanelli, Jim Sanford, Mike Bridgewater, Jeff Campbell, Cindi Jones.

7:00 PM – Meeting called to order by Mr. Cunningham.

7:05 PM – Public Comment – Jim Sanford comments for Town Plan Draft below in discussion.

7:06 PM – Warren Town Plan Public Comment – Mr. Sanford started the discussion off by saying please correct his name as it is spelled incorrectly on the back of the cover sheet listing the of Planning commission members. Page 85 -Energy Renewal section– Table 5 Power line should be 2.8 and not 1.4 as noticed by Mr. Ackland as well. Page 12 – 3103 under Terrain and Elevation – Figure one is missing. He did also suggest that the photograph has issues on page 57, 59 and 73 could be tweaked in clarity as they are very weak could be nicer and that in some places there were empty pages such as page 81. Mr. Ackland commented that on page 13 – Mt Ellen’s elevation is not 4009 Feet it is 4083 feet. On page 12 – Top paragraph Snowmaking – there has not been any diesel engines since 2004 they are all electric. Mr. Ackland also commented that he was impressed with the plan as it reads well, is very well done and is great working document that he is just trying to make sure it has the correct information. On page 33 he commented on the median sale prices of single-family homes reads funny and it needs clarity to make the point come across. On page 36 the bullet item starting with “The majority of jobs in town” is not accurate and that the correct data is available on the Mad River Valley Planning District website. Page 48 Public Lands – it doesn’t list Quale’s Bend, Riverside Park, the Wabanaki Parcel or the A/R Parcel down by Kingsbury’s Bridge. Page 52 – Road mileage should be total town mileage of 50.508 with the state highway of 6.346 leaving the town a total of 44.160 in miles of road. Page 55 – The top paragraph talking about pedestrians’ paths installed did not happen. The Town did a pedestrian cycling scoping study in 2016 to connect from the resort to the Sugarbush Inn that was paid by the Town for future Path networks in that area. Page 57 – Mentioned the Sugarbush sewer capacity but did not mention the Warren Wastewater Capacity or availability. (On Page 59 the Warren System was mentioned but not detailed. Mr. Cunningham commented that it did not give the capacity in gallons as detailed in the Sugarbush Sewer system. Page 63 – Under Civic Facilities – Strike that the Library is seeking a long-term home as it was voted that the library would remain in the Town Hall. Page 65 – Under police protection it should mention how unique Warren’s constables are. Page 66 – Under Human Services – under the bullet hospitals it should change from Fletcher Allen to UVM Medical Center. Mr. Lobel commented that it should also include the Berlin and Waterbury Express Care services. Page 71 – Third paragraph – Suburban Character pattern is awkward. Define suburban -what is it trying to say. Mr. Cunningham is it the look of the housing or the layout of the site? Mr. Graves commented that there was discussion on this and square footage of houses built in the 1900 up to the 21st century buildings. These buildings are now 2nd generation and appears to be changing with second generation of sales and are not selling. There was much discussion as you gaze on Roxbury the appearance at the high elevations. It was collectively to that specific development you see.

Page 2

Suburban was not in the Village confines but elsewhere. It is the housing that is not selling that you can see from the appearance at the top of Roxbury that it is different.

Mr. Cunningham commented that should be large tract fragmentation pattern. Mr. Cunningham commented that the suburban character is meant to felt in general. MR. Cunningham doesn't see this in the Valley. Mr. Lobel commented that there is no commercial development as associated with suburban areas such as strip malls shops etc. Mr. Ackland commented it could say: – Much has large tract fragmentation pattern that is inconsistent with the town's historic landscapes. Page 95 - Objectives second one down - Require applicants for large-scale projects to demonstrate that the proposed development will not result in an undue financial burden on the town or exceed the school districts ability to provide adequate education program and facilities. Mr. Ackland commented that this is almost impossible and there is one model that estimates children that attend the school. Is the town concerned about that the school can't handle extra children? The state and school board run the education system. Mr. Ackland commented that the State does not do planning so where does that responsibly lie? A very Challenging issue. Next Bullet – Require phasing of large-scale projects when necessary to ensure that the rate of development does not overburn town services and facilities. Mr. Ackland commented that is a very onerous statement. Phasing could project more cost and becomes a property rights scenario. Ms. Robbins commented the the zoning is using this plan now in the Land Use and Development Regulations. Page 50 - Mr. Cunningham commented under Private Recreational Facilities – Bush Whacking – shouldn't it be back country skiing? You can keep it just an observation. Page 52 – Under Community Infrastructure– Warren also helps to fund Skatium ice rink. Should it be it is funded under the Mad River Recreation District where the Town indirectly puts in money. Page 52 – Mr. Cunningham commented under the first bullet – Transportation – Options of overload of capacity of road network - Traffic controls Lights? Taken out traffic lights and add a bullet of do nothing as an option. Mr. Graves references the last sentence says capacity. If at capacity an option is doing nothing Mr. Graves asked? Mr. Cunningham commented that is always an option. Discussion ended with no more comments and Mr. Ackland asked what is the next step? Ms. Robbins commented that the changes were not subsistent to change the intent of the plan that changes were only edits. The Selectboard can accept the plan with the edits or if they wanted to wait a few weeks the plan could go back to make the edits and then be presented again for adoption. Mr. Cunningham commented that they should approve the plan so that the town has an approved plan so it can be submitted to Central VT Regional Planning.

Prior to the vote discussion was taken up if the two Planning Commission Members should vote because of public perception or precedent of them being on two boards. Mr. Cunningham and Mr. Ackland had no reservations that both could vote. Mr. Graves commented that he had asked this question and felt that he wanted to vote on this document. He did not think it was an issue and felt he should have the right to vote on the Town Plan. Ms. Behn commented that she did not want to vote because of two reasons: She was concerned about public perception with her being new to the board and taking office in March, and the principal going forward that this meets the conditions.

Motion by Mr. Ackland to approve the plan with the edits, second by Mr. Youmell. All in Favor:
VOTE: 4-0 – Mr. Cunningham, Mr. Ackland, Mr. Youmell and Mr. Graves vote yes and Ms. Behn abstained from voting.

Mr. Cunningham asked if the Planning Commission had gotten much public input. Mr. Sanford commented that they had a number of public meetings and very few people. The survey that was sent out by the Planning Commission received 186 returns.

8:20 PM – Tri-Town Memorandum – Local Option Tax Discussion – LOT – Mr. Ackland started out that the Planning District had originally proposing going through the Mad River Planning District looked at a charter but this would have to be approved by the legislature and have to be voted on by three towns. The Legislature is not very favorable of this. The LOT Committee had a series of 6 meetings with lots of input coming out of these sessions and this MOU addresses a lot of input through MOU and learned that the legislative would have to approve charter within Planning District. The Legislature is not support in accepting regional work of towns working together. The planning District is the only entity like it in the state. There were two bills in the legislature Bill S106 in the senate for a collaboration experiment with communities to see town can work together. Another bill by Kari Dolan is for Towns under 3000 would receive a split for lot 90/10 which the split is now 70/30 which is the current statute I law. There was one town against the first discussions of doing a charter. A charter by the planning district would take away authority from the town. The Selectboards were presented a draft copy of the MOU for comments. The LOT Committee decided to go to a Memorandum of Understanding with all 3 towns. They got specific where the money went for spending, didn't specify the dollars, because they don't know dollars and would let commissioners decide, they changed how to appoint commissioners from each town that would be two members from each town appointed by the Selectboards. The Chair would be appointed by Planning District that can be a citizen at large or other Selectboard members for chair. There was response with one town feeling they wanted more control over committee. The by Laws are similar in the way changes can be made to spend money with each town having to vote favorably for it. MOU allocation to Housing coalition, transportation advisory council, the recreation district and destination marketing. It requires commissioners to have plan and an approved budget. Same kind of control over the money how allocated and spent by commission. The commission will have to work out management details. They would plan and have an annual budget yearly, and it would be approved by the 3 towns. Mr. Ackland is asking for 2 SB members work as committee to finalize the MOU to be voted by all three towns with intent of LOT going into effect if voted on affirmative by voters at 2020 Town Meeting on July 1, 2020.

Mr. Sanford asked why was the state so against towns getting together. Mr. Ackland commented that he does not know why the state is so against it. Mr. Sanford asked does The Planning District get funded through LOT. Mr. Ackland stated no it does not. Also, what about Sugarbush would they still have to pay. Mr. Ackland commented yes, they would. This is considered an investment program to solve big problems within the 3 towns. Ms. Behn inquired about the educational piece prior to the vote. Mr. Ackland commented that the Planning District has hired Jack Sherry and Mike Noble (former Public Relations Direction Marketing UVM Medical Center) both from Warren to handle marketing and do focus groups, series of open meetings similar to the Vision of Vitality from now to Town Meeting day. Ms. Behn was hearing a lot of feedback that the taxpayers were concerned they would lose control if they couldn't elect a representative.

Motion by Mr. Ackland to support the 3-town draft LOT Memorandum proposal drafted dated 3/23 to established 1% local option tax on, room sales, alcohol sales, retail sales, and food sales in Warren and nominate 2 Selectboard Members to negotiate with Waitsfield and Fayston to finalized the proposed lot Memorandum, second by Mr. Youmell. All in Favor: VOTE: 5-0.

Mr. Ackland commented that it would be up to the 6 people to provide the final MOU. Ms. Behn asked about why the current committee moved from appointing one elected and 1 appointed. Mr. Ackland commented that the feedback they received from the outreach was that the public would not want to elect.

The concerns were that this is hard work and they want to make sure that these people are willing to do it and understand what they have to do. Ms. Behn was hearing a lot of feedback was hearing that the tax payer would lose control originally.

Mr. Cunningham wanted to clarify that this vote is not that the Warren Selectboard want to do this, it is to put the draft MOU on a fast track for vote at next town meeting next year and to appoint two people to negotiate the final MOU. Mr. Ackland commented that only the voters can install it. This vote the board is making is does the Selectboard feel that this is a worthwhile project and want move it forward to for a final draft to vote on at Town Meeting in 2020. The Town's voters will vote on this at Town Meeting on Australian ballot and there will be plenty of opportunities for explanatory time for the voters to gather information.

8:10 PM - Local Emergency Management Plan Approval – Mr. Campbell came with one copy of the complete plan as it has several pages with maps. (162 to be exact) He commented that the plan was completely reworked so that it would work better in an emergency situation. Most of the plan is phone numbers, shelter areas, responsibilities, landing zones, and elderly people that need to be checked on during an emergency situation. Mr. Campbell will share the PDF version to the board members as the complete version would need to be shared in drop box which takes up 31 Megabits. The Plan had to be approved and adopted by May 1st.

Motion by Mr. Ackland to approve and adopt the LEMP as presented by Mr. Campbell, second by Mr. Youmell. All in Favor: 5-0.

8:25 PM – Town Hall Roof Bids – Ms. Jones presented to the board the one bid that was received for the Town Hall Roof. Ms. Jones had advertised in several places for 3 weeks which resulted in 2 contractors coming to look at the roof. Last year for budgeting purposes Burrell Roofing presented a bid of \$36,766.00 which was only for installing an Englert 24 gage colored double lock standing seam with concealed clips every 16". They did not rebid on the project. Another company called Silverback looked at the project but did not bid. Roof Tech LLC, owner Michael Gokey, came twice to look at the outside and also look up in the attic of the building. It was found that the roof would need underlayment as well because the current roof is tin is nailed to rafters leaving gaps. He will be installing the roof with ½ advantec, with proper fasteners, then ice water first 3 feet of roof then the rakes as well, then synthetic underlayment on remainder of roof. Roofing metal will be installed to manufacture specs. After completion he will be installing snow angels to stop the snow from hitting the vent coming threw the roof.

Total bid amount is \$34,000 includes all materials, labor, lifts and dump. It can be any color; Roof Tech will supply color chart. Mr. Lobel asked about the chimney and if they would seal up around it as he didn't think it was in too good of shape. They will look at it when they are here. Project will take 10 days to complete.

Motion by Mr. Ackland too approve Roof Techs, quote for \$34,000, second by Ms. Behn. All in Favor: VOTE: 5-0.

8:45 PM – Approval of Harwood Education Warrant for \$1,425,426.02 – Motion by Mr. Cunningham to approve the Harwood Education Warrant as presented, second by Mr. Ackland. All in Favor: VOTE: 5-0.

8:47 PM – Liquor License Approval for Corri Ridge – Sugar Lodge – Motion by Mr. Ackland to approve the Liquor License Renewal for Corri Ridge, second by Ms. Behn. All in Favor: VOTE: 5-0.

8:49 PM – Liquor License Approval for Outside Consumption

for Valley House, Hogan’s Pub, Gate House and Allyn’s Lodge – Motion by Mr. Ackland to approve the outside consumption permits for Valley House, Hogan’s Pub, Gate House and Allyn’s lodge, second by Mr. Youmell. All in Favor: VOTE: 5-0.

8:50 PM – Approval of Minutes for April 9, 2019 – Motion by Mr. Youmell to approve the Minutes of April 9, 2019, second by Mr. Graves. All in Favor: VOTE: 4-0 (Mr. Ackland was not present at that meeting).

8:55 PM – Approval of Payroll Warrants – Motion by Mr. Ackland to approve the payroll warrants as presented for \$9,291.71, second by Mr. Youmell. All in Favor: VOTE: 5-0.

8:58 PM – Approval of Accounts Payable Warrants – Motion by Mr. Ackland to approve the accounts payable warrants as presented for \$46,262.70, second by Mr. Youmell. All in Favor: VOTE: 5-0.

9:00 PM – Approval of Road Use Consent for the Gran Fondo Race on June 29, 2019 – Motion by Mr. Ackland to approve the Road use Consent for the Gran Fondo Race on June 29, 2019, second by Ms. Behn. All in Favor: VOT: 5-0.

Other Business: - EV Charging Stations – Mr. Sanford commented that the Town of Warren received 2 Of the 9 requests out of a total of 42 applications. The majority of the cost is covered under the grant with and in-kind of the Town digging the ditch. Mr. Sanford needed a check for ½ the cost of the electrical which is a down payment of \$16,564.00. Ms. Robbins will supply an invoice and the loan amount will be covered out of the Capital Account: Town Planning & Development, with the grant money paying back the account.

Motion to adjourn by Mr. Ackland, second by Mr. Youmell. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,
Cindi Jones


The Warren Selectboard



Andrew Cunningham, Chair




Bob Ackland, Vice Chair



Luke Youmell



Randy Graves



Camilla Behn