

Agenda  
Warren Selectboard  
March 12, 2019  
Warren Municipal Building  
7:00 PM

✓ 7:00 PM – Elect Chair and Vice Chair

✓ 7:02 PM – Welcome new Board Member

✓ 7:05 PM – Public Comment

✓ 7:10 PM – Chris Mattrick -Green Mountain National Forest Check In –  
Warren Falls – Emergency access, site impacts, highway safety  
SR 100 Picnic Ground  
Velomont/VT Huts Proposals  
Spring prescribed fire season  
Anything the Town would like to discuss

(The Friends of the Mad River want us to bring up the human poop and paper being left beside the river)

✓ 8:45 PM – Town Meeting Post Comments, Remarks

8:55 PM – Washington County Sherriff's – Contract - Signature

9:00 PM – Approval of Minutes of February 26, 2019

9:05 PM – Approval of Accounts Payable & Payroll Warrants

\$7474.37      23,241.64

9:10 PM – Other Business

Liquor License Second Class Renewal – The Warren Store, Main Street, Warren, VT 05674

Liquor License First & Outside Consumption Renewal – Pitcher Inn

**\*\*Agenda Subject to Change\*\***

**Minutes of March 12, 2019**

Warren Selectboard

Warren Municipal Office

7:00 PM

**Members Present:** Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Luke Youmell, Randy Graves, & Camilla Behn.

**Others Present:** Brian & Corrine Moulton, Kirk-Jackson Spencer, Chris Mattrick, Jeff Campbell, Katy (VR), TV 44/45 and Cindi Jones.

**7:00 PM** – Meeting called to order by Mr. Cunningham.

**7:01 PM** – Elect Chair & Vice Chair – Motion by Mr. Youmell to nominate Mr. Cunningham as Chair, second by Mr. Graves. All in Favor: VOTE: 4-0.

Motion by Mr. Cunningham to nominate Mr. Ackland as Vice Chair, second by Mr. Graves.  
All in Favor: VOTE: 4-0.

**7:05 PM** – Welcome new Selectboard Member – Mr. Cunningham and the rest of the board welcomed Ms. Behn to the Selectboard.

**7:10 PM** – Public comment – None

**7:12 PM** – Chris Mattrick Green Mountain National Forest – Chris Mattrick, Forest Ranger, from the Rochester station had a few items to check in with the Warren Selectboard.

**Warren Falls** – Emergency access, site impacts, highway safety – Mr. Mattrick inquired if the rescue squad was going to come and move the block over as they had discussed. Mr. Cunningham commented that the board had not heard anything.

The Forest service plans on improving the landscape down to the swimming area as there are spots of erosion with root exposure. They plan on building stairs down to the area to help with that issue. Also, the trail to the overlook is getting undercut and they may barricade that area off. They do plan on putting in a toilet facility, but location is key so that it is not readily seen in the winter months and used.

Highway Safety – Mr. Mattrick wanted to know if the parking was any better with the improvements of no parking signs. Mr. Campbell commented that the Constables and the Sheriff's have been patrolling the area and at times have gotten people to move off the road. Mr. Campbell commented that it seems to be a bit better. The Moulton's commented that it seems better but as discussed at the VTRANS meeting they would like to see the flashing light installed to slow traffic down. People using the area are just letting their kids run down the road, or they walk down the road causing more congestion to the area of safety. Mr. Moulton also commented that he has seen motorcycles when they park and put their kick stands down the bike is somewhat in the roadway. Mr. Mattrick and Ms. Jones would follow up on the flashing light as this was discussed with VTRANS. Another issue were cars were parking in the area up to the gate and it was asked why the gate was not close to the road. Mr. Mattrick commented that the gate was located there because it does allow at least two emergency vehicles to get off the road.

He also explained that they do not plow the area as they do not want to encourage people to wonder down to the falls in the winter. Mr. Mattrick also commented that there seems to be a newly developed user trail on the westside of the falls. It would seem people parking down that far after the no parking signs have started a trail to the falls from that point. The Forest Service is watching this area as it does go across private land. Mr. Kirk-Jackson Spencer, owner of the property next to the Moulton's, commented that he is having trouble with people parking in his businesses parking area. He has been going out and asking them to move. It was discussed that a no parking Private Property sign could be put up. Mr. Mattrick and the Town would look into this.

SR 100 Picnic Ground – This area has seen a lot of long term over night parking which is meant for just an overnight stay and rest area. The forest service last year patrolled the area and told people that they could not park their long term with their campers. One camper was there all summer and they did have to clean up the site of trash and other debris. It is forest land with VTRANS operating the picnic ground and Mr. Mattrick was going to find out who had jurisdiction of the area. He was also going to look to see if an agreement was made with VTRANS on this area. The town is concerned about the camping area of long-term campers. Mr. Mattrick will follow up with VTRANS and have more information.

Velomont/VT Huts Proposals – Mr. Mattrick inquired if the mountain biking group has come to the town to discuss this proposal. The board commented that they had not heard anything. Mr. Mattrick explained that the group has received a planning grant to establish an end to end Mountain Bike Trails across the state with hut to hut overnight. They are looking for connectively down towards Granville which may be difficult. The first section of trail in the planning is from Stowe to Killington.

Spring prescribed fire season – Mr. Mattrick wanted to explain that there are no prescribed fires on forest land in Warren this year. Last year there was an issue at Blueberry Lake and the Forest Service were having reach out meetings to the Fire Depts regarding how they manage these fires.

Hanks Brook Culvert Project – Cooperative Roads Agreement – Mr. Mattrick inquired if the Town as ok with this. Ms. Jones commented that she has been speaking with the partners and the project is moving forward.

There was a small discussion on a few roads such as: Stetson Hollow, Lincoln Gap, Hanks Road, Camp Road, paving Plunkton from Lois Lane to 35 mph sign after the dam and paving the apron into Blueberry Lake. The Mountain Bikers are still not obeying the traffic stop at the foot of the trail by the parking area near the dam. Last year the Forest Service did move a boulder in front of the trail to slow traffic down and added a stop ahead. The roads section was more informational than action.

**8:00 PM - Town Meeting Post Comments Remarks** – Mr. Cunningham commented that he thought it went well. A few things that need to be address is the sound system and Mr. Ackland needed to look more closely at the financials and refine the financial presentation. It was difficult with the special projects in Selectboard budget without showing where the revenue was. A thought was to make a special projects section after the highway that would show the revenue offset.

**8:10 PM – DRB Appointments** – Ms. Robbins, Zoning Administrator, sent a memo to the Warren Selectboard from the Development Review Board regarding a resignation of long-time board member Lenord Robinson. The DRB has recommended Charlotte Robinson to replace Lenord Robinson and are also recommending Devin Corrigan for appointment to the DRB as an alternate member. The board thanked Mr. Robinson for all his years of service to the Town.

Motion by Mr. Ackland to approve recommendation from the DRB appointing Charlotte Robinson to the DRB and Devin Corrigan as DRB Alternate, second by Mr. Youmell. All in Favor: VOTE: 5-0.

**8:15 PM – Washington County Sherriff's Contract Approval** – The Town budgeted \$32,000 and contracts for 20 hours a week. The contract per hourly rate increased by .50 cents with a new hourly rate of \$29.25 and the mileage rate still remains the same at \$0.62.– Motion by Mr. Ackland to approve the Sherriff's contract for the contract period of April 1, 2019 to March 31, 2020, second by Mr. Youmell. All in Favor: VOTE: 5-0.

**8:17 PM – Approval of Town Meeting Minutes** – Motion by Mr. Youmell to approve the Town Meeting Minutes, second by Mr. Graves. All in Favor: VOTE: 5-0.

**8:20 PM – Approval of Payroll Warrants** – Motion by Mr. Ackland to approve the payroll warrants as presented for \$23,241.64, second by Mr. Youmell. All in Favor: VOTE: 5-0.

**8:23 PM – Approval of Accounts Payable** – Motion by Mr. Ackland to approve the accounts payable warrants as presented for \$7,474.37, second by Mr. Youmell. All in Favor: VOTE: 5-0.

**8:25 PM – Liquor License Renewal Pitcher Inn** – First Class & Outside Consumption – Motion by Mr. Ackland to approve the liquor License renewals for the Pitcher Inn, second by Mr. Youmell. All in Favor: VOTE: 5-0.

**8:27 PM – Liquor License Renewal for The Warren Store** – Motion by Mr. Ackland to approve the Warren Store second class liquor license renewal, second by Mr. Youmell. All in Favor: VOTE: 5-0.

**8:30 PM – Approval of Minutes for February 26, 2019** – Motion by Mr. Youmell to approve the Minutes for February 26, 2019, second by Mr. Graves. All in Favor: VOTE: 4-0.

**8:35 PM – Other Business** - None

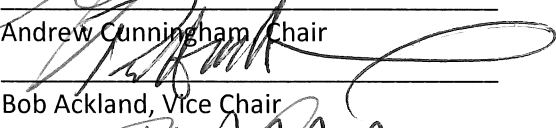
**8:40 PM** – Motion to adjourn by Mr. Ackland, second by Mr. Youmell. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,  
Cindi Jones, Warren Town Administrator


The Warren Selectboard



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Andrew Cunningham, Chair




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Bob Ackland, Vice Chair



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Luke Youmell



\_\_\_\_\_  
Randy Graves



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Camilla Behn

***Town of Warren***

Planning & Zoning  
Municipal building  
PO Box 337  
Warren, VT 05674

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March 7, 2019

Warren Select Board  
Cindi Jones, Town Administrator

The Development Review Board has received a resignation letter from one of its members, Lenord Robinson. The Board has spoken to two people who have expressed interest in the vacant position.

The Board would like to recommend to the Select Board Charlotte Robinson for appointment to the DRB to replace Lenord Robinson.

The Board would also like to request an additional Alternate member. Over the past year or two the Board has found that due to both regular members and alternates that have travel commitments it has been difficult to reach a quorum and have frequently held meetings with the bare minimum of three members. The DRB would like to recommend Devin Corrigan to the Select Board for appointment to the DRB as an Alternate member.

Thank you for your consideration.

The Warren DRB

Peter Monte, Chairman  
Jeff Schoellkopf, Vice Chairman  
Virginia Roth  
Chris Behn

Alternates:

Don Swain  
Bob Kaufmann  
Tom Boyle

2/1/19

To the members of the D.R.B I reluctantly  
resign from the board. It has been a pleasure  
to work with all the different ones over the years.

Sincerely Lenord