

Agenda

Warren Selectboard
December 18, 2018
Warren Municipal Building
7 :00 PM

7 :00 PM – Public Comment

7:15 PM – Road Plan – Paving/Culverts/Special Projects -Paving Items: Plunkton Road, Cross Road, Ellen Lane, Inferno Road, Inferno to West Hill, Lincoln Gap Road.

7:40 PM - Budget Review of Misc. Items Continuation

8:00 PM – Budget Review of Capital

8:30 PM – Approval of Minutes December 11, 2018

8:35 PM – Approval of Payroll and Payable Warrants

8:40 PM – Other Business

**** Agenda Subject to Change****

Minutes of December 18, 2018
Warren Selectboard
7:00 PM
Warren Municipal Building

Members Present: Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Luke Youmell, Randy Graves & Mary-Ellen – Alberti.

Others Present: Sara Simpson, Clare Simpson, Dave Ellison, Peter Maclaren, Perry Bigelow, Margo Wade, Ray Weston, Gordon Hoare, The Malekoff's, Dayna Lisaius, and Cindi Jones.

7:00 PM – Meeting called to order by Mr. Cunningham.

7:02 PM – Public Comment – Mr. Hoare asked about the FLO 1% on where the Selectboard stands on this issue. Mr. Cunningham commented that the board has not yet voted on if they agree or disagree with the proposal. He commented that the Selectboard wanted to hear more public comment on the proposal and changes if any that have been made from the public hearings. Mr. Cunningham stated that this would go to a town vote by Australian ballot. Mr. Hoare commented he would like see this flushed out more and that it seemed like the committee was pushing for a vote at Town Meeting. Mr. Ackland commented that there is no set date to put this in front of the voters and that information on Front Page Forum is inaccurate. If people wanted the correct information, they should go to the Mad River Planning District website for more and correct information.

Mr. Cunningham wanted to recognize Elaine Eramo Fuller for her 19 years of service to the Town of Warren. Ms. Eramo recently passed away and she was a long-time employee of the Town.

7:05 PM – Road Paving/Culvert/Dirt Road Plan – Mr. Weston, Road Foreman, presented to the board the 2019 plan after he had met with Mr. Ackland and Ms. Jones. New paving sections were discussed as follows: extending Plunkton Road by one mile from Lois Lane to across the dam to the turn around going down to the lake, short section of West Hill from the intersection of Golf Course by the Sugarhouse out to Inferno, short section of West Hill just past the West Hill House BB & and a short section up West Hill Extension, and Ellen Lane. Ellen Lane has been on the schedule for the past two years but due to the bridge construction it has been delayed and will be paved this year. The Cross Road has already been graveled and is ready for pavement and Mr. Weston thought it would be good candidate as it is a high maintenance road. From Prickly and Senor there is an average of 300 cars a day using that road. The extra mile on Plunkton Road will help the people traveling and living in that area past the dam as there are about 700 cars a day using that road. The State Dam inspector also suggested that if the dam was paved, it would help prevent damage to the concrete structure. There was also an out pouring of people from Alpine Village and on Plunkton Road at Town Meeting expressing concerns. Mr. Weston pointed out that there was that January 3 day thaw of 80-degree days that made it impassable for at least 3 days and explained that he couldn't take a heavy truck or grader to fix it as it would have made it worse. Other Roads on the lists that are up for shim and paves are Lincoln Gap, Plunkton (the first mile, Inferno, as these are currently paved). Mr. Hoare responded that after Town Meeting him and Mr. Malekoff did a lot of work knocking on doors, talking to people and getting a signed petition of 200-300 voters for getting some paving done on Plunkton. They were all in favor of the new addition for Plunkton. Ms. Simpson was supportive about the Cross Road being paved with all the traffic and the school buses.

Ms. Wade asked if any trees would need to be cut along the West Hill Road that borders the golf course. Mr. Weston commented that none would have to be cut and where they could get the extra width they would. This section is always a maintain issue as in the spring it becomes a mud bog and in the summer is dusty and rutted from trucks and cars using it as short cut.

Mr. McClaren, owner of the West Hill B&B, commented that he had met with Ms. Jones and Mr. Weston on a stormwater issue, and the paving plan was discussed in that area by his B&B. He was all in favor and wrote a support letter as it would solve some storm water issues coming down West Hill Extension. Mr. Bigelow asked if pave roads affect the tax assessment on properties. Mr. Cunningham commented that it does not have any effect on the taxation assessment of homes. Mr. Ackland commented that the State has issue a new Municipal Road Permit for hydrological connected roads and the Town has to do more things to be compliant and West Hill Extension is on the list and that area. Mr. Cunningham commented that we will see at town meeting what the response is.

Other issues on Plunkton: Mr. Malekoff had a concern on the plant mix and all the dust this past year had gotten all over his house and cars. Mr. Weston explained that there are no good gravel sources to be found and the Town looks for other products. The dust is not harmful and with the dry weather the chloride and water dry so fast. The road is always graded, rolled and chloride afterward to keep the dust down. He explained that this is used on other roads and is less maintenance and holds up well to traffic. The amount of traffic that use this road makes it difficult to always control along with the weather. Mr. Hoare and Mr. Malekoff also expressed concern on the heavy trucks speeding and the excess amount of traffic speeding. Ms. Jones commented that she had posted the sheriff there several times but he did not pick up too many people speeding. They asked if the sheriff could station himself down by Beaver Lane as the trucks come roaring down the hill flying. Both also asked if the speed limit could be changed to 25 MPH as Granville's section is posted for. Mr. Cunningham commented that they would have to get a petition together to present to the board to have a public hearing on the road to discuss changing speed limit in the ordinance. It is currently posted at 35 MPH.

Both Mr. Malekoff and Mr. Hoare thanked Mr. Weston and the road crew for they hard work in maintaining the Plunkton Road in all kinds of weather.

8:00 PM – Review of Capital Budget – Ms. Jones presented a draft of the Capital Budget. Mr. Ellison asked if the Library Improvement Fund was going to be continually funded with the \$5,000 added to the account on yearly basis. The board agreed moving forward that the Library Improvement Fund would continue to have it s annual \$5,000 added to it since it is being used for the library and Town Hall.

Mr. Ellison inquired about giving a merit raise for the Librarian since the Selectboard had decreased the cost of living increases from 3.5% to 2.5%. The Library Board was proposing a 1% merit increase. The Library Board per State Statutes are responsible for the Library budget and wage increases. The Library Board felt that the new Librarian should be compensated for all the wonderful things that are happening and that she is finishing her certification. The Selectboard commented that they wanted to treat all their employees the same across the board as they all work hard to provide the dedication, professionalism and service to the Town. Mr. Cunningham commented that it could be added into the salary line, but the Library board needed to explain in their report on why the Librarian was getting a merit increase and that other town employees were not. Mr. Cunningham commented that the Library Board can recommend it, but the Selectboard would have to authorize it.

Review of other Misc. Budget Accounts - Mr. Ackland inquired about the mapping/web site budget. Ms. Jones commented that she had charged the Capital Mapping Item in the Capital Account so that it did not have to be raised in taxes. She commented that it can be moved back to the general if the board wants to. Other accounts all seem to be ok and the budget is still down by 6%. Final revisions, edits will be done in January after all the year end actuals are in.

Other Business:

Response to Superintendent of the Unified District – The board received an email from Mr. Campbell, Town Constable, stating that the Unified District would not issue emergency entry cards to the Warren Constables, stating that the VSP would be the only entity with emergency Access key cards. The Warren Fire Dept does have a key box for emergency entrance if there is a fire. The board felt that a letter needed to be sent to the Superintendent indicating that Warren’s Constable have been through the training and are certified law enforcement officials. Mr. Bifano has been certified in an Active Shooting situation and was going to do a presentation to the school. Mr. Graves will compose a letter and send to the board for review and will send off to the Superintendent.

January Board Meeting Schedule: The board decided that they would have their two meetings in January one on the 8th and on the 22nd.

9:00 PM – Approval of the Minutes of December 11, 2018 – Motion by Mr. Ackland to approve the Minutes of December 11, 2018, second by Ms. Alberti. All in Favor: VOTE: 4-0. Mr. Youmell was not present at that meeting and could not vote.


9:12 PM – Approval of Accounts Payable – Motion by Mr. Cunningham to approve the accounts payable as presented for \$60,503.28, second by Mr. Ackland. All in Favor: VOTE: 5-0.

9:13 PM – Approval of Payroll Warrants – Motion by Mr. Cunningham to approve the payroll warrants as presented for \$10,051.88. All in Favor: VOTE: 5-0.


9:30 PM – Motion by Mr. Ackland to adjourn, second by Mr. Youmell. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator


The Warren Selectboard




Andrew Cunningham, Chair



Bob Ackland, Vice Chair



Luke Youmell



Randy Graves

Mary-Ellen Alberti

QUIT CLAIM CONVEYANCE OF LEASE LANDS

The Town of Warren, a municipal corporation located in Washington County, Vermont, Grantor, for valuable consideration, does hereby give, grant and convey to all current lessees of record, Grantees, all interest owned or held by the Grantor in perpetual lease land.

It is the intent of the Grantor to convey all municipally owned lease lands within its boundaries, vesting fee simple title in the Grantees, pursuant to 24 VSA §2409(b)(2), under the authority granted by the Legislature of the State of Vermont in Act 152 of the Adjourned Legislative Session of 2017-2018.

The within conveyed lands remain subject to other encumbrances of record, if any.

Authority for the undersigned to execute this deed is pursuant to a vote approving this conveyance taken by the governing body of the municipality on December ____, 2018, pursuant to 24 VSA §2409(b)(2).

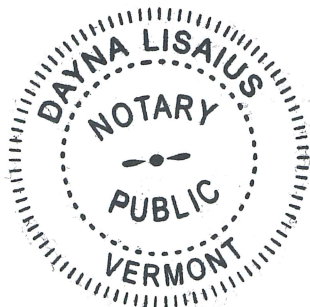
IN WITNESS WHEREOF, I hereunto set my hand and seal this 18 day of December, 2018.

TOWN OF WARREN

By: [Signature]
Printed Name: Andrew Cunningham
Duly authorized agent

**STATE OF VERMONT
COUNTY OF WASHINGTON, SS**

At Warren in said County this 18 day of December, 2018, personally appeared Andrew Cunningham, duly authorized agent, and s/he acknowledged this instrument, by her/him sealed and subscribed, to be her/his free act and the free act of the Grantor municipality.



Before me [Signature]
Notary Public

My commission expires: 2-10-19

TOWN OF WARREN, VT

Received for Record 12/19 2018
at 11:41 o'clock A M and Received in

[Signature] Vol 254 Page 571

TOWN CLERK

VT Property Transfer Tax Return # —

1/3/2019
3:15:16PM

Financial Summary by Road

Warren

Airport Road - Hydrologically (Gravel)

<u>Year</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Recommended Repair</u>	<u>Other</u>	<u>Budget</u>	<u>Actual</u>
2019	The Airport	100' Past Culverts	0.00	Other	Hydrologically Seg	60,000	0
						60,000	0

Cross Road (Gravel)

<u>Year</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Recommended Repair</u>	<u>Other</u>	<u>Budget</u>	<u>Actual</u>
2019	Plunkton Road	Senor Road - Class	0.00	Other	Pave	133,195	0
2019				Other	Shoulders	4,500	0
						137,695	0

Culvert at (Paved)

<u>Year</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Recommended Repair</u>	<u>Other</u>	<u>Budget</u>	<u>Actual</u>
2019	At Galloping Wind		0.00	Other	Culvert Liner	30,400	0
						30,400	0

Ellen Lane - Class 3 (Paved)

<u>Year</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Recommended Repair</u>	<u>Other</u>	<u>Budget</u>	<u>Actual</u>
2019	West Hill Road	Route 100	0.21	Other	Shim & Pave	30,515	0
						30,515	0

Fuller Hill Road - Class 3 - 1 (Gravel)

<u>Year</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Recommended Repair</u>	<u>Other</u>	<u>Budget</u>	<u>Actual</u>
2019	Murry Hill Road	Grants	0.80	Other	2600' ditch/stone	33,000	0
						33,000	0

Hanks Brook Culvert (Paved)

<u>Year</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Recommended Repair</u>	<u>Other</u>	<u>Budget</u>	<u>Actual</u>
2019	Hanks Road	Hanks Road	0.00	Other	Fish & Game Culvert Rep.	10,000	0
						10,000	0

HMGP Mill Road (Gravel)

<u>Year</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Recommended Repair</u>	<u>Other</u>	<u>Budget</u>	<u>Actual</u>
2019			0.00	Other	HMPG - Wall - 25%	37,500	0
						37,500	0

Financial Summary by Road

Warren

Inferno Road - Class 3 (Paved)

<u>Year</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Recommended Repair</u>	<u>Other</u>	<u>Budget</u>	<u>Actual</u>
2019	W. Hill Street	Sugarbush Access	1.00	Other	Pave Apron West Hill Ext	53,125	0
2019				Other	Shim & Pave	185,000	0
2019				Other	Shoulders	6,750	0
2019				Other	Shoulders West/Ext	1,800	0
						246,675	0

Lincoln Gap Road - Class 2 (Paved)

<u>Year</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Recommended Repair</u>	<u>Other</u>	<u>Budget</u>	<u>Actual</u>
2019	RTE 100	Gravel	1.59	Other	Shim/Pave 2 1/2	300,000	0
2019				Other	30" Culvert Replace	18,000	0
2019				Other	Shoulders	10,732	0
						328,732	0

Plunkton Road - 2 (Gravel)

<u>Year</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Recommended Repair</u>	<u>Other</u>	<u>Budget</u>	<u>Actual</u>
2019	Lois Lane	To 35MPH Sign	1.00	Other	Pave 2 1/2 and 1 1/2	266,000	0
2019				Other	Shoulders - Lois/1mile	9,000	0
						275,000	0

Plunkton Road - Class 3 - 1 (Paved)

<u>Year</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Recommended Repair</u>	<u>Other</u>	<u>Budget</u>	<u>Actual</u>
2019	Brook Road	Gravel	1.20	Other	Shim & Pave	185,000	0
2019				Other	Shoulders	8,100	0
						193,100	0

West Hill Road 2 (Gravel)

<u>Year</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Recommended Repair</u>	<u>Other</u>	<u>Budget</u>	<u>Actual</u>
2019	Golf Course Road	Inferno Road	0.38	Other	Aprons/W. EXT/BB	106,250	0
2019				Other	Shoulders	3,600	0
						109,850	0
						1,492,467	0

Brook Rd

Paved

To Pave

Senon

Fuller Hill

\$ 133,195

Cross rd
15 x 24

Lois Lake

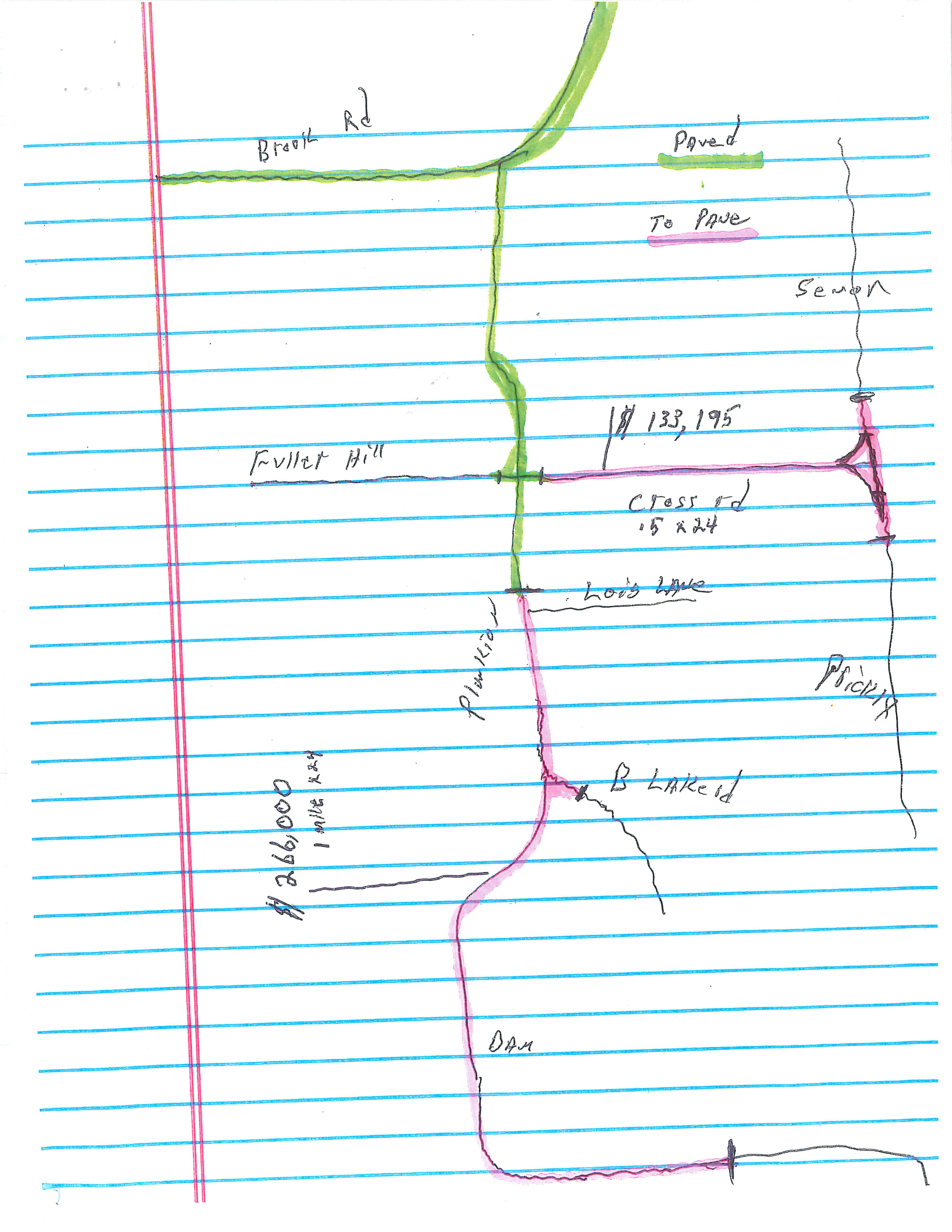
Plunkin

Pickin

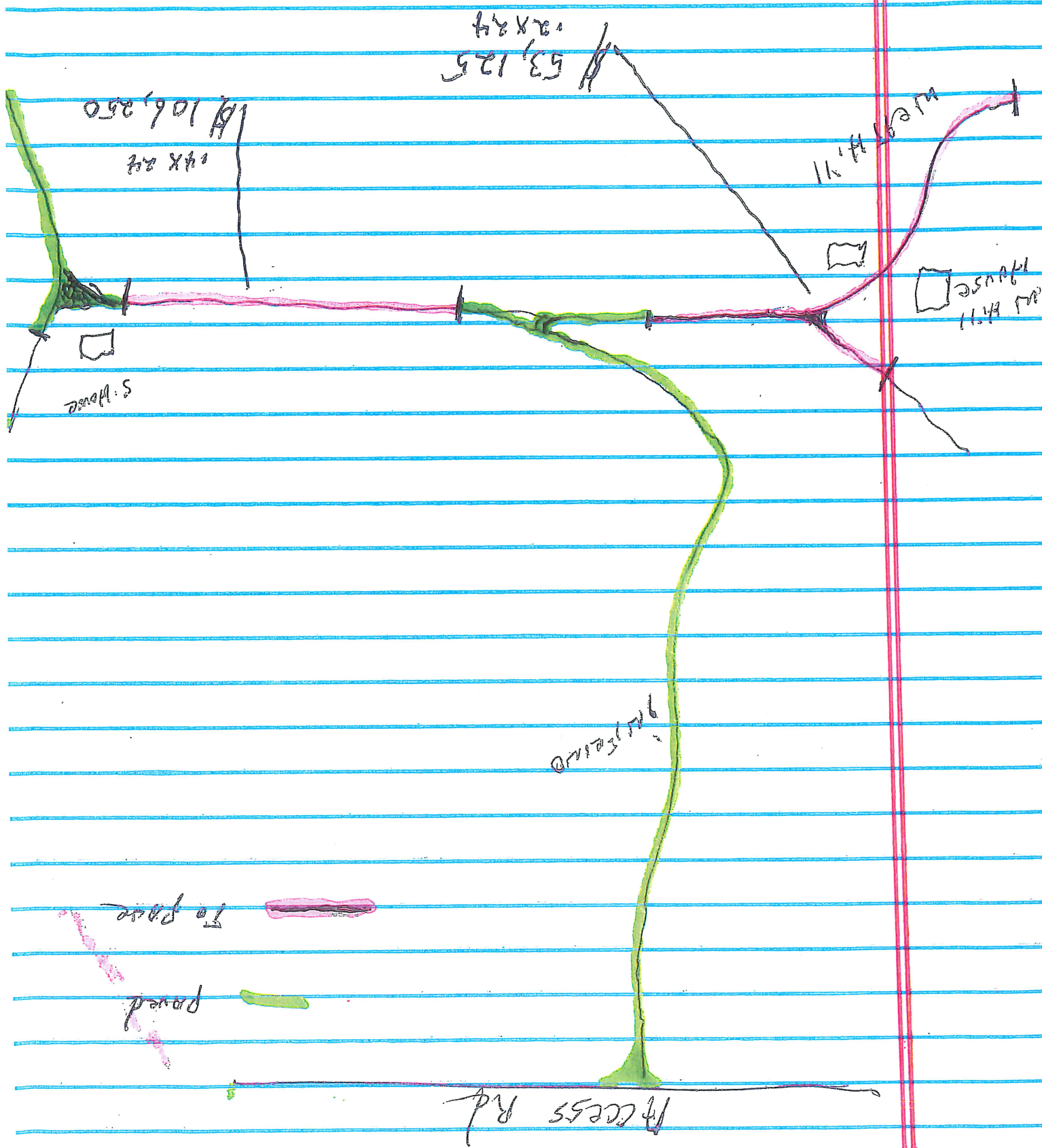
\$ 266,000
1 mile x 24

B LAKE rd

DAM



Parvins plan



PAVED

HANKS

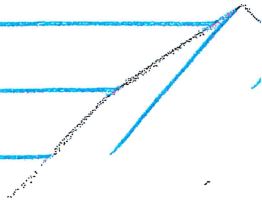
CAMP RD

WEST HILLS

WILKEY

Lincoln

Rt 100



Pave

West Hill

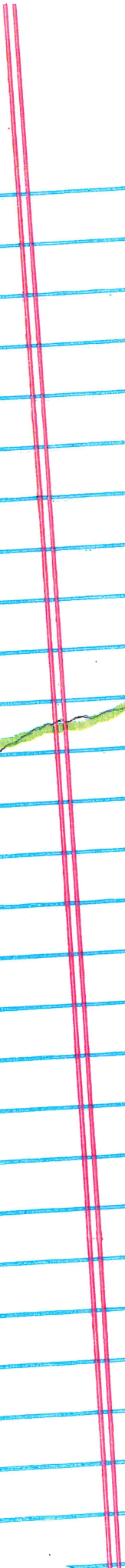


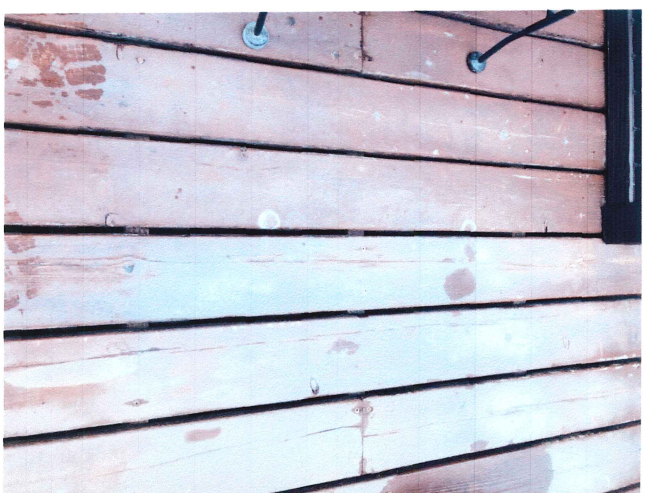
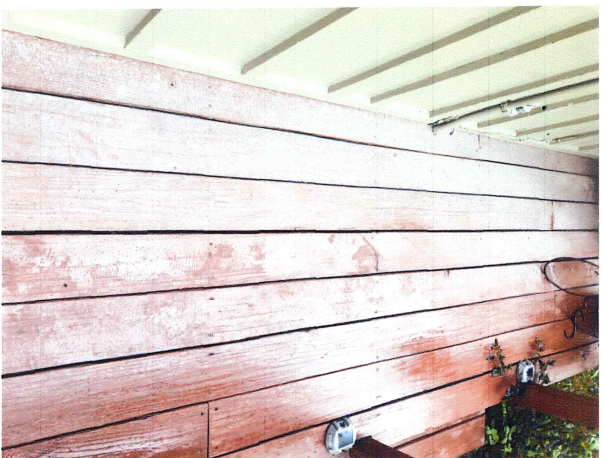
Bridge

Whitworth Rd

Shepard Hill

Rt 100





Car Windshield



Inside Counter

