

Agenda
Warren Selectboard
September 25, 2018
7:00 PM
Warren Municipal Building

/ 7:00 PM – Public Comment

/ 7:15 PM – Rachel Gregorian – Landscape Design Follow Up – Byway Space and Triangle

/ 7:35 PM – East Warren School House Lot Line Adjustment

✓ 7:55 PM – Mad River Planning District Report – Bob Ackland

8:10 PM - Approval of Minutes for September 11, 2018

8:15PM – Approval of Accounts Payable & Payroll Warrants

8:20 PM – Other Business

239,346.17 \$13,940.44

Agenda Subject to Change

Minutes of September 25, 2018

Warren Selectboard

7:00 PM

Warren Municipal Building

Members Present: Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Luke Youmell, Randy Graves & Mary-Ellen Alberti.

Others Present: Alice Cheney, Perry Bigelow, Marie Schmukal, Ruth Robbins, Katy (VR), Sam (TV 44/45).

7:00 PM – Meeting called to order by Mr. Cunningham.

7:05 PM – Public Comment – Marie Schmukal, Warren Library, asked the board if they could do something about the mice issue in the Town Hall. The Friends of the Library are willing to donate a rug for the down stairs kitchen area if the mice are taken care of. Mr. Cunningham asked about the Municipal Building and Ms. Robbins commented that occasionally she has caught some in her office and the clerks has caught some in the kitchen and her office. Ms. Jones will look into what can be done for both buildings.

7:10 PM – Rachel Gregorian – Landscape Design Follow up – By Way Space and 42 Cemetery Road Triangle – Ms. Gregorian presented plant pallets and a sketch of the By Way area for the new plants. The By way would have something bring people to the sign, small stepping stones close up to sign, wrapped with space mixed yarrow, liatris, pretty great all summer long bloomers, low maintenance. Behind back drop switch grasses for seasons if wanted. Behind the sign grasses tall joe pye weed and moving out further, mixed border of junipers shrubs great ever greens, missed with clethra's. Big and beautiful all summer long. Great pollinator plants chose before low maintenance and seasonality spring to September. Ms. Cheney liked the design and colors but requested if the sign posts could be painted a dark color other than white. The planting and labor would be around \$3,000. The By Way Planting project would be on next year's budget. Moving to the 42 Cemetery Road Triangle that does not need a lot just some area's to be filled. Has some plants currently, but to be added blue stem grasses to give it more structure, early spring and late fall structure would remain, adding some anise hyssop and last from July to October and wood butterfly weed flowering ground cover and purple spike with orange added some more coreopsis for pop out color and alliums bulbs. Another idea for this area would Blue stem with hyssop and adding more coreopsis given the small area. The cost for this is would be for plantings and labor \$1,500-\$2,000. The last pallet was for the downtown area by Ms. Roth's. She did present what grass pavers would look like but this area would remain as is until after winter, so that Ms. Gregorian could get an idea of how the area is plowed in the winter. The board liked the idea of grass pavers and durability. The board suggested that Ms. Gregorian meet with Ms. Roth and Ms. Robbins would coordinate a meeting with her. Mr. Ackland would like Ms. Gregorian's opinion on Main Street after the winter maintenance. Mr. Cunningham asked about the maintenance. Ms. Gregorian commented that the cost to do the plantings and labor all the area's; down Town, By Way Area, Triangle Area would be around \$10,000 combined in one year. If the triangle this fall, and the in the spring the By Way the maintenance for all the areas would be \$3,080-\$4,500. A new line item would be created in next year's but for maintenance. Mr. Ackland commented that he would like to have plan of the costs for each area and the maintenance for next year's budget. The By Way would be in next year's budget being so late in the year.

Motion by Mr. Ackland to approve the 42 Cemetery Road Triangle plantings and labor for this year, second by Mr. Youmell. All in Favor: 5-0.

7:40 PM – East Warren School House Lot Line Adjustment – Mr. Cunningham presented to the board a survey completed by Glen Towne, Surveyor for the Lot Line Adjustment. It composes of about .08/acre strip behind the building with at 26' foot set back from the drip line. Ms. Burling requests an even swap for a proposed 20' right of way off Roxbury Mountain Road located behind the septic system to access the additional acreage she owns behind the School House Market. Mr. Graves commented does the Town have to maintain the proposed right of way? There were mixed answers but a legal agreement can be completed to state that when the right of way is conveyed, that the town has no maintenance responsibilities.

Motion by Mr. Ackland to approve the proposed lot line adjustment for the East Warren School House, and right of way swap as drawn on the survey by Mr. Glen Towne, second by Mr. Youmell. All in Favor: VOTE: 5-0.

7:50 PM – Mad River Planning District Report – Bob Ackland – Mr. Ackland reported that Christine Kenney had left and they hired Mara Noth that has been working since July. Some of the plans and goals of the Planning District are to renew the relationships with the Mad River Valley Housing Coalition, Mad River Transportation Advisory and Rural Resources Commission. They are looking into seeing what role does the Planning District play or maybe they are not needed and how to get new energy into the organizations and are these organizations relevant to today. The trail head kiosks project which the Valley Towns provided \$8,500 for is moving forward with the first kiosk installed at Scragg Mountain Forest in Waitsfield on Bowen Road, Mad River Park Recreation Park, Revelation Trail at Flat Bread at Chase Brook by Fayston School and Tucker Hill with some small one to be placed next year. The mapping has been a challenge to the project and they lost the person doing the originally GIS mapping. Brian Voight from UVM has taken this role on. The kiosk project has taken up a lot of the staff time at the Mad River Planning District, more than was planned on as the Mad River Recreation District was supposed to be working on the project. The Planning District also has been working on and has launched a new user-friendly website. On the GIS front, Bill Parkers daughter, is doing her masters Capstone Project for Johns Hopkins will be developing GIS work in Irasville septic systems, well heads for development land that is available should be a benefit to the entire community. The Planning District is currently developing their work plan and budget to bring forward to the Tri-Town Selectboard Summit scheduled for October 26. They are looking for any feedback from the Selectboards and the Planning Commissions for input for grant funding projects and on housing, transportation. The subcommittee on vitality now has a new name. MRV FLO" for local opportunities. The Planning District is finishing their work on the proposal and would like a joint meeting of 3 boards in October. They are hoping to put the proposal on the March 2019 Town Meeting Australian ballot.

Other Business:

Warren Town Plan – Mr. Graves commented that the Warren Town Plan is 101 pages and is 99% completed.

8:07 PM – Approval of Minutes of September 11, 2018 – Motion by Mr. Youmell to approve the Minutes of September 11, 2019, second by Ms. Alberti. All in Favor: VOTE: 5-0.

8:09 PM – Approval of Accounts Payable Warrants – Motion by Mr. Ackland to approve the accounts payable warrants as presented for \$239,346.17, second by Mr. Youmell. All in Favor: VOTE: 5-0.

8:10 PM – Approval of Payroll Warrants – Motion by Mr. Ackland to approve the payroll warrants as presented for \$13,940.44, second by Mr. Youmell. All in Favor: VOTE: 5-0.

8:10 PM – Motion by Mr. Cunningham, to go into executive session to discuss legal and personnel, second by Mr. Youmell. All in Favor: VOTE: 5-0.

9:05 PM – Motion by Mr. Ackland to come out of executive session, second by Mr. Youmell. All in Favor: VOTE: 5-0.


9:07 PM – Motion by Mr. Ackland to adjourn, second by Mr. Youmell. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator

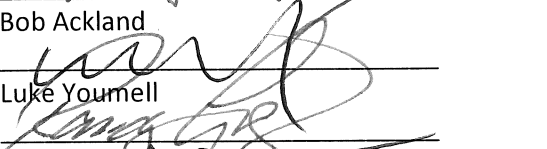
The Warren Selectboard



Andrew Cunningham, Chair



Bob Ackland



Luke Youmell



Randy Graves



Mary-Ellen Alberti