

Agenda
Warren Select board
July 24, 2018
Warren Municipal Building
7:00 PM

7:00 PM – Road Crew Check In – Ray Weston, Road Foreman

7:25 PM – Personnel Policy Discussion Continued

7:50 PM - Main Street Design Issues/Warranty – More Discussion?

8:05 PM – Approval of Accounts Payable and Payroll Warrants

\$312,936.47 \$19,393.63

8:15 PM – Approval of Minutes from July 10, 2018

8:25 PM – Other Business

****Agenda Subject to Change****

Minutes of July 24, 2018
Warren Selectboard
7:00 PM
Warren Municipal Building

Members Present: Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Randy Graves, Luke Youmell, Mary-Ellen Alberti.

Others Present: Dayna Lisaius, Virginia Roth, Ray Weston, Chris Kathan, Sam (TV 44/45), Katie (VR), David Campanelli & Cindi Jones.

7:00 PM – Public Comment – None

7:05 PM – Road Crew Check In – Ray Weston – Highlights: Golf Course Road has been paved, drive ways are being filled in. The crew did not want to put heavy equipment on the new pavement being so hot as it would tear into the pavement. Three Culverts were completed on Golf Course prior paving, 3 Culverts on Lincoln Gap were completed. The crew has struggled with the dry weather as far as grading and chloride for the roads. They graded one road and it took 15, 000 gallons of water and chloride rolled to make a difference in the dust. With the upcoming rain it will help for the crew to catch up on grading. Senor Road has been ditched, stone lined and graveled. Behn Road has been ditched, stone lined and graveled. New signage for Lincoln Gap has picked up and will be installed after the paving. Mr. Cunningham asked why the crew did not ditch on the private property to run the water to the woods on Behn Road. Mr. Weston commented that it was private property and he did not feel that it was the crew's job to ditch and stone line on someone else's property. He also commented that they have tilted the road the other way to drain water off to the opposite side of the road. Mr. Cunningham also asked Mr. Weston to look at Golf Course by the Coca Cola Mailbox as it seems something dug into the pavement.

7:15 PM -Personnel Policy Discussion Continued – Ms. Lisaius commented she sent out the draft policy to all the department heads and received just two comments back. There seemed to be concern about paying out/buying back unused time. She did have The Town's of Marshfield and Waitsfield policies that she researched. She didn't know if there needed to be an addendum for the road crew that any used time has to be used within the next two years. Mr. Ackland commented that he did not think that was necessary. Mr. Weston commented that the crew members have been scheduling their time throughout the year whether it is a week or a day here and there and do not have a lot of time accumulated. Mr. Ackland did comment that there should be in the policy the clothing allowance and boot allowance for the road crew. The Library had some things to add, but never came back with the revisions. Mr. Cunningham inquired on where are we in a final adoption? Ms. Lisaius commented that it is very close to being able to adopt.

8:35 PM – Main Street Design Issues/Warranty – More Discussion – Last week Mr. Graves, Mr. Sanford, Mr. Bridgewater, Mr. Avery and two engineers from Green Mountain Engineering reviewed the project. They will have an ala cart list of extra things that need to be done to the flaws in the design. Ms. Roth came to the meeting to discuss the area in front of her office more specifically the parking. She does not want to see granite bollard posts put up along her area as she does not feel that it will stop the problem. She commented that people park and get out and use the dirt path that has occurred after parking. Ms. Roth commented that she would like to see if they could get grass to grow in that area and try that prior to adding to the expense of bollards.

Mr. Campanelli echoed the same thought installing sod already growing to the area. The board agreed that grass would be replanted in front of the Roth Property as a "let's see how it works scenario" as any other fix would not be installed until next year. Ms. Roth also stated that the rain garden in front of her building needs some work as it is a design flaw. Mr. Graves commented that the rain garden will be re-designed, removing the granite curbing and sloping down to the drain. Drawings for this will be presented at a later date. She also commented that the rain gardens need some weeding attention. She has been weeding the one by her place but all the gardens including the one by the bridge and by Brook Road need some maintenance. Mr. Cunningham suggested that she ask the Warren Store, Pitcher Inn and the other businesses to maintain the area's as they were put in to beautify the area to attract visitors to the downtown area. The maintenance of the bricks was brought up and Mr. Graves commented that they needed to be vacuumed out at least twice a year so that the drainage would work. He commented that Green Mountain Engineering will have a plan going forward. Mr. Kathan inquired if it was coming out of the highway budget? Mr. Graves commented that it would not be. The board thanked Ms. Roth for coming in and her email regarding the downtown area. More would be coming once the list as been formulated from Green Mountain Engineering and what the extra cost would be to fix the flaws in the design.

8:05 PM – Other Business

Mr. Ackland nominated Ms. Alberti to be the Selectboard Member to attend the Vermont Leadership Summit in Castleton, VT on October 1. The Conference is called "Making it Happen" Local Leadership for Future of Vermont Communities. Ms. Alberti was not present at the time, but the board felt that she would be a good representative.

The Mad River Planning District is planning a Tri-Town Selectboard Meeting on 9/17 or 9/18 to present a proposal to all three towns. This goes along with the last retreat to try to meet quarterly. It is about a 2-hour meeting total. More information will be coming from the Planning District.

The Planning District is applying for Grant from the Building, Recreation Grant program that the State of Vermont sends out every year. The Planning District would like a support letter from The Town of Warren. The Grant is focused on getting more money to finish the Kiosk project that each Town contributed putting in money for. The hard Costs for the project were about \$39,000 with a total project cost of \$76,000. The Warren Selectboard were all in favor of writing a support letter for this grant.

8:20 PM – Approval of Minutes for July 13, 2018 – Motion by Mr. Youmell to approve the Minutes of July 13, 2018, second by Mr. Ackland. All in Favor: VOTE: 3-0. (Mr. Graves was not present and Ms. Alberti had left the meeting).

8:23 PM – Approval of Minutes for July 10, 2018 – Motion by Mr. Youmell to approve the Minutes of July 10, 2018, second by Mr. Ackland. All in Favor: VOTE: 4-0.

8:25 PM – Approval of Accounts Payable Warrants – Motion by Mr. Ackland to approve the accounts payable warrants as presented for \$312,936.41, second by Mr. Youmell. All in Favor: VOTE: 4-0.

8:26 PM – Approval of Payroll Warrants - Motion by Mr. Ackland to approve the payroll warrants as presented for \$19,393.63, second by Mr. Youmell. All in Favor: VOTE: 4-0.

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8:30 PM – Motion by Mr. Ackland to adjourn, second by Mr. Youmell. All in Favor: VOTE: 4-0.

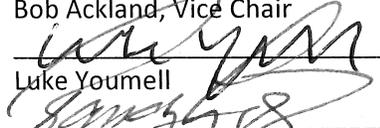
Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator

The Warren Selectboard

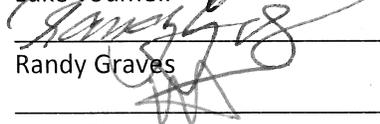


Andrew Cunningham, Chair

Bob Ackland, Vice Chair



Luke Youmell



Randy Graves

Mary-Ellen Alberti