

Agenda
Warren Selectboard
Tuesday, July 10, 2018
Warren Municipal Building
7:00 PM

7:00 PM – Public Comment

✓ 7:05 PM - Warren Main Street – Assign Designated Planning Commission Member and Selectboard Member to be the Project Leads for work being done.

✓ 7:20 PM – Personnel Policy Review Prior to Adopting – Dayna Lisaius ~

7:30 PM - Approval of Minutes for June 26, 2018

7:35 PM – Approval of Accounts Payable & Payroll Warrants

\$ 149,970.22 \$ 34,475.49

7:40 PM – Other Business

** Agenda Subject to Change**

✓ Alpine Tax Sale - July 24, Authorize Dayna to bid for town.

✓ Parking Lot Tree Plan

Minutes of July 10, 2018

Warren Selectboard

7:00 PM

Warren Municipal Building

Members Present: Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Luke Youmell, Randy Graves & Mary-Ellen Alberti.

Others Present: TV 45/44 (Sam), Katy (VR), Cindi Jones

7:00 PM – Public Comment – None.

7:05 PM – Mr. Cunningham welcomed Mary-Ellen Alberti to the board.

7:06 PM – Warren Main Street – Assign Designated Planning Commission Member and Selectboard Member to be project lead on Main Street Warranty issues and new work.

At the last meeting the board and the Planning Commission Vice Chair, Jim Sanford, talked about the warranty issues and extra work to be done on the Main Street Project. The board chose Mr. Graves from the Selectboard and Mr. Sanford from the Planning Commission to be project leads. Ms. Jones will provide them Griffin & Griffin's contact information to set up a meeting and work with the contract on the issues.

Storm Water Parking Lot Trees – Ms. Jones asked if a Planning Commission member would come and stake out the desired location for the 5-red oak around the town green area prior to Thursday, when they will be installed. The board suggested that a call be placed to Megan Moffroid, Tree Warden, to come and mark the desired locations out.

7:15 PM – Personnel Policy -Dayna Lisaius – Town Treasurer, Human Resources - Ms. Lisaius returned to the board with the edits in health insurance as was discussed at the last meeting. The next issue was discussion on the accrued extra vacation time that employees have that have not been taken in excess of the normal vacation allocated. Ms. Lisaius called a few surrounding towns, Marshfield, Barre, and Winooski. Barre does not pay for any unused accrued time if an employee leaves or does not take the allotted vacation. In Winooski, they do not accrue any time, if you don't take it you lose it. In Marshfield they had a one-time employee that left and gave them a buyout, but it caused the budget to be over and they changed their policy so that the Town did not have to pay it out. Ms. Lisaius stated that there a few employees of the Town that have excessive amounts of accrued time and that the new policy should be clear on this unused time and vacation time given going forward. The board requested that all the employees received this policy prior to adoption and express any comments or concerns they have. Ms. Lisaius will distribute the policy to all Town employees for comments and she will return with them at the next meeting. The board ppencourages all Town employees to take the vacation time give.

Other Business:

Alpine Tax Sale, July 24, 2018 – Authorize a Representative to Bid on the Properties – Motion by Mr. Cunningham, to authorized Ms. Lisaius to bid on the Alpine Properties, second by Mr. Graves. All in Favor: VOTE: 5-0.

8:50 PM – Motion by Mr. Cunningham, to go into executive session to discuss personnel and invite Ms. Jones and Ms. Lisaius, second by Mr. Youmell. All in Favor: VOTE: 5-0.

8:45 PM – Motion by Mr. Ackland to come out of executive session, second by Mr. Cunningham. All in Favor: VOTE: 5-0.


8:50 PM – Approval of Minutes for June 26, 2018 – Motion by Mr. Youmell to approve the Minutes of June 26, 2018, second by Mr. Ackland. All in Favor: VOTE: 5-0.

8:55 PM – Approval of Accounts Payable – Motion by Mr. Ackland to approve the Accounts Payable Warrants as presented for \$149,970.22, second by Mr. Youmell. All in Favor: VOTE: 5-0.

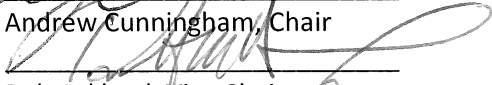
9:00 PM – Approval of Payroll Warrants – Motion by Mr. Ackland to approve the Payroll Warrants as presented for \$34,475.49, second by Mr. Youmell. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator

The Warren Selectboard



Andrew Cunningham, Chair



Bob Ackland, Vice Chair



Luke Youmell



Randy Graves

Mary-Ellen Alberti