

**Town of Warren
Planning commission
Minutes of Meeting
Monday June 25, 2018**

Members Present: Mike Ketchel, Mike Bridgewater, Randy Graves, Jim Sanford and Dan Raddock.

Others Present: Ruth Robbins

Agenda: Call the meeting to order, 7:30 pm.

1. Update on Main Street Improvement Project corrections/fixes
2. Discuss/review any final corrections/edits for Town Plan
3. Discuss energy information from Eric Vorwald [??]
4. Review potential timetable for moving Revised Town Plan forward
5. Review and sign minutes of 6/11/18
6. New/other business

Mr. Sanford started the meeting with a report from the Screening Committee he was part of with Mr. Monte and Mr. Ackland for the purpose of finding a new Zoning Administrator. He told the commission that they had interviewed Ms. Robbins and had unanimously agreed that she should be offered the position. He continued to make a motion that the PC formally nomination Ms. Robbins for the position and pass this nomination on to the Select Board for their approval. Mr. Bridgewater seconded the motion and the vote was unanimously in favor. The conversation then went on to what the job description might be for an assistant to Planning & Zoning that might also be shared with the Town Clerk. The members also said several of them had not seen the job description that was done for the Zoning Administrator/Planning coordinator. Mr. Ketchel said that it really should be broken into two job descriptions as the ZA position is created under State Statue whereas the Planning coordinator is not.

The PC then moved on to the status to the changes/repairs/corrections to be done with the Main Street Improvement Project. They spoke about the letter from Mr. Campanelli who expressed reservations about the approach the PC was taking regarding the area in front of Roth Real Estate. PC member Ms. Behn also sent an email since she could not be at the meeting lending her thoughts about the same issue in front of Roth Real Estate. The members affirmed that at the last Select Board meeting they agreed not to plant daylilies but instead install bollards at 8 feet intervals. The comment was made that the original plan was to create a plaza-like area with different road materials that would slow traffic and invite pedestrian usage. The PC should hold true to that and start looking for ways to complete that vision. It was suggested that the bollards might look more "historic" if they had the metal rings like were used with hitching posts. That led to the suggestion that there be chains hung between the bollards to further discourage walking on the grass. Mr. Raddock suggested that we incorporate our future desire/plan to finish the plaza somewhere in the Town Plan along with any other projects for the Select Board to consider when budgeting. The question was also raised as to why the Christmas lights were on all year and that it would be nice if they were turned off by January 31st each year.

The discussion then shifted to the draft of an appendix on renewable energy put together by Eric Vorwald of the CVRPC. The members commented on a couple of items in the regional plan that indicated no wind power in the rural residential districts of the Central VT Region and how it seems that

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there is no "planning" for the use of or necessity for renewable energy in the future. It was suggested that they make sure that via Ms. Saxton that our Town Plan states the desire to promote renewable energy. The PC then attempted to set a target date for when they could get the plan adopted by the Select Board after going through the notice and hearing requirements. They hope to have a plan finalized and passed by the beginning of November.

The minutes of the previous meeting were reviewed and signed. The meeting adjourned at 9:26 pm.

Respectfully Submitted,

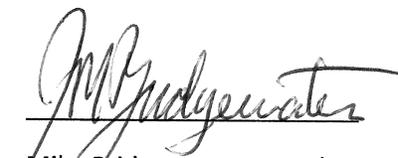
Ruth V. Robbins

Planning Coordinator

Planning Commission



Randy Graves date



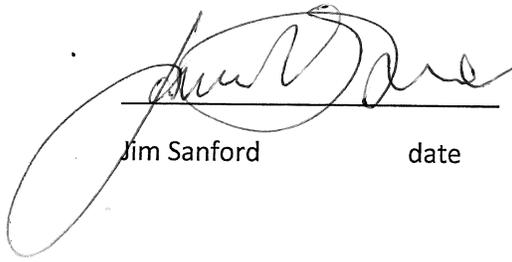
Mike Bridgewater date



Dan Raddock date



Mike Ketchel date



Jim Sanford date