

Agenda
Warren Selectboard
Tuesday, May 22, 2018
Warren Municipal Building
7:00 PM

- ✓ 7:00 PM – Public Comment
- ✓ 7:05 PM – Highway Update – Ray Weston
- ✓ 7:15 PM - Jared Alvord – Introduction Warren Fire Dept – President
- ✓ 7:30 PM – Resignation Letter – Clay Mays – Going forward
- ✓ 7:45 PM – Zoning Dept – Discussion on Zoning Office – Going Forward
- ✓ 8:00 PM – Approval of Minutes for May 8, 2018
- 8:05 PM – Approval of Accounts Payable/Payroll Warrants
98,157.41 26,279.36
- 8:10 PM – Other Business

Approve – Change order for Parking Lot

****Agenda Subject to Change****

Municipal Roads Grants - in-Aid Program
Signature Commitment \$11,300 2825 20% Local match

Minutes of May 22, 2018
Warren Selectboard
Warren Municipal Building
7:00 PM

Members Present: Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Luke Youmell & Randy Graves.

Others Present: Joel Alvord, Ray Weston, Dayna Lisaius, Dan Raddock, Ruth Robbins, Peter Monte, Jim Sanford, Chris Behn, Don Swain, Robert Kauffman, David Campanelli, TV 44/45 (Sam) & Cindi Jones.

7:00 PM – Public Comment – None

7:05 PM – Highway Update – Ray Weston – The board was presented with the per ton cost paving bids for the 2018 paving program. There were 4 companies that bid on Warren's projects. Pike Industries was the lowest bidder per ton at \$68.15. In analyzing the bids, Pike was \$100,000.00 less than the other bidders. Mr. Weston wanted clarification on two sections of Main Street for paving. The first area was by gazebo where there are always two cars parked on a daily basis. He would like to pave that area which would make an additional 2 parking spaces and make it easier to plow. Mr. Cunningham asked if the PC had any comments concerning this area. They all seemed to be ok about paving that area. The other area was down by the Mad River by Way Sign. Mr. Weston wanted to pave out even with the sidewalk to make it easier for maintenance of plowing in the winter and there would not be such a mud spot at the drop off of the sidewalk. Discussion took place on replacing/repair in the future which could extend the sidewalk farther down. The Planning Commission needs to look at this in the near future. The Selectboard gave Mr. Weston the approval to pave both areas.

Tensar Application – After having a meeting with EJ Prescott Representatives concerning the Tensar Product, Mr. Weston tried an application of use for this new technology. The area chosen was just after the Blueberry Dam on the corner extending 250' as this tends to get very muddy in Mud Season. The project is much like a hard-plastic geo grid material that packs like a snowshoe effect. The project is very expensive as it comes out to about \$30 a foot, using a foot of gravel over the tensar and comes out to about \$7,500 not including the labor to apply the application. A roll of just the tensar is about \$1,000. The company supplied a free roll of Tensar and also training of application procedure. The Town purchased one extra roll to apply in a different location. The Town monitor the area to see how it performs.

Traffic Study – Mr. Weston had requested that a traffic study be done on Plunkton Road. One marker was set up 75 feet north of Jones Road and the other set just below the Plunkton Road Bridge/Brook Intersection. The results were quite high in the number of vehicles using Plunkton Road. The average cars per day coming out of Prickly/Senor were 300 vehicles per day. The average number of vehicles from Plunkton averaged 400 per day equaling 700 vehicles using Plunkton Road from Alpine Village, Senor Road, Cross Road, Prickly Mountain Road.

The Crew put down 1500 yards of gravel on Senor and has been stone line ditching up through as they went working on areas that are on the hydrologically connected roads map. Mr. Weston stated that an excavator would make the ditching/removing of berms faster, but the board had reservations about buying another piece of equipment and letting it sit during the winter. Thoughts were to rent an excavator in the future.

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Flat Iron Road – Mr. Weston commented that the water does circle in behind the rocks and the fix would be to pour a footing and add a concrete wall. However, with the opposition in the past from land owners and Friends of the Mad River it would be a long process to come up with a plan that meets everyone's satisfaction. Mr. Weston commented that it will get paved this year. The board agreed that a plan should be considered in a future plan.

Mr. Ackland, inquired about the usage of sand and salt during the winter if it was more or average. Mr. Weston commented that the salt was about average use, but the Town used 1,000 more yards of sand than in past years. The board thanked Mr. Weston for coming in.

7:35 PM – Jared Alvord – Introduction of the Warren Fire Dept. President – Mr. Alvord came to the board to introduce himself as the newly elected Warren Fire Dept. President. Mr. Alvord commented that things are going well and that people seem to be more motivated with more young people joining the dept. There are 21 members currently and most have taken Fire Fighter 1 and Fighter 2. Mr. Alvord commented that they are working on fire hydrant mapping using color codes to indicate GPM at each hydrant and location. They would like to have it incorporated on the GIS Town Website as well. Also, Sugarbush has been working on updating their Sewage EAP Plan.

7:45 PM – Resignation Letter – Clay Mays – Going Forward – Mr. Cunningham received Mr. Mays resignation letter stepping down from the Warren Selectboard. The appointment would be to finish this year out and run for remaining term at the March Town Meeting. The board requested to have Ms. Jones put an ad in the Valley Reporter to run for 2 weeks and on the Warren website. The ad description should state that when submitting a letter of interest, the reason for applying for the position and experience. The Board thanked Mr. Mays for his years of service to the Warren Selectboard and wished him well on his future endeavors. Mr. Mays will remain as the Mad River Solid Waste Management Alliance Representative for the Town of Warren.

7:50 PM – Zoning Dept – Going Forward – Mr. Cunningham commented that Warren's Zoning Administrator, Mr. Malboeuf is retiring from the position due to illness. Mr. Malboeuf has served the Town of Warren for 22 years as Zoning Administrator and held positions as 911 Coordinator, DRB Planner, GIS Coordinator, Warren website manager and served on the Warren Fire Dept. The Board thanks Mr. Malboeuf for all the years of service to The Town Warren and wishes him well. Going forward the Town would post the notice of vacancy internally and then post it externally if no one wants to apply for it internally. Mr. Cunningham commented it would be a paid salary position and suggested that the job description be sent to members of the PC, DRB and Selectboard for comments and additions for this position along with the State Statutory requirement. The board felt that since the Zoning Administrator plays a vital role with the Development Review Board that they should also have comments or additions to the job since they also work very closely with the Zoning Administrator. Ms. Jones will have send out what she has in the files to the boards. At the next Selectboard meeting the PC and DRB and SB will have selected its members for the committee.

8:05 PM – Warren Municipal Storm Water Parking Lot Project - Mr. Sanford, Planning Commission Vice Chair, and Mr. Cunningham met in the parking lot to discuss the plan and add changes to the plan along with the May 8th changes. The contractor submitted a change order for the changes that were made totaling \$68,778.44 for approval. Mr. Sanford commented that he felt it was the right thing to do on all the changes including increasing the area of parking and moving the lights.

Mr. Raddock commented that some of the communication was lost during the transition of Mr. Simpson's passing in this project. They would like to be consulted on any future projects that could happen around the down town.

Motion by Mr. Ackland to approve the Change Order as submitted, second by Mr. Youmell. All in Favor: VOTE: 4-0.

8:20 PM – Approval of Minutes of May 8, 2018 – Motion by Mr. Youmell to approve the Minutes of May 8, 2018, second by Mr. Graves. All in Favor: VOTE: 3-0. (Mr. Ackland was absent from this meeting)

8:25 PM – Approval of Accounts Payable - Motion by Mr. Ackland to approve the Accounts Payable Warrants as presented for \$98,157.41, second by Mr. Youmell. All in Favor: VOTE: 4-0.

8:30 PM -Approval of Payroll Warrants – Motion by Mr. Ackland to approve the Payroll Warrants as presented for \$26,279.36, second by Mr. Youmell. All in Favor: VOTE: 4-0.

8:35 PM – State Education Warrant Approval– Motion by Mr. Cunningham to approve the State Education Warrant for \$3,055,750.37, second by Mr. Ackland. All in Favor: VOTE: 4-0.

Other Business –

The board signed the Municipal Roads Grant-in-aid Program – Warren's share is \$11,300 with a 20% match of \$2,825.00 for use on a hydrologically connected road.

Bike, Pedestrian Grant – Sugarbush Access Road Path – It is due July and it is an 80%/20% match. Requirements are that VTRANS has to visit and a public hearing. Ms. Jones was out of town during the required webinar, so she asked if the Mad River Planning District could attend for assistance.


8:40 PM – Motion by Mr. Cunningham to go into Executive Session to discuss Real Estate and invite Ms. Jones, second by Mr. Youmell. All in Favor: VOTE: 4-0.

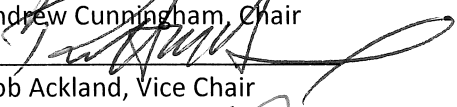
8:50 PM – Motion by Mr. Cunningham to come out of executive session second by Mr. Youmell. All in Favor: VOTE: 4-0.

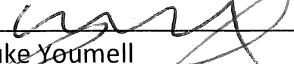
9:00 PM – Motion by Mr. Ackland to adjourn, second by Mr. Youmell. All in Favor: VOTE: 4-0.

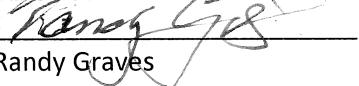
Minutes Respectfully Submitted by,
Cindi Jones, Warren Town Administrator

The Warren Selectboard



Andrew Cunningham, Chair

Bob Ackland, Vice Chair

Luke Youmell

Randy Graves

May 15, 2018

It has been a pleasure and an honor to serve the town of Warren with such a dedicated group of individuals. Due to circumstances beyond my control, I am no longer able to dedicate the time required to be a productive member of the selectboard. It is with a heavy heart, that I offer up my resignation from the selectboard effective immediately.

Yours respectfully,

Henry Clay Mays

 5/15/2018