

Agenda
Warren Selectboard
April 24, 2018

7:00 PM – Public Comment

7:15 PM – Planning Commission Concerns About Municipal Storm Water Master Plan for Parking Lot

7:30 PM - Warren Skate Park – Pierre Hall & Friends of the Park

7:50 PM – Approval of Minutes for April 10, 2018

7:52 PM – Approval of Liquor License Renewal Class 2 - Warren Store

7: 55 PM – Approval of Liquor License Renewal Class 2 and Outside Consumption – Pitcher Inn

7:57 PM – Approval of Liquor License Renewal Class 2 – Leisure Retail Partners Sugarbush, LLC

8:00 PM – Approval of Accounts Payable and Payroll Warrants

8:15 PM – Other Business
\$ 110,588.11 \$ 19,302.68

****Agenda Subject to Change****

School Warrant + 1,404,178.33
Rt to Be Paid

Minutes of April 24, 2018
Warren Selectboard
7:00 PM
Warren Municipal Building

Members Present: Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Randy Graves, Clay Mays, Luke Youmell.

Others Present: Reta Goss, Dayna Lisaius, Jeff Campbell, Whitney Phillips, Jared Alvord, John Goss, Mark Bannon, Ruth Robbins, Mike Bridgewater, Jim Sanford, Dan Raddock, Allison Duckworth, Pierre Hall, TV 44/45, Doug Bernstein, Friends of the Skatepark, and Cindi Jones.

7:00 PM - Public Comment None

7:05 PM – Planning Commission Concerns About Municipal Stormwater Parking Lot Project – Jim Sanford – Mr. Sanford started out the discussion that that both boards should have communicated with each other on this project. Mr. Graves commented that the plan had not included any of the PC Charette planning. Mr. Bannon commented that he had received the hand drawn plan from Mr. Malboeuf and information from Mr. Simpson last year which were incorporated into the plan. The plan was sent to the Selectboard and PC prior to bidding and no comments were received. Project went to bid as scheduled and bid was approved by the Selectboard. It did not have any storm water planning only town green planning. Storm water planning was completed by Ms. Jones and Mr. Bannon. Jim Sanford and Andrew Cunningham had met and talked with Mr. Bannon about changing the plan regarding adding 390 sf subbase/pavement, add vertical landscape along west edge of green with 4 bushes. After much discussion and comments received from the fire dept, the following changes were made: Align south edge of pavement parallel to library and match into corner of Blair Barn. Existing edge by the town hall ok'd after comments about the snow coming off the Town Hall Roof. Add parallel parking along west edge of the Town Green. Ms. Goss had suggested this and Mr. Sanford agreed. Widen west edge of municipal parking lot +5 feet towards the Cemetery. Mr. Bannon had commented that the road foreman was concerned that he needed the space for pushing back the snow and couldn't push to far back due to the fence without damaging the fence. Mr. Sanford also asked if it could be widening behind the fire house by 2+ feet. The Fire dept were not happy about the extra widening on by the Fire Dept. side. They also asked for a bollard to be placed in front of the generator, however, you cannot put one in due to the depth to the concrete fire house structure is very shallow. In the additional widening, it was asked if the lights could be relocated salvage the lights, and just put in new bases with wire conduit as needed. Mr. Bannon would ask the contractor and come up with a price for that additional work. Also, along the road to the Library it was agreed to align the south edge of town green parallel to library providing a 18ft road width and parallel parking along south edge town green. The Planning Commission wanted to push the road more to Main Street, however, Mr. Bannon commented that he did not feel comfortable doing that with the slope and a retaining wall would have to be put in. The boards did not like the idea of a retaining wall. Mr. Bannon will make the changes to the current plan and send an email back to the board on the extra cost. All extra's would increase the cost by 22% and were not budgeted. The Selectboard will have to decide how to fund the extra cost. The Contractor is slated to start the project Monday, April 30, 2018.

8:05 PM – Warren Skateboard Park – Pierre Hall & Friends of the Park – Mr. Hall had presented to the board the additional build out of the skate park design plan phase 1. They applied to the Mad River Recreation District for funds and were approved and have also raised about \$7,000 in fund raising activities. Mr. Cunningham asked about if there was a group that was responsible for the park? Mr. Hall commented that the Friends of the Park were managing the area. He commented that the park is seeing a lot more family use and that the group was keeping the park clean of garbage and other items that seemed to appear that make it unattractive. Mr. Mays disagreed with Mr. Hall about the cleanness of the park and that it was not inviting for people to use. Mr. Hall commented that they were going to make it more inviting by keeping the grass cut on the front and weed whack around the back and sides. The board asked about during construction how were they going to close the area off? Mr. Hall responded by saying they were going put up snow fencing to keep people out of the area and around the materials. The group were also going to be repainting the structures to make them look more artful and attractive. They asked if the Town could help out with any materials. Mr. Cunningham responded that the town does have lots of ditch fill that they can have. It is not clean fill, but Mr. Phillips commented that it was mostly gravel/sand/leaves that it would be ok. The group were thankful and would like to have 4 loads dumped by the park. They hope to have phase one completed by July 1, 2018. Also, Mr. Hall commented that there will be no rebar showing and all ends will be capped while construction is underway. The group seems to be very positive, grown up and more organized and seem to be working through issues of the past. Mr. Graves commented that the group should have a plan for deconstruction of the park in the future if it came to it.

Motion by Mr. Ackland to approve the new skateboard design plan (phase 1), second by Mr. Youmell. All I Favor: VOTE: 5-0.

Mr. Bergstein member of the Mad River Valley Recreation District and Warren Recreation District Representative had a couple of related things with the field and requests. He commented that the Pickle ball group would like to paint the tennis courts with orange paint on both courts instead of using tape that comes off. There are about 25 people that play pickle ball and some people use the courts for tennis. Ms. Jones commented that they would have to know going in that when required tennis court maintenance is needed such as, crack filling, green painting or line painting, that the orange lines could be covered. Up. Mr. Bergstein commented that they are aware of this. Mr. Bergstein also updated that the field is being used for softball (middle school age), co-ed softball teams and a group of ultimate frisbee players. The men's league has died out. He also asked a question about the lights as people do turn them on and if there was a concern. The board did not know how you would really regulate the lights if you locked the box up. The board seemed ok with the light issue.

Dog Poop – Mr. Bergstein asked if the board would okay a dog poop station by the path area. The board did not want to pursue adding a station there. They agreed on a pack in and pack out solution as we do for the softball teams. This seems to work pretty well like the state parks do. Ms. Duckworth commented that she has been picking up all the dog poop on some town properties and on the trail behind their house that is not closed off due to irresponsible dog owners that cannot clean up their dog's poop. The issue has been at Riverside Park and the Brooks Recreation field as well as other trail locations in Warren. Ms. Jones thought about education program and putting something on the new town website and maybe something on front page forum also something at the Warren School.

8:55 PM – Approval of Harwood Unified District Payment for \$1,404,178.33 – Motion by Mr. Cunningham to approve the Harwood Unified District payment of \$1,404,178.33, second by Mr. Ackland. All in Favor: VOTE: 5-0.

8:56 PM – Approval of Accounts Payable Warrants - Motion by Mr. Ackland to approve the Accounts Payable Warrants for \$ 110,583.11, second by Mr. Youmell. All in Favor: Vote: 5-0.

8:57 PM – Approval of Payroll Warrants – Motion by Mr. Ackland to approve the Payroll Warrants as Presented for \$19,302.68, second by Mr. Youmell. All in Favor: VOTE: 5-0.

9:00 PM – Approval of Minutes for April 10, 2018 – Motion by Mr. Youmell to approve the Minutes of April 10, 2018, second by Mr. Mays. All in Favor: VOTE: 5-0.

9:01 PM – Liquor License Approval for Leisure Retail Sugarbush LLC - Motion by Mr. Ackland to approve the liquor License renewal for Leisure Retail Sugarbush LLC, second by Mr. Ackland. All in Favor: VOTE: 5-0.

9:02 PM – Liquor License Approval for Warren Store – Motion by Mr. Ackland to approve the liquor license renewal for The Warren Store, second by Mr. Youmell. All in Favor: VOTE: 5-0.

9:03 PM – Liquor License Approval for The Pitcher Inn Inside and outside Consumption – Motion by Mr. Ackland to approve the liquor License renewal for the Pitcher Inn, Inside and Outside, second by Mr. Youmell. All in Favor: VOTE: 5-0.

9:04 PM – Liquor License Approval for Fit to be Tied – Motion by Mr. Ackland to approve the liquor license renewal for Fit to be Tied, second by Mr. Youmell. All in Favor: VOTE: 5-0.

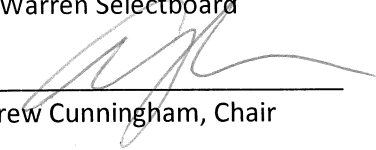
Other Business:

VLCT Email regarding the legislature changing the due date on liquor licenses from April 30 to the end of the year. The board had no objections if the legislature changes the due dates.

9:10 PM – Motion by Mr. Ackland to adjourn, second by Mr. Youmell All in Favor: VOTE: 5-0.

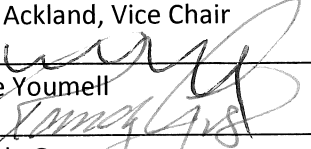
Minutes Respectfully submitted by,
Cindi Jones
Warren Town Administrator

The Warren Selectboard

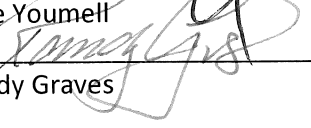


Andrew Cunningham, Chair

Bob Ackland, Vice Chair

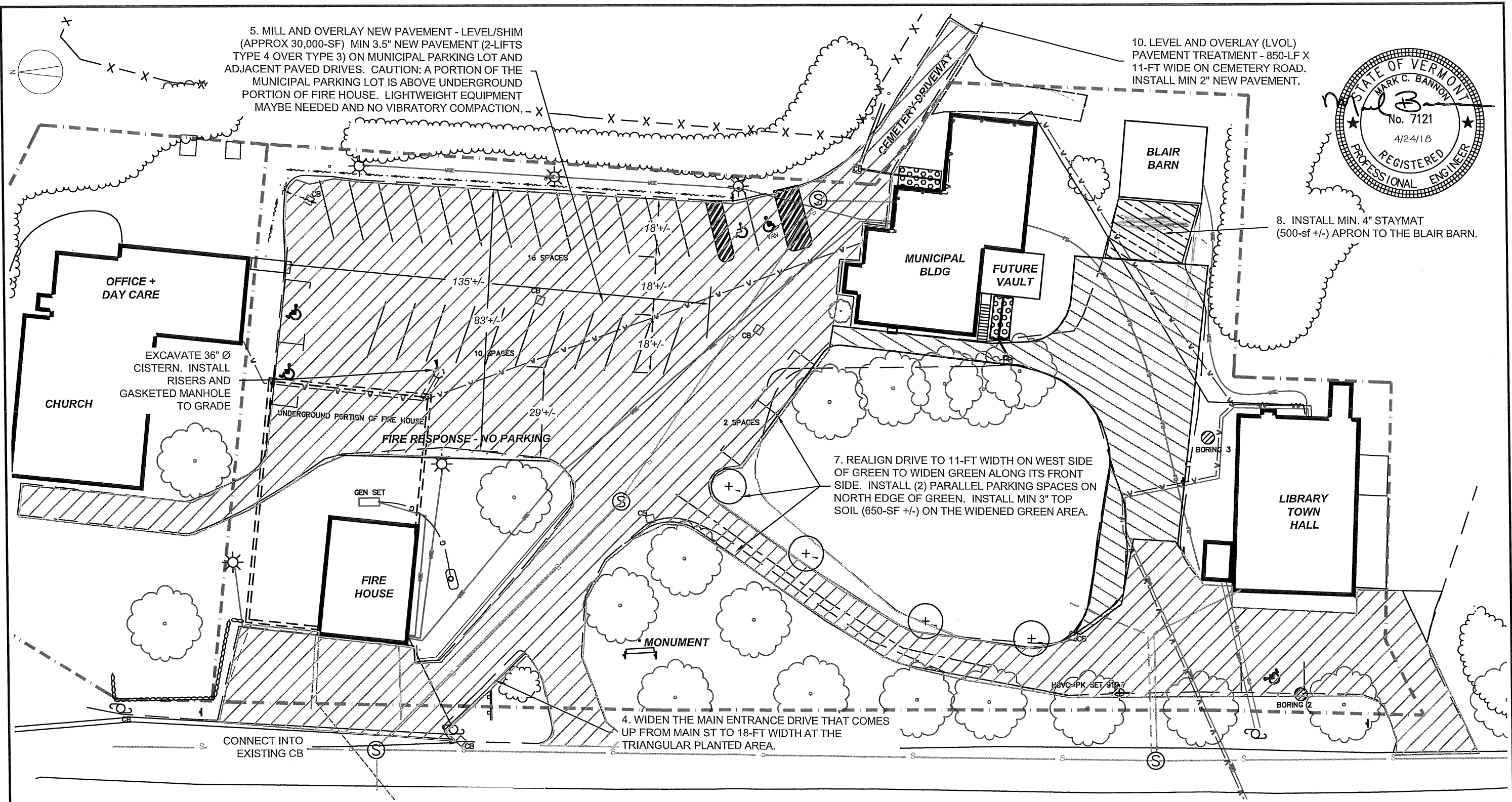


Luke Youmell

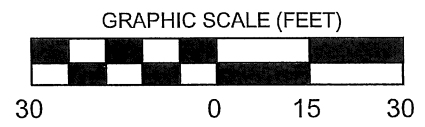


Randy Graves

Clay Mays



- LEGEND**
- ⊗ SOIL BORING OR TEST PIT
 - ⊙ SIGN
 - ⊕ WATER VALVE
 - △ TRAVERSE POINT
 - ⊙ WOOD STAKE OR IRON PIN
 - ⊙ ROCK OUTCROP
 - ⊙ WELL
 - ⊙ SPOT ELEVATION
 - ⊙ UTIL. POLE
 - ⊕ DOUBLE SIGN
 - ⊕ HYDRANT
 - ⊕ CATCH BASIN
 - ⊕ EXISTING DECIDUOUS TREE
 - ⊕ EXISTING EVERGREEN TREE
 - X—X— WATER COURSE
 - X—X— FENCE
 - ⊕ STONEMALL
 - ⊕ GUY WIRE



⊕ = NEW 3.5" PAVEMENT (30,000-SF +/-) PAVEMENT = 1.5" TYPE 4 OVER 2" TYPE 3 ON PARKING AND ACCESS DRIVEWAYS.

CEMETERY ACCESS ROAD TO RECEIVE MIN 2" LEVEL AND TYPE 4 OVERLAY (9,500-SF +/-)

THESE PLANS ARE DISTRIBUTED FOR THE PURPOSE OF:

- CONCEPT PLANS
- PRELIMINARY PLANS
- LOCAL REVIEW SUBMISSION
- UNRACTED SUBMISSION
- FINAL PLANS
- CONTRACT PLANS FOR CONSTRUCTION
- AS-BUILT

BEFORE USING THESE PLANS, ENSURE THAT YOU HAVE THE LATEST REVISION.

BANNON ENGINEERING

POST OFFICE BOX 1087
 WAITSFIELD, VT 05673
 802.728.6500
 CIVIL - ENVIRONMENTAL - ENGINEERING - PLANNING

MUNICIPAL PARKING LOT PAVING PLAN

PROJECT NAME: MUNICIPAL BLDG PAVING & STORMWATER
 LOCATION: WARREN TOWN OFFICE
 MAIN STREET
 WARREN VT