

**Town of Warren
Planning Commission
Minutes of Meeting
Monday August 28, 2017**

Members Present: Mike Ketchel, Camilla Behn, Jim Sanford and Dan Raddock.
Others Present: Joshua Schwartz, Brandy Saxton, Miron Malboeuf and Ruth Robbins.
Agenda: Call the meeting to order, 7:30 pm.

- 1) Opportunity for Public Comment
- 2) Town Plan Update, Brandy Saxton
 - a) Final Survey Report with the narrative responses
 - b) Suggestions on the inventory
 - c) Assessment of portions the of plan
- 3) Review & sign minutes August 14, 2017
- 4) Other & New business:

The meeting was called to order at 7:37 pm.

The meeting started with "other & new" business with a report from Mr. Sanford on two subjects: the lighting for the newly refurbished bridge in Warren Village and a bicycle rack, also for Warren Village. At the previous meeting some of the PC members expressed concern about the proposed lights adding to "light pollution" and not conforming to the ordinance. Mr. Sanford presented a solution where the light bulb used is coated on the top to keep the light directed down within the globe shade. Mr. Sanford also told the PC that the Select Board was supportive of the project and expressed no concern about the lighting proposed. The members liked what Mr. Sanford had showed them and he said the lighting should hopefully be done by the end of October.

The other project that Mr. Sanford has been working on is a bike rack, specifically one that is fashioned out of an old hay rake. He shared with the Commission that he and Mr. Sellers had done measurements and felt they had found the best location in a spot between the Warren Store and the bridge. It was suggested that a sign might be helpful so that folks didn't think it was just an old piece of farm equipment on display. Another suggestion was to have a bike positioned in the rack as display. The members suggested that Mr. Sanford speak to both Mr. Garvin at the Warren Store and Ms. Jones, the Town Administrator as to how to proceed with this idea.


The PC then focused on the Town Plan Update with consultant Ms. Saxton. Ms. Saxton handed out two versions of a draft following her proposed outline which changes up how the plan is laid out. One version shows how she edited the original text by either changing, adding, deleting or moving. The members initial response was 'whoa', look at all that has changed, but were told it might be best to first look at the "clean" version, see if it says what you want and know that if something is missing, it may have been moved or another section. She reminded the members that they had discussed moving in the direction of a more policy and action oriented town plan versus historic and encyclopedic. She noted that the policy content in the plan was good but could be communicated better and wanted to keep "facts" separated from "policy". She also said that she felt that when information was conveyed in a map, graph or table, it didn't need to be

reiterated in text. In moving away from the "encyclopedic" nature of the existing Town Plan she suggested deleting the bulk of the history of the Town saying that it should really be its own stand-alone document. The members, of which three were missing, wanted some time to digest the draft as well as let the others have some time with it as well. Ms. Saxton apologized that she could not get this to them prior to the meeting but should be able to do so with the next round of edits.

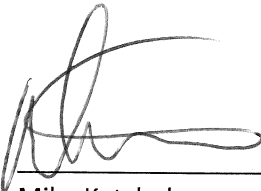
The members reviewed and signed the minutes from the previous meeting of August 14th. Mr. Sanford said he would not be able to attend the next meeting on September 11th. The meeting was adjourned at 9:23 pm.

Respectfully Submitted,
Ruth V. Robbins DRB/PC Assistant

Planning Commission

 9/11/17

Camilla Behn date

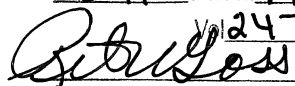
 9/11/17

Mike Ketchel date

 9/11/17

Dan Raddock date

Jim Sanford date

TOWN OF WARREN, VT
Received for Record 9/12 2017
at 10:11 o'clock A M and Received in
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TOWN CLERK
VT Property Transfer Tax Return # —