

**Town of Warren
Planning Commission
Minutes of Meeting
Monday February 13, 2017**

Members Present: Mike Ketchel, Camilla Behn, Jim Sanford and Dan Raddock.

Others Present: Kevin Camara, Miron Malboeuf and Ruth Robbins.

Agenda: Call the meeting to order, 7:30 pm.

1. Opportunity for Public Comment 7:30 7:45
2. Warren Main Street Improvement Project, VHB 90% Final Design Update, Kevin Camera. LPM,
3. CVRPC request for Planning Commission input for the Regional Energy Plan process
4. Review Draft RFP for Consultant , Comprehensive Update of the Warren Town Plan
5. Review & sign minutes, January 23, 2017 draft
6. Other & New business

Mr. Ketchel called the meeting to order at 7:44 pm. With no public comment the Commission turned to Mr. Camara to see the next and last set of plans for the Warren Main Street Improvement Project. These plans were more detailed including information for construction purposes and the final cost estimate. He also noted for the Commission that the stormwater element of the project would be covered by the Town though a grant was also being applied for to help as well. He informed the PC that we were still on schedule but that there was no longer any wiggle room as the environmental report which requires a 15 day comment period once published has taken up any slack time there was. Mr. Camara said that overall the plan had not changed from the 60% review. In looking over the more detailed information the PC members noticed that the pedestrian bench seemed way too ordinary and that they thought they could do better. Mr. Camara said he'd have the bench taken out but leave a place marker for whatever the PC decided they wanted put in there.

A MOTION was made by Mr. Sanford to approve the stamped plans as presented with the change about the bench, and give approval to the Local Project Manager, Mr. Camara to put the project out to bid as soon as the environmental review is completed. The motion was SECONDED by Ms. Behn. The VOTE was unanimously in favor of the motion.

The Central Vermont Regional Planning Commission [CVRPC] is asking their member towns to complete a survey regarding whether or not they agree or disagree with certain aspects in regard to the Regional Energy Plan that is being formulated by the CVRPC. The members discussed items one through six, then items 7 and 8. The survey is due for submission no later than March 6th.

The PC then reviewed the Request for Proposal [RFP] drafted by staff for the purpose of obtaining a consultant to work with the PC on the update of the Town Plan. After a few changes, mainly to the timeline, a MOTION was made by Ms. Behn to approve the RFP with the corrections requested by the PC. The motion was SECONDED by Mr. Raddock and VOTED unanimously in favor by the members.

In other and new business the PC reviewed and signed the minutes from the previous meeting. Mr. Sanford reported on the recent Steering Committee Meeting where most of the discussion was about a Valley-wide Energy Plan. Though dialogue is always good, whether or not all three towns could agree on a joint energy plan would be challenging. There was also a request to make sure we had our TAC representative at the next meeting on February 28th as the repaving of Rte. 17 in Fayston would be brought up for discussion and a vote and support for it is needed.

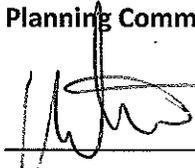
The meeting was adjourned at 9:06 pm.

Respectfully Submitted,

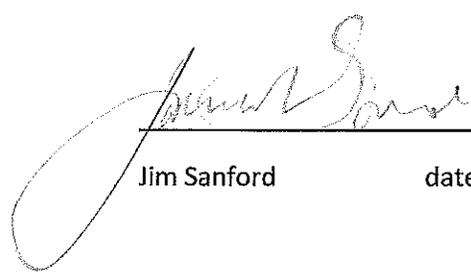
Ruth V. Robbins

DRB/PC Assistant

Planning Commission



Mike Ketchel date 2/27/17

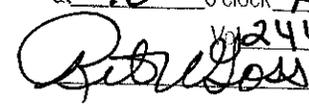


Jim Sanford date 2.27/17



Camilla Behn date 2/29/17

Dan Raddock date

TOWN OF WARREN, VT
Received for Record 3/14 2017
at 10 o'clock A M and Received in
244 Page 332-333


TOWN CLERK
VT Property Transfer Tax Return # —