

Agenda  
Warren Selectboard  
Tuesday, December 19, 2017  
Warren Municipal Building  
7:00 PM

7:00 PM – Public Comment

7:10 PM – Warren Fire Dept. Budget Request ✓

7:35 PM – Constables/Emergency Management Budget Request

7:55 PM – Warren Conservation Commission ✓

8:25 PM – Other Business

**\*\*Agenda Subject to Change\*\***

## **Minutes of December 19, 2017**

Warren Selectboard

7:00 PM

Warren Municipal Building

**Members Present:** Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Luke Youmell, Randy Graves & Clay Mays.

**Others Present:** Damon Reed, Peter DeFreest, Jeff Campbell, Gene Bifano & Cindi Jones

**7:00 PM – Public Comment – None**

**7:05 PM – Warren Conservation Budget Request:** - Mr. Reed, Chair – Started off the discussion by commenting that they are asking for \$1,000 less in this budget bring their budget to \$6,200 down from the 2017 budget of \$7,200. He commented that the Warren Conservation Committee has contracted with Arrowwood who is in the process of doing tracking studies on Brook Rd, East Warren Road and Lincoln Gap staying within the town eight of way. There is a wildlife AP that can be download, but the State has excluded trails in wildlife corridors. Mr. Cunningham inquired why are we doing this if no one is asking? Mr. Reed stated that it was to provide a better understanding of where the wild life corridors are and that these studies can actually help the landowner as well as developing the information for the Warren Town Plan. The board asked if they were going to ask for the standard \$10,000 for the Conservation Reserve Fund as is it is an article every year. Mr. Reed commented that the Warren Conservation Committee was going to ask for the \$10,000. Mr. Ackland asked if the Conservation Commission had a long-term plan or proto call for purchasing any land since the Commission has \$201,969.54 in the Capital Reserve Account. Mr. Reed commented that they did not but the committee wanted to keep building up the account so if there was a property available then they would have this seed money available to help purchase a property or it can be used for an easement. The board thanked Mr. Reed for coming in and the Conservation Commissions efforts.

**7:30 PM – Warren Fire Dept. Budget** – Jeff Campbell & Peter DeFreest - Mr. DeFreest commented that he felt that things were going well at the fire station. Members seem to be all getting along and the comrade was coming back to the station. Mr. DeFreest stated that with all his responsibility he has as Chief, during a fire and outside, that the positions below him are responsible for the day to day operations. Mr. DeFreest commented that participation seems to be up from the new structuring of the Fire Dept. Mr. Cunningham inquired about the backloaded end of year spending and that the board would like to see that remuneration was paid quarterly instead of at the end of the year. Mr. Mays asked if new members take medical respiratory physicals prior to going into a fire? The fire dept. is working on finding a vendor to do this, but no they are not allowed into a fire. Mr. Bifano commented that CVH and MIMIC Insurance can perform these physicals. This is a high concern for the board and they would like to see that new members are certified and physically fit to reduce any major liability from the Town. The board inquired on how many members are currently in the Fire Dept. Mr. DeFreest commented there are 27 volunteer members and most show up for night calls, during the day it is short on members. The Fire Dept. submitted a budget of \$124,800 reducing it from last year's amount at \$128,900. Mr. Cunningham asked about the air packs line that nothing was used last year and the request was at \$1,000. The board asked if that could be reduced to zero since they have not used it for the past few years. It was decided to strike that from the budget, lower remunerations for \$45,000 to \$40,000.

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Contracted services will remain since the dept. will be have all their fire hoses tested as they tried to get scheduled this year. There is only one company that does it all over New England and they were over booked and put Warren on for the year 2018. Radio dispatch was increased by \$600 as there is controversy on that issue around the state as Warren is not part of the Capital West System which is very costly. Training was also reduced to \$2,000.

**8:50 PM – Constables/Emergency Management Budget** – Mr. Cunningham started off with the Washington County Sherriff's Budget and the board felt that was good. There was no updated revenue, as the treasurer is out and nothing is being reported. The board asked about membership and if that could be reduce and what that number consisted of. Mr. Campbell explained that the it was memberships to the Constable Association, VT State Police and US Constables Association. Both Constables explained that it gives Constables more of a voice at the State level. It was agreed to drop that to \$400 from \$500. The board also made the request to the Constables that they also report quarterly for their patrol hours. Mr. Mays asked if Mr. Campbell could report with the same level of detail as Mr. Bifano. Mr. Campbell commented that he had some computer issues and would come up with the same format at Mr. Bifano. In the Emergency Management budget, the EM equipment/Supplies was reduced to \$200 from \$500.

**9:05 PM – Approval of The Skinny Pancake Liquor License** – Motion by Mr. Ackland to approve the Liquor License Renewal for the Skinny pancake, second by Mr. Youmell. All in Favor: VOTE: 5-0.

**9:10 PM – Approval of Minutes for November 28, 2017** – Motion by Mr. Cunningham to approve the Minutes of 11/28/2017, second by Mr. Graves. All in Favor: VOTE: 3-0.

**9:15 PM – Approval of the Minutes for 12/12/2017** – Motion by Mr. Ackland to approve the Minutes of December 12, 2017, second by Mr. Mays. All in Favor: VOTE: 5-0.

**Other Business:**

Mr. Cunningham and the board wanted to commend Ms. Jones and Mr. Weston for rising above and going beyond to complete projects that were Mr. Simpsons. In their recognition they would like to pay each one \$3,000. This would come from the Department of Public Works Budget.

Motion by Mr. Cunningham to approve the pay request for Ms. Jones and Mr. Weston at \$3,000 each, second by Mr. Ackland. All in Favor: VOTE: 5-0.

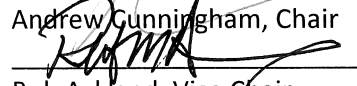
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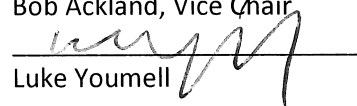
9:30 PM – Motion to adjourn by Mr. Cunningham, second by Mr. Youmell. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,  
Cindi Jones  
Warren Town Administrator

The Warren Selectboard

  
\_\_\_\_\_  
Andrew Cunningham, Chair

  
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Bob Ackland, Vice Chair

  
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Luke Youmell

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Randy Graves

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Clay Mays

24" x 24"

