

Agenda  
Warren Selectboard  
September 26, 2017  
Warren Municipal Building  
—7:00 PM

7:00 PM –Warren PTO – Discussion on spending of Green Mt. Forest Money

7:15 PM - Rootswork/EWCM Shed Project –

7:35 PM -Approval of Minutes for August 22, 2017

7:40 PM – Approval of Payroll and Accounts Payable Warrants

8:00 PM - Other Business

Discussion on School Plowing

\$40,108.01 \$149,163.95

\*\*\*Agenda Subject to Change\*\*\*

## **Minutes of September 26 2017**

Warren Selectboard

Warren Municipal Building

7:00 PM

**Members Present:** Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Randy Graves, & Luke Youmell.

**Members Absent:** Mr. Mays.

**Others Present:** Marie Schmukal, Beth Peterson, Alycia Biondo, John Barkhausen, Chris, (VR), TV 44/45.

**7:00 PM – Warren PTO** – The Warren PTO presented a copy of budget for the year. The Harvest Dinner/Raffle is not happening which is the biggest fund raiser due to the school and kitchen repairs. To set aside a portion of the money aside in a savings account, if the ski programs are to covered by the regular Town budget. They thought they would have a community brainstorm session on what to do with the money. The ski program is still not sure how it will be funded for the 2018 year and the PTO were looking to see if the regular town budget would cover it. The new unified district does not know what the funding will be to fund those programs. Issues are around equity for all the schools which the Unified Board does not know what they will do and it will likely not happen this year. The town of Waterbury does not fund skiing and the valley towns do with most town funding them by the PTO, taxpayers, with some combination. Ms. Peterson stated that they would like the Town to fund this year as the Unified Budget has already been developed. They have also been talking about reconfiguration and it is possible that the it could be all district or PTO funding in the future. Mr. Ackland commented that it will change the community dramatically and suggested that that the board talk to as many people as they can in the community that uses these services. Mr. Ackland also commented that there seems to be an isolation of the boards that are not talking and the Mad River Valley Recreation District should be addressing this issue as well. Ms. Biondo commented she is trying to set up a committee for getting the community engaged in the issue. Mr. Ackland commented at the Town meeting that the voters were looking at spending it yearly and not setting it aside in an account. The forest Money is not addressed in the budget presented in the current budget that the PTO presented. Mr. Cunningham commented it should be shown as income on the budget sheet. The PTO is asking if the Town would fund the ski program this year's budget, or will the PTO have to fund. The balance in the PTO fund as of 9/25/2017 is \$20,523.19 not including the \$18,707.00 they received from the Town as the Town's Forestry Money. Mr. Graves asked if they had any idea of the number of participants in other valley schools and the level of funding they contribute to such programs? Ms. Peterson commented that Fayston and Waitsfield use PTO funding from their fund raisers. Ms. Peterson commented that K or 1-6 grades in the Valley Schools participate and it is all the students. Warren is the only Town that funds the program with taxpayer money according to Ms. Peterson. Some kids do not participate in downhill skiing, some do cross country skiing which is free at Blue Berry Lake. Ms. Schmukal asked the question of whether the budget for 2018 will fund the programs or is it the PTO funding the program. Mr. Ackland commented that at town meeting it was being moved to the forest money covering those funds that was taxpayer's intent. Mr. Ackland asked if the forest money was always going to the PTO Mr. Cunningham clarified that it was worded so the voters could decide where they wanted the money to go to. Mr. Cunningham wasn't sure, but it would be put in as an article for discussion as it was last year. Mr. Cunningham commented that it was the intend that the PTO would use that money to fund those costs and removing it from the general budget. Mr. Cunningham stated from a taxpayer and board view it was cleaner to push that cost to the other funding source, making it easier to shift into the district budget in the future.

The PTO asked if this money can be guaranteed from year to year. Mr. Ackland stated depending on policy changes in Washington there was no guarantee that it would continue. Mr. Ackland commented he felt the same way as Mr. Cunningham that the PTO should fund the ski program. Ms. Schmukal commented there are other programs under recreation Swim Program, Summer Program, Summer Day Camp/Tutoring all are funded in the Town budget. Mr. Ackland commented there has to be more accountability with the PTO in the funding provided and how it is spent to be explained to the taxpayers. Mr. Graves asked if the PTO anticipates receiving money from Unified District in the future. Ms. Biondo commented when the reconfirmation discussion happens, they will have a better understanding of it, however, presently, no. Mr. Ackland commented that the board will have to look and see how the other programs will be funded in the future. Mr. Graves agreed Mr. Ackland as well. The PTO will have to sell it and be prepared for Town Meeting. Mr. Cunningham commented that the article can be wrote to show that the school winter program money is coming out of the Town Budget and being funded with the PTO. The budget process will be starting in November, and the board will look at all this.

Mr. Cunningham brought up the school plowing to Ms. Peterson. Every town has done it differently and Warren has not charged for plowing the school. All the other schools have been reimbursed by school district. Mr. Cunningham asked if Ms. Peterson had included in their budget. Ms. Peterson commented no it was not in the budget and assumed that the town would continue plowing and sanding it. Mr. Cunningham will be discussing this issue with Ray Daigle head of buildings and maintenance of the unified district as it has to be equal among all the Unified District since Warren is one of the largest districts that sends money to Montpelier.

**8:00 PM – Rootwork/EWCM Shed Project** – John Barkenhausen – The East Warren Community Market wants to repair the shed attached to the schoolhouse and Rootworks is facilitating the project. It is the last part of the repair projects that Rootwork have undergone throughout the years. Rootwork installed new windows, rewired the building, redid the floors, put in new ceilings, new boiler, and the Town did an insulation project and a new sewer system. The shed is used by the market is not rodent tight, and not insulated. Mr. Barkhausen commented that it is a Town asset and it could be heated in the future. The condition of the shed is that the roof needs fixing at any case along with some shoring up of the underneath of the shed. Mr. Cunningham asked about foundation work. Mr. Youmell commented that some stabilization work will need to be done. The plan is to put two beams under the building to stabilize it and make it as level as possible. The beams will be installed 12 feet across with one by the garden side door and other by the parking lot door. There will be no change in the foot print or tearing up the floor only stabilizing the building and adding a new roof on the south side only as the north side seems ok. They are not touching the north wall nor the north side of the roof. Mr. Cunningham asked about permits with the town? Mr. Malboeuf granted it as housekeeping and is just a repair. Mr. Barkhausen asked about Labor and Industry for electrical permits? Mr. Youmell was not sure, but Mr. Youmell will reach out to them. Mr. Barkhausen commented that Rootwork would be buying the materials, and the market is providing all the labor to fix the structure as volunteer basis. There will be no plumbing or electrical work. There are currently some electric whips that are just hanging over head powering the chest freezers. Mr. Coleman reached out to Ms. Burling and she is all on board with the repairs. Mr. Youmell also commented that this would be a good time to do outreach with Ms. Burling to discuss extending the setback to 25 feet as the drip edge of the building is on the line as what Mr. Simpson had started to do. Mr. Cunningham needs to sign the permit.

**8:15 PM – Slide Brook Lodge** – Mr. Cunningham talked with Mr. Peff about the complaints and he seems really clueless on the events that have transpired as he said he was away for a few weeks. Mr. Peff claimed that he did not know about the events and he said his brother was left in charge. Mr. Peff stated that it was private party and not open to the public. Mr. Cunningham commented that he would be given a chance at hearing to explain. Mr. Cunningham had called the Liquor Control board and spoke to Mr. Kessler about the situation and Mr. Kessler stated that the Selectboard can do anything with the license short on tearing it up. The Selectboard has a full range of options that they can do to control this situation. Mr. Kessler also stated that when towns take actions, the Liquor Control board has not been the follow up person. The town has to be the enforcer with their Constables or with the VSP. Mr. Kessler stated that if there are further issues, they can assist for continuous issues. Mr. Cunningham will talk to Mr. Reynells, Property Manager for Drumleys, and will have them come in two weeks and discuss the ongoing events. The board will make a decision at that meeting. The Selectboard also felt that the Drumleys people need to document their actions as proof of record and not just phone calls. Mr. Ackland commented that they need to actually provide and take responsibility of the ongoing complaints and not just having the property manager call a day or so later. Mr. Cunningham said if there is evidence the Selectboard will take action. The board felt that Drumleys needed to have more owners come to the meeting to express and document their complaints as well and not just the property manager and one homeowner. Mr. Ackland commented that Mr. Peff needs to understand that the board has had enough. Mr. Cunningham will talk to Mr. Reynells and Ms. Nichols to relay the message.

**8:25 PM - Approval of Payroll Warrants** – Motion by Mr. Ackland to approve the payroll warrants as presented for \$40,108.01, seconded by Mr. Youmell. All in Favor: VOTE: 4-0.

**8:27 PM – Approval of Accounts Payable Warrants** – Motion by Mr. Ackland to approve the accounts payable warrants as presented for \$149,163.95, second by Mr. Youmell. All in Favor: Vote: 4-0.

**8:30 PM -Approval of Minutes for August 22, 2017** – Motion by Mr. Youmell to approve the minutes of August 22, 2017. Second by Randy. All in Favor: VOTE 4-0.

#### **Other Business:**

Report on meeting with Warren Fireman and Sugarbush – Mr. Cunningham updated the board that they discussed the new fire station and Sugarbush wants to leave it on site where it is. Ms. Wade was going to contact someone at state wetlands, about encroaching on wetlands if the building is enlarged. Mr. Cunningham feels it could work to enlarge it and gain some space with the width. The backside and south side are considered a wetland even though to the eye it is not present. The new building would have to get extended back and turned about five degrees and it would line right up with the road. The old building would be torn down and a new one built in its place. The pancake breakfast was discussed and the fire department would be figuring that out. Also discussed was the ongoing training of the department. Extended ongoing communications seem to be going well with Sugarbush on parking and calling dispatch directly. The fire department brought up the subject of the fire hydrants and who is responsible, liability to do town and maintenance on them as some of the fire hydrants that are located within developments are the responsibility of the developments. Mr. Cunningham is calling VLCT to discuss and ask about this and what other towns are doing.

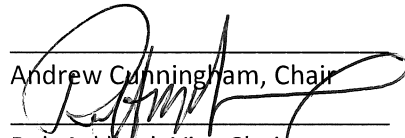
The fireman will be going to a hydrant maintenance class to see what exactly is the maintenance on them and the cost per year and any certification. Then the fireman would be coming to see the Selectboard to discuss. There are two hydrants that are not servable at Club Sugarbush – Mr. Cunningham spoke to Youmell, Property Manager, and they were never connected along with the hydrants from snow making line were never connected. Mr. Youmell commented that Club Sugarbush will remove the old ones that don't go anyway. Mr. Ackland commented they might be on the original permit that they have to be active. Mr. Youmell stated that originally Club sugarbush started to put them in, and then asked to build ponds as fire ire protection instead of hydrants.

Mr. Ackland attended the PC meeting and was impressed by the consult that was hired to rewrite the town plan.

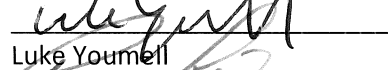
**9:00 PM** – Motion by Mr. Ackland to adjourn, second by Mr. Youmell. All in Favor: VOTE: 4-0.

Minutes Respectfully Submitted by,  
Cindi Jones

The Warren Selectboard

  
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Andrew Cunningham, Chair

  
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Bob Ackland, Vice Chair

  
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Luke Youmell

  
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Randy Graves

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Clay Mays

2017-2018

Carry-over items

	Income	Expenses	Net	
Special Projects/Requests				
Preschool Playground	\$ 1,325.00	\$ 316.21	\$ 1,008.79	\$ 1,009
Project Elf	\$ 828.00	\$ 298.67	\$ 529.33	
Electric Piano	\$ 200.00		\$ 200.00	\$ 1,800
Upper Unit	\$ 12,388.00	\$ 5,346.00	\$ 7,042.00	
Stage upgrades		\$ 2,141.00		\$ 6,000
Tables for school		\$ 641.87		
Soccer net	\$ 100.00		\$ 100.00	
Total Restricted funds			\$ 8,880.12	

Northfield Savings Bank Checking Acct

Balance as of 9/25/2017 \$ 20,523.19

Paypal Account

Balance as of 9/25/2017 \$ 216.75

\$ 20,739.94

TOTAL UNRESTRICTED FUNDS AVAILABLE

\$ 11,859.82

2017-2018

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