

Agenda  
Warren Selectboard  
Tuesday, June 25, 2019  
Warren Municipal Building  
7:00 PM

- ✓ 7:00 PM – Public Comment
- ✓ 7:05 PM – Dubois & King – Engineering Agreement – Warren Cover Bridge – Robert Durfee, P.E.  
Dubois & King – Warren Blueberry Dam Emergency Action Plan Update
- ✓ 7:30 PM – Green Mountain Stage Race - Festival Permit – Warren Road Use Approval – Gary Kessler
- ✓ 7:45 PM – Loco Sports, LLC – 100 On 100 – Arlon Chaffee
- ✓ 8:00 PM – Valley Rotary Club – Gordon Hoare – Mad River Valley Welcome Sign – Replacing the old ones  
On RT 100 at the South Entrance of Town Across from Pete DeFreests
- ✓ 8:15 PM - Verity Ramos – Festival Permit to use the Warren Covered Bridge for a Wedding July
- 8:20 PM - Approval of Minute from June 11, 2019
- 8:25 PM – Approval of Accounts Payable and Payroll Warrants  
79,998.84      17,192.65
- 8:30 PM – Other Business
  - ✓ Letter of Support for Bike Ped Grant

**\*\*Agenda Subject to Change\*\***

**Minutes of June 25, 2019**  
Warren Selectboard  
7:00 PM  
Warren Municipal Building

**Members Present:** Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Randy Graves, Luke Youmell.

**Members Absent:** Camilla Behn

**Others Present:** Bob Durfee (D&K), Gordon Hoare, Dayna Lisaius, Gary Kessler, Alan Hartshorn, Joey Daniels, TV 44/45, Katy (VR), Alethea Ramos, Arlon Chaffee & Cindi Jones.

**7:00 PM – Public Comment – None**

**7:05 PM – Festival Permit for Use of The Warren Covered Bridge, July 23, 2019 for Alethea Ramos & Luke Fosse – Ms. Ramos came to the meeting to request the use of the Warren Covered Bridge for her wedding in July. The bridge will be used for the ceremony only and she has all the logistics for use of the bridge arranged.**

Motion by Mr. Ackland to approve the Festival Permit for the Use of the Warren Covered Bridge for July 23, 2019 wedding, second by Mr. Youmell. All in Favor: Vote: 4-0.

**7:03 PM – LOCO Sports, LLC – Festival Permit for 100 on 100 - Arlon Chaffee – Mr. Chaffee came to the Selectboard to request use of Warren’s roads for the event. He started off by saying last year there were issues of too many runners at one location overwhelming the transition spots. This year they are doing a compress release of the teams so that there is not a bottle neck of runners and vehicles. They also checked in with (Jenny) at Wadham’s as last year there was a congestion of runners and vehicles causing issues on East Warren Road. This year they have worked out a solution with Wadhams to keep the area moving at a steady pace. The other area of concern is that the runners will come down East Warren, to Airport and down Dump Road, turning left onto Brook Road, then to Plunkton with a transition stop at Blueberry Lake Cross Country Center. They will have a sheriff or constable stationed at that intersection with a blue light to warn motorists coming down Brook Road and going up Brook Road of runners on the road. The board suggested that they check with the Town Constables first prior to getting a sheriff. It is about a 4-hour duration to be stationed there.**

Motion by Mr. Ackland to approve the Festival Permit for the LOCO Sports LLC, 100 on 100 to use Warren’s Roads for this event, second by Mr. Youmell. All in Favor: VOTE: 4-0.

**7:15 PM – Dubois & King -Engineering Agreement – Warren Covered Bridge – Mr. Durfee from Dubois & King is the principal engineer that was on the project 4 years ago. Mr. Cunningham commented that this project was in multiple areas of state government that took the project in various directions escalating the cost of the construction where it stopped. Mr. Durfee explained that the project was taken to preliminary design, preliminary permitting was done, 106 historic preservation was done, wetlands survey and hydraulics were completed. The project stopped as the cost was well up to \$850,000 and the Town did not have the match to cover the complete project. The town did receive a Transportation Enhancement Grant of \$300,000.00 but the escalated cost was too much for the town to afford.**

The Town then initiated with VTRANS this past year a conversation of rehabilitating the western abutment and the repairs to the structure instead of the initial concept of replacing the abutment only to gain maybe 6" in the opening. The board had discussed the idea with Jon Kaplan at VTRANS in a previous meeting and he stated that it would be allowed under the grant funding that the town could afford the match. Mr. Durfee commented that they have taken out some of the structure rehabilitation items that the Town has completed over the last 4 years out of the initial project plans. The project would now be continuing moving ahead but with the design of rehabilitation instead of replacement, continuing through the federal process, permitting and final design plans. A pre-design meeting would be scheduled at the bridge with VTRANS, the town and anyone else to reference any changes in the structure over the last 4 years and the abutment. The Final design and bid documents would in January of 2020 and a contractor finalized in February of 2020. Total contract cost: \$42,476.00 for these services to be approved tonight.

Motion by Mr. Ackland to approve the D&K Contract Services for the Warren Covered Bridge Project at \$42,476.00, second by Mr. Graves. All in Favor: VOTE: 4-0.

Warren Blueberry Dam Emergency Action Plan Update – An engineering agreement was presented to update the previous out of date plan. D&K were the principal engineers on the creation of Blueberry Lake and the dam. They presented a contract services agreement for \$4,000. This was an item recommended on the Dam Inspection Report.

Motion by Mr. Ackland to approve the Blueberry Dam Emergency Action Plan Update Services Agreement presented by D&K, second by Mr. Youmell. All in Favor: VOTE: 4-0.

**7:45 PM – Green Mountain Stage Race** – Gary Kessler – Mr. Kessler came before the board to request using Warren's roads for the Stage Race on August 30, 2019 for time trials. Mr. Kessler commented that nothing has changed except a leg in Randolph and they are expecting about 500-600 cyclists again this year. They will close off Flat Iron Road at around 8:30, fence in the area, coordinate with the busing, and have a constable stationed at the intersection.

Motion by Mr. Ackland to approve the Festival Permit for the Green Mountain Stage Race on August 30, 2019, second by Mr. Graves. All in Favor: VOTE: 4-0.

**7:55 PM – Valley Rotary Club – Gordon Hoare, Joel Daniels** – Mad River Welcome Signs – The Valley Rotary club came before the board for approval on replacing the signs at the south end of Town with a new sign "Welcome to the Mad River Valley" with the Rotary symbol, Lions symbol and Odd Fellows symbol at the bottom. There are currently 3 separate signs at the site now that are in disrepair. They will be putting one also down in Waitsfield as you come into Town as well. Mr. Hoare commented that Wood and Wood were going to be making the signs at \$5,000 apiece made of aluminum and the Rotary would be putting them up. He also commented that the Rotary would be taking care of the maintenance of the signs and the landscape around them.

Motion by Mr. Ackland to approve the Valley Rotary "Welcome to The Mad River Valley", second by Mr. Youmell. All in Favor: VOTE: 4-0.

**8:00 PM – Letter of Support for the Bike Ped Grant** – The letter is in support of a Bike & Ped Grant for constructing the first phase of the Path on the Sugarbush Access Road from the Intersection of Village/Inferno/Access Road down to Paradise Deli. The Town is working jointly with the Planning District in applying for the funds that is due June 28, 2019. There will be letters of support from Sugarbush, The Town of Warren, Central VT Regional Planning and the Warren Planning commission. Mr. Ackland commented that he had asked for a 50/50 split on the match for the project from Sugarbush and that they would have to take lead on this with other partners if the Town was awarded the grant funding. Sugarbush at this time didn't agree on the 50/50 split match. Mr. Ackland also commented that if the Town was awarded the money and the project did not come to construction that there would be no penalty for turning the money back.

**8:00 PM – Other Business:**

Ms. Lisaius was absent from the Green Mountain Race discussion, but requested that the board close the office for the day on August 30, 2019. The board agreed.

**8:05 PM – Approval of Accounts Payable** – Motion by Mr. Ackland to approve the accounts payable warrants for \$79,998.84 as presented, second by Mr. Youmell. All in Favor: VOTE: 4-0.

**8:06 PM – Approval of Payroll Warrants** – Motion by Mr. Ackland to approve the payroll warrants as presented for \$ 17,192.65, second by Mr. Youmell. All in Favor: VOTE: 4-0.

**8:07 PM – Approval of Minutes for June 11, 2019** – Motion by Mr. Youmell to approve the Minutes of June 11, 2019, second by Mr. Graves. All in Favor: VOTE: 4-0.

**8:08 PM – Approval of Minutes for June 18, 2019** – Motion by Mr. Youmell to approve the Minutes of June 18, 2019, second by Mr. Graves. All in Favor: VOTE: 4-0.

**8:10 PM** – Motion by Mr. Cunningham to go into Executive Session to discuss Personnel, inviting Ms. Lisaius, second by Mr. Ackland. All in Favor: VOTE: 4-0.

**8:42 PM** – Motion by Mr. Ackland to leave executive session, second by Mr. Youmell. All in Favor: VOTE: 4-0.


**8:43 PM** – Motion by Mr. Cunningham to sign the letter of reprimand, second by Mr. Ackland. All in Favor: VOTE: 4-0.


**8:44 PM** – Motion to sign denial of grievance letter by Mr. Cunningham, second by Mr. Youmell. All in Favor: VOTE 4-0.

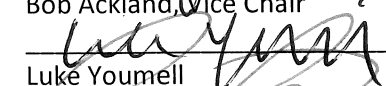
**8:45 PM** – Motion by Mr. Ackland to adjourn, second by Mr. Youmell. All in Favor: VOTE: 4-0.

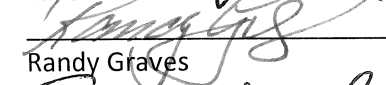
Minutes Respectfully Submitted by,  
Cindi Jones, Warren Town Administrator


The Warren Selectboard

  
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Andrew Cunningham, Chair

  
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Bob Ackland, Vice Chair

  
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Luke Youmell

  
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Randy Graves

  
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Camilla Behn