

APPLICATION FOR ZONING PERMIT

TOWN OF WARREN
PO BOX 337
WARREN, VT 05674
(802) 496-2709, Ext 24 FAX (802) 496-2418

APPLICATION NO. _____ GRAND LIST NO. _____

1. APPLICANT: NAME _____
ADDRESS _____
TELEPHONE _____

2. LAND OWNER: (If different from Applicant)
NAME _____
ADDRESS _____
TELEPHONE _____

3. LOCATION OF PROPERTY: _____

4. ZONING DISTRICT: _____

INSTRUCTIONS:

Please provide all of the information requested in this application (items 1-19 and sketch plan). Read the Land Use & Development Regulations and familiarize yourself with requirements for building and development in the Town of Warren. Failure to provide all required information will delay the processing of this application. Projects other than a 1 or 2 family residences or agricultural uses require additional information in addition to that requested here. Consult the regulations for application requirements. Submit one copy of this application and a check made out to the "Town of Warren" according to the fee schedule attached herein. 50% of the fee is refundable if the application is withdrawn prior to issuance of the permit.

The undersigned hereby applies for a Zoning Permit for the use described in pages 1-4 of this application, to be issued on the basis of the representations made herein, all of which the applicant swears to be true. ALL PROPERTY OWNERS MUST SIGN THIS APPLICATION.

SIGNATURES OF ALL PROPERTY/LAND OWNERS DATE

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Date received at the Town Clerk's Office: _____ Fee received: _____

Date deemed complete and processed by the Zoning Administrator: _____

5. LEGAL INTEREST IN PROPERTY: _____

6. DATE PROPERTY ACQUIRED: _____

7. DEED IN RECORDED BOOK: _____ AND PAGE: _____ OF LAND RECORDS

8. SIZE OF PROPERTY IN ACRES: _____

9. FRONTAGE ON ROAD(S): _____

(If property fronts on more than one road please include each frontage measurement individually.)

10. EXISTING USE OF PROPERTY AND DATE USE STARTED: _____

11. DESCRIPTION OF WORK TO BE DONE: _____

12. PROPOSED NEW USE OF PROPERTY: _____

13. DIMENSIONS OF PROPOSED AND EXISTING BUILDING(S):

PROPOSED: LENGTH: _____ WIDTH: _____ HEIGHT: _____

NO. OF STORIES: _____ TOTAL SQUARE FOOTAGE: _____

EXISTING: LENGTH: _____ WIDTH: _____ HEIGHT: _____

NO. OF STORIES: _____ TOTAL SQUARE FOOTAGE: _____

14. SETBACKS FROM ROAD(S) AND/OR STREAM(S): _____

PROPERTY LINES: FRONT: _____ REAR: _____ SIDE(S): _____, _____

15. DESCRIBE TYPE OF WATER SYSTEM: _____

16. A Health Permit is required from the Health Officer for new single and two-family residences and/or additions that significantly increase the septic requirements of single or two-family residences (additions of bedrooms, etc.). The Health Permit for sewage disposal systems **MUST BE OBTAINED BEFORE THIS ZONING PERMIT CAN BE PROCESSED**. Please attach a copy of the Health Permit to this application and provide information noted below. Please see Health Ordinance for more details. Copies are available at the Town Clerk's Office.

Health Permit No: _____ Date Approved: _____

System Designer: _____ No. of Bedrooms: _____

17. ESTIMATED COST OF CONSTRUCTION: _____

18. COMPLETE THE SITE PLAN ON PAGE 4 OF THIS APPLICATION (YOU MAY ATTACH A SEPARATE SHEET), PROVIDING ALL REQUIRED INFORMATION.

19. USE THIS SPACE BELOW TO PROVIDE ANY OTHER INFORMATION YOU FEEL IS RELEVANT FOR THIS APPLICATION.

PLEASE NOTE THE FOLLOWING REGARDING THIS PERMIT APPLICATION:

This application cannot be processed until all requested information is submitted in clear and readable form. You may attach addition sheets to this application.

If a permit is granted on the basis of this application;

- 1) An interested person may appeal any decision made by the Zoning Administrator within 15 days of the date of issuance.
- 2) The permit shall not take effect until the appeal period has passed.

A permit granted on the basis of this application will be voided in the event of misrepresentations of the information contained herein, or if construction is not substantially complete within two (2) years from the date of issuance.

An extension for a permit may be requested prior to the expiration date of the issued permit.

If information contained in an issued permit changes (e.g. size of proposed structure) an amended application must be submitted with in 15 days of the change to the Zoning Administrator.

SKETCH PLAN

Please include 2 copies of the sketch of your project, drawn to scale, indicating all listed

information. You may use the space provided bellow or attach a separate sheet no smaller than 8½” x 11”

- Location of existing and proposed structures
- Dimensions of all structures (including roof overhangs)
- Property lines and dimensions
- Existing and proposed structures setbacks
- Easements and/or right-of-way
- Names of abutting properties
- Existing & proposed curb cuts & driveways
- Existing & proposed streets, sidewalks, curb cuts
- Signs, fences, stonewalls
- Other important information relevant to the application
- Septic tank location
- Leach field location
- Location of water source
- Indicate wooded or open areas
- Location of utilities
- Locations of rives & streams
- Outside storage areas
- Location of dumpster
- Lighting plan & fixture sheet

Permit Number# _____

Parcel ID Number# _____

Please complete all applicable fee(s) calculations and enclose a check for the total amount upon submission of completed applications. Make checks payable to: Town of Warren

BUILDING PERMITS - ZONING ADMINISTRATION FEES

Note: # of Finished Floors may also be calculated as total finished square footage, which would include all livable space, basement garages, finished basements, finished attics, etc.

RESIDENTIAL CONSTRUCTION

(Initial or addition), mobile home, single/two, or multi-family dwelling and garages

Under 2001 ft²

_____ ft². X _____ # FINISHED FLOORS ÷ 100 X \$15.00 = _____ + \$150.
= _____

OVER 2001 ft²

_____ ft². X _____ # FINISHED FLOORS ÷ 100 X \$ 25.00 = _____ + \$250
= _____

DECKS AND SMALL PORCHES, UNDER 101 ft² \$50 (EACH)

= _____

DECKS AND SMALL PORCHES, 101 ft² AND UP

_____ SQ' ÷ 100 X \$10.00 = _____ + \$100

= _____

OUTBUILDING: BARNs, SHEDS

(LESS THAN 200 ft² \$75

= _____

(GREATER THAN 200 SQ'):

_____ ft². X _____ # Floors ÷ 100 X \$10.00 = _____ + \$150

= _____

RE-ISSUE OF PERMIT WITH NO CHANGE \$75

= _____

POOL OR POND

OTHER \$75

= _____

AMENDMENT:

CHANGE IN ft²

_____ ft² X _____ # FINISHED FLOORS ÷ 100 X \$15.00 + \$50.00

= _____

RENOVATION:

MINOR- LESS THAN 500 ft².OR LESS THAN 10K (USE SF OR VALUE WHICHEVER IS GREATER)
1.00/ \$1,000.00 OF VALUE : + 50.00 _____

= _____

Or ft². _____ X _____ # FINISHED FLOORS ÷ 100 X \$12.00 = _____ + \$75

= _____

MAJOR - GREATER THAN 500 ft². OR GREATER THAN 10K (USE SF OR VALUE WHICHEVER IS GREATER)

1.50/ \$1000.00 OF VALUE, + 100.00

= _____

OR _____ ft² X _____ # FINISHED FLOORS ÷ 100 X \$15.00 = _____ + \$150

= _____

WHICHEVER IS GREATER

HOME OCCUPATION \$75

= _____

LETTER OF PERMIT STATUS \$75

= _____

CHANGE OF USE OR ADDITION OF USE \$150

= _____

LATE FEE (CONSTRUCTION BEFORE PERMIT) 150% ADDITIONAL TO ABOVE

= _____

COMMERCIAL CONSTRUCTION

(initial or addition), hotel, motel, lodge, club, time-share, condominium, restaurant, nightclub, etc.

_____ ft² X _____ # FINISHED FLOORS ÷ 100 X \$30.00 = _____ + \$300
= _____

OUTBUILDINGS, GARAGE, RECREATIONAL BUILDING, DECK

_____ ft² X _____ # FINISHED FLOORS ÷ 100 X \$25.00 = _____ + \$200
= _____

OUTDOOR FACILITY

TENNIS COURT, POOL, REG. GOLF COURSE, POND \$200 / UNIT OR HOLE
= _____

OTHER: 100 EA.
= _____

RE-ISSUE WITH NO CHANGE \$100
= _____

AMENDMENT:

CHANGE IN ft²
_____ ft² X _____ # FINISHED FLOORS ÷ 100 X \$25.00 + \$200.00
= _____

RENOVATION:

MINOR- LESS THAN 500 ft². OR LESS THAN 10K (USE SF OR VALUE WHICHEVER IS GREATER)

1.00/ \$1,000.00 OF VALUE : _____ + \$ 100

= _____

OR ft². _____ X _____ # FINISHED FLOORS ÷ 100 X \$15.00 = _____ + \$ 100

= _____

MAJOR - GREATER THAN 500 ft². OR GREATER THAN 10K (USE SF OR VALUE WHICHEVER IS GREATER)

1.50/ \$1000.00 OF VALUE, _____ + \$200

= _____

OR _____ ft² X _____ # FINISHED FLOORS ÷ 100 X \$20.00 = _____ + \$200

= _____

SIGNS

\$75

= _____

LATE FEE (CONSTRUCTION BEFORE PERMIT) 150% ADDITIONAL TO ABOVE

= _____

OTHER

CERTIFICATE OF ZONING (SPECIFIC PERMIT) COMPLIANCE

\$50

= _____

CERTIFICATE OF ZONING COMPLIANCE (GENERAL CONDITION, NO INSPECTION) \$30
 = _____

CERTIFICATE SUBDIVISION COMPLIANCE \$100.00 / LOT/INSPECTION
 = _____

ROAD CUT PERMIT \$100
 = _____

HEALTH PERMIT - CONSTRUCTION PERMIT & CERTIFICATE OF COMPLIANCE \$50
 = _____

RE-ISSUE OF LOST PERMIT \$20
 = _____

DEVELOPMENT REVIEW BOARD FEES

PUD (PRD) REVIEW * \$800

LOT LINE ADJUSTMENT \$250

SUBDIVISION - MINOR \$400/LOT

SUBDIVISION - MAJOR \$800/LOT

REVISION TO AN APPROVED PLAT \$400/LOT
 REVISION TO PRD/PUD \$500

AMENDED APPLICATION (PRIOR TO PLAT FILING) 50% OF REGULAR FEE

ROAD SIGNS AS REQUIRED FOR SUBDIVISION ROADS \$125.00/SIGN

CONDITIONAL USE - ORIGINAL OR AMENDED \$225/EA.

VARIANCE \$225/EA

CHANGE OF USE \$200

APPEAL OF ZONING ADMINISTRATOR'S DECISION (NOT APPEAL OF VIOLATION) \$50

STAY OF ENFORCEMENT: NO CHARGE

LATE FEE (USE BEFORE DRB APPROVAL) 200% ADDITIONAL TO ABOVE

LEGAL NOTICES:

MINOR SUBDIVISIONS & RESIDENTIAL CU'S \$40 EA.

MAJOR SUBDIVISIONS & COMMERCIAL CU'S \$60 EA.

RESEARCH AND DOCUMENT PRODUCTION FEES \$75/HR PLUS COPIES

LEGAL FEES SEE APPENDIX A

COPIES OF TOWN REGULATIONS

HEALTH ORDINANCE NO CHARGE

LAND USE & DEVELOPMENT REGULATIONS \$25

TOWN PLAN \$25

TOTAL FEES DUE _____

TOTAL FEES RECEIVED _____

**ALL TOWN OF WARREN MUNICIPAL AND SCHOOL PROJECTS ARE EXCUSED FROM FEES.
PROPOSED JANUARY'08,**